



Department of World Languages and Philosophy
Rockville Campus

JAPN099 CRN 32642 / LAN219 CRN 35002 Professor: Miki Kashima Reed (Please call me "Kashima-sensei")
Functional Spoken Japanese Office: Adjunct Faculty office HU008
Spring 2019 Telephone: 240-567-5242 (During the office hours only)
Class Location: PE114 Email: Miki.Reed@montgomerycollege.edu (preferable)
Class Meets: Mon & Wed 12:30pm-1:55pm Office Hours: Mon/Wed 12:00 – 12: 15pm

Textbooks (all required):

Japanese for Busy People, I-Romanized Version w/CD, 3rd edition – ISBN 9781568363844
Japanese for Busy People, I-Workbook w/CD, 3rd edition – ISBN 9781568363998
Japanese for Busy People – Kana Workbook – ISBN 9781568364018

Course Description:

Welcome to Japanese 099! JAPN 099 is a beginning course in conversational Japanese for travelers, students, and professionals, emphasizing pronunciation, comprehension, and the formation of spoken sentence patterns. This course provides a basis for learning and using Japanese, emphasizing oral skills (listening and speaking) and limited reading and writing (Katakana and Hiragana) skills. Students are introduced to essential aspects of Japanese culture. Course topics may vary. This course does not fulfill liberal arts curriculum language requirements. No previous study of Japanese is required. Three hours each week. Formerly JN 099. 3 semester hours.

Course Objectives: Upon completion, the student will be able to:

- 1. Speak and understand Japanese in a variety of communicative situations.
2. Use grammatical structures and appropriate vocabulary in support of communication.
3. Demonstrate an understanding of written Japanese (Katakana & Hiragana) in certain communicative situations.
4. Demonstrate a fundamental appreciation of Japanese culture and cultural practices.
5. Demonstrate an awareness of fundamental aspects of Japanese history and geography.
6. Recognize and actively engage in appropriate sociolinguistic behaviors in specific communicative environments.
7. Express and appropriately employ language functions specific to typical communicative situations.

Grading Policy:

Table with 2 columns: Assessment Type and Percentage. Rows include: 2 Tests (Written 10%, Oral Interview 5%) 15%, 10 Quizzes 15%, Homework 15%, Attendance & Participation 15%, Final Project 20%, Final Exam 20%.

Grade Scale:

Table with 4 columns: Grade, Range, Grade, Range. Rows include: A 90 – 100%, B 80 – 89%, C 70 – 79%, D 60 – 69%, F < 60%.

Assignments:

Tests: You will have one written test and one oral test during the semester. The written test will consist of the following sections: listening comprehension, vocabulary, grammar, reading, culture and writing. The oral test will be conducted individually during the class hour. The dates of the tests are stated in the syllabus. There is no make-up for the tests unless you make an arrangement with the instructor in advance or provide an official documentation for the excused absence.

Quizzes: There will be frequent, short quizzes on vocabulary, listening comprehension, grammar, reading, writing, and culture. You may make up the quiz only when you make an arrangement with the instructor in advance. One lowest score will be dropped at the end of the course.

Homework: Assignments to be turned in will include hand-outs and *kana* symbol practice. Homework is due at the beginning of the class but will be accepted within the week with 10% deduction from the total grade for the late submission. Students may not work on their homework during class hours and will receive no credit if such a case is found.

The language lab is located in MT 020. No coursework is required in the lab but you may use the computers in the lab to work on material and may find some useful web links under the WL Resources folder for additional practice.

*Please note that all campus labs and libraries use the Pay-for-Print System. Please refer to the following website for more information: <http://cms.montgomerycollege.edu/edu/departments.aspx?id=27707>

Attendance and Participation: Attendance and active participation are fundamental to language learning and are an important part of your grade. Students are expected to perform a target dialogue from each lesson and handle various situations by utilizing expressions and structural patterns from assigned exercises. Absence and tardiness will greatly affect your grade. The grading criteria for the class performance and participation are below.

5	Performances are smooth and superior. The student participates with original ideas that show reflection on the material. The student comes to class prepared, takes the initiative in class activities, and shows a positive attitude. S/he is respectful with peers and teachers, offers help to peers and constantly seeks to improve her/his language skills.
4	The student's performance is good for the most part. There are some hesitation or small errors, but most repair is self-manage.
3	The performance enables communication but shows major problems. Repair requires repeated correction and guidance from the instructor or peers.
2	Apparently not prepared for class. Unable to produce speech. Unable to make sense. Communication is achieved only with help from others.
1	Attended but chose not to perform or participate in class activities.
0	Absent

Final Project: Students will complete an in-class oral presentation utilizing vocabulary and grammar studied during the semester and submit a script written in *Hiragana* and *Katakana*. The topic for the project will be explained in the second month of classes. Students should feel free to create their projects using technology, slide shows, a short video clip, etc. The instructor will provide an explanation of how the projects will be evaluated once topics have been assigned.

Final Exam: A cumulative final exam will be given on the day scheduled during the exam period. The final exam is mandatory and cannot be rescheduled.

Department Policies:

Important Student Information Link

In addition to course requirements and objectives that are in this syllabus, Montgomery College has information on its web site (see link below) to assist you in having a successful experience both inside and outside of the classroom. It is important that you read and understand this information. The link below provides information and other resources to areas that pertain to the following: student behavior (student code of conduct), student e-mail, the tobacco free policy, withdraw and refund dates, disability support services, veteran services, how to access information on delayed openings and closings, how to register for the Montgomery College alert System, and finally, how closings and delays can impact your classes. If you have any questions please bring them to your professor. As rules and regulations change they will be updated and you will be able to access them through the link. If any student would like a written copy of these policies and

procedures, the professor would be happy to provide them. By registering for this class and staying in this class, you are indicating that you acknowledge and accept these policies.

<http://cms.montgomerycollege.edu/mcsyllabus/>

Academic Honesty: Montgomery College's policies on academic dishonesty are found in the *Student Handbook* and under *Section VIII* of the *Student Code of Conduct* available at the following link: http://cms.montgomerycollege.edu/pnp/#Chapter_4. Each student is expected to do his or her own work. Any student found cheating or plagiarizing will be given an F for the assignment. If the same student is involved in a second incident of cheating, the case may be referred to the Student Discipline Committee, a grade of F for the course may be awarded, and/or the student may be dropped from the course.

Absence and Tardiness Policy: Attendance is fundamental in a language class, and excessive absence/tardiness will affect the participation grade. "Excessive absences" is defined as one more absence than the number of classes per week during a fall or spring semester. For this course, "excessive absences" means **three** or more absences. Roll will be taken at every session. Poor attendance will result in a poor grade. If your absence should be excused, please notify the instructor in advance and provide proper documentation. Late arrivals will be marked as ½ of an unexcused absence in the roll book. If you foresee a problem with arriving on time, it is your responsibility to discuss this with the instructor. You are responsible for all work assigned whether you are present or absent.

Classroom Behavior: Please review the *Standards of College Behavior* in the *Student Handbook* or *Section VII* of the *Student Code of Conduct* available at the following link: http://cms.montgomerycollege.edu/pnp/#Chapter_4. The college seeks to provide an environment where discussion and expression of all views relevant to the subject matter of the class are recognized and necessary to the educational process. However, students do not have the right to obstruct the faculty member's ability to teach nor the ability of other students to learn. The instructor has the right to determine appropriate conduct in the classroom, and it is expected that students will conduct themselves at all times in a manner that is respectful of their instructor and their peers.

Inappropriate behaviors include (but are not limited to) the following:

1. Socializing with other students once class has begun.
2. Refusing to complete assigned tasks in the class or labs.
3. Sleeping in class, arguing with the professor or other students, showing disrespect towards the professor or other students, or disrupting the class in any way.
4. Using cell phones or texting during class.

Students who do not adhere to these policies will be asked to leave by the professor; if they do not comply, Security will be called. If a student repeatedly refuses to comply with classroom regulations, s/he will be referred to the Dean of Student Development.

Administrative Dates: For an updated list and to verify these dates, please refer to MyMC and click on "View Drop Deadlines Dates" under "My Schedule: Week at a Glance."

02/03/2019: Drop with refund deadline

02/17/2019: Deadline to drop w/ no grade or change to audit or credit.

04/16/2019: Deadline to drop with a grade of W.

FERPA. The *Family Education Rights and Privacy Act* prohibits the instructor from discussing a student's grade and performance in the course with anyone but that student. All exceptions/allowances must be submitted in writing by the student.

Class Schedule

Week	Date	Textbook	Reading & Writing	Quizzes	Assignment Due
Week 1	1/28	Introduction, Classroom Instruction, Useful Daily Expressions			
	1/30	Useful Daily Expressions	Intro. to Reading & Writing Kana Workbook (p. 1-7)		Homework #1: Useful Daily Expressions
Week 2	2/4	Lesson 1 Textbook (p. 1-7) Workbook (p. 2-3)	Katakana Part 1 ニナリサテンアレヘエ Long vowel (p.70) Vertical Writing (p.72)		HW#2: Katakana Part 1
	2/6	Lesson 1 Textbook (p. 3-8) Workbook (p. 4-6)		Quiz #1	
Week 3	2/11	Lesson 2 Textbook (p. 9-16) Workbook (p. 7)	Katakana Part 2 トムケロスクルマイシ		HW#3: Katakana Part 2
	2/13	Lesson 2 Textbook (p. 9-17) Workbook (p. 8-10)		Quiz #2	
Week 4	2/18	Lesson 3 Textbook (p. 21-26) Workbook (p. 11)	Katakana Part 3 ワハラカメタフノオミ Voiced & Semivoiced syllables (p. 64-65) The World (p.74-75)		HW#4: Katakana Part 3
	2/20	Lesson 3 Textbook (p. 21-27) Workbook (p. 12-13)		Quiz #3	
Week 5	2/25	Lesson 4 Textbook (p. 28-36) Workbook (p. 14)	Katakana Part 4 チモコソヒキツユヤヨ Double Consonants (p.69,71) Modified Syllables (p.67-68) At a Party (p.76-77)		HW#5: Katakana Part 4
	2/27	Lesson 4 Textbook (p. 28-36) Workbook (p. 15-16)		Quiz #4	
Week 6	3/4	Lesson 5 Textbook (p. 37-43) Workbook (p. 17)	Katakana Part 5 ホセウネヌヲ Loanwords (p.73,81-83) A Western-style room (p.78-79) Pizza Menu		HW#6: Katakana Part 5
	3/6	Lesson 5 Textbook (p. 37-44) Workbook (p. 18-19)		Quiz #5	
Week 7	3/11, 13	Spring Break: No Class			
Week 8	3/18	Test: Listening Comprehension, Grammar, Reading & Writing			
	3/20	Lesson 6 Textbook (p. 49-57) Workbook (p. 22)	Hiragana Part 1: あいしすせさ んにはたまもかき。、 Particles は (p.48)		HW#7: Hiragana Part 1
Week 9	3/25	Lesson 6 Textbook (p. 49-58) Workbook (p. 23-25)		Quiz #6	

	3/27	Lesson 7 Textbook (p. 59-66) Workbook (p. 26) Intro. to Final Projects	Hiragana Part 2: くつてこりひ とけほうちおよえ Voiced & Semivoiced Syllables (p.23)		HW#8: Hiragana Part 2
Week 10	4/1	Lesson 7 Textbook (p. 59-66) Workbook (p. 27-28)	Long Vowels (p.30-32) Double Consonants (p.33-34) Daily Expressions (p.46)	Quiz #7	
	4/3	Test: Oral Interview			
Week 11	4/8	Lesson 8 Textbook (p. 69-77) Workbook (p. 29)	Hiragana Part 3 へそれねのなやゆを Modified Syllables (p.26-29, 35-37)		HW#9 Hiragana Part 3 Final Project: Topic and Pictures due
	4/10	Lesson 8 Textbook (p. 69-77) Workbook (p. 30-31)	Particle へ、を (p.49)	Quiz #8	
Week 12	4/15	Lesson 9 Textbook (p. 78-85) Workbook (p. 32)	Hiragana Part 4 らみむめぬわろるふ		HW#10: Hiragana Part 4
	4/17	Lesson 9 Textbook (p. 78-86) Workbook (p. 33-35)	Japan (p.38-39) Tokyo (40-41) Japanese Food (p.42-43)	Quiz #9	Final Project: Presentation first draft due
Week 13	4/22	Lesson 10 Textbook (p. 89-96) Workbook (p. 36)	Reading & Writing Application		HW#11: Application
	4/24	Lesson 10 Textbook (p. 89-96) Workbook (p. 37-38)		Quiz #10	Final Project: Presentation second draft due
Week 14	4/29	Review for the exam			Final Project: Presentation Powerpoint file due
	5/1	Final Project: Oral Presentation			Final Project: Presentation final draft due
Week 15	5/6	Reading and Writing Application			
Week 16	5/13	Final Exam: 12:30pm - 2:30pm			

* Detailed assignments will be given for each class. Please check Blackboard.

* This schedule may be subject to change. Students will be notified in due time.