

**BUSINESS**  
**ASSOCIATE OF ARTS: 006**  
Total Credits: 60  
Catalog Edition: 2018-2019

## Program Description

This curriculum is designed for students planning to transfer to a four-year college and major in general business, or a more specialized field of business such as finance, accounting, international business, marketing, or management. It also provides a solid foundation for students planning to major in economics or pre-law. Completion of all requirements for this curriculum will lead to the award of the AA degree in business. Note: Many credits earned in the management certificate requirements may not be applied toward an AA in business. Students should seek advice from a counselor.

Business students may be eligible for the Macklin Business Institute scholars program, a competitive honors program which includes seminars, special honors courses, mentoring, the possibility of an internship, and a scholarship. Students potentially interested in this program should wait to take ACCT 221, ACCT222, ECON 201, and ECON 202 for the sophomore year. For more information on this program see this catalog, the Montgomery College website, or a counselor.

Students interested in obtaining the A.A. degree in business can find more information in the following online Business Student Orientation:  
<http://bit.ly/MCBusinessOrientation>

## Program Outcomes

Upon completion of this program a student will be able to:

- Interpret and evaluate financial information to assist business decision making.

## Program Outcomes *(continued)*

- Apply economic principles to business decision making.
- Apply basic ethical principles to businesses practices.
- Use appropriate analytical and statistical tools and technology to support business practices.

## Program Advisors

### Germantown

- **Prof. Georgia Buckles**, 240-567-5140 (GT)  
[Georgia.Buckles@montgomerycollege.edu](mailto:Georgia.Buckles@montgomerycollege.edu)
- **Prof. Andrea Foster**, 240-567-3957 (GT, TP/SS)  
[Andrea.Foster@montgomerycollege.edu](mailto:Andrea.Foster@montgomerycollege.edu)

### Rockville

- **BSAD Coordinator (Collegewide)**  
**Prof. Hannah Weiser**, 240-567-5134 (RV)  
[Hannah.Weiser@montgomerycollege.edu](mailto:Hannah.Weiser@montgomerycollege.edu)
- Prof. Susan Blumen, 240-567-7187 (RV)  
[Susan.Blumen@montgomerycollege.edu](mailto:Susan.Blumen@montgomerycollege.edu)
- Prof. Ali Alavi, 240-567-4463 (RV)  
[Ali.Alavi@montgomerycollege.edu](mailto:Ali.Alavi@montgomerycollege.edu)

### Takoma Park/Silver Spring

- **Prof. Andrea Foster**, 240-567-3957 (TP/SS, GT)  
[Andrea.Foster@montgomerycollege.edu](mailto:Andrea.Foster@montgomerycollege.edu)

### Virtual and Online Advising

- **Prof. Joanne Frazier**  
[Joanne.Frazier@montgomerycollege.edu](mailto:Joanne.Frazier@montgomerycollege.edu)

For more information please visit:

<https://cms.montgomerycollege.edu/becahm/>

# 2018-2019 Program Advising Guide

An Academic Reference Tool for Students

**BUSINESS**  
**ASSOCIATE OF ARTS: 006**

## Suggested Course Sequence

A suggested course sequence for full-time students follows. All students should review this advising guide and consult an advisor.

### First Semester

- BSAD 101 - Introduction to Business *3 semester hours*
- CMAP 120 - Introduction to Computer Applications *3 semester hours*
- OR**
- CMSC 110 - Computer Concepts *3 semester hours*
- ENGL 101 - Introduction to College Writing *3 semester hours* \*
- Mathematics foundation *3 semester hours (MATF)* †
- Behavioral and social sciences distribution *3 semester hours (BSSD)* \*\*

### Second Semester

- BSAD 210 - Statistics for Business and Economics *3 semester hours*
- OR**
- MATH 117 - Elements of Statistics *3 semester hours*
- COMM 108 - Foundations of Human Communication *3 semester hours (GEIR)*
- OR**
- COMM 112 - Business and Professional Speech Communication *3 semester hours (GEIR)*
- English foundation *3 semester hours (ENGF)*
- Arts distribution *3 semester hours (ARTD)*
- Natural science distribution with lab *4 semester hours (NSLD)*

### Third Semester

- ACCT 221 - Accounting I *4 semester hours*
- ECON 201 - Principles of Economics I *3 semester hours (BSSD)*
- MGMT 201 - Business Law *3 semester hours*
- OR**
- Elective *3 semester hours* ††
- Humanities distribution *3 semester hours (HUMD)* ‡

### Fourth Semester

- ACCT 222 - Accounting II *4 semester hours*
- ECON 202 - Principles of Economics II *3 semester hours*
- Arts/Humanities distribution (ARTD/HUMD) or health course (HLTH) *3 semester hours (GEIR)* ‡
- Natural sciences distribution *3 semester hours (NSND)*
- Elective *3 semester hours* ††

**Total Credit Hours: 60**

## Advising Notes

\* ENGL 101/ENGL 101A, if needed for ENGL 102/ENGL 103, or general elective. Please consult an advisor or transfer institution for assistance with course selection.

\*\* Behavioral and Social Science Distribution (BSSD) courses must come from different disciplines.

† Many, but not all four year institutions require MATH 150 or MATH 181 as a Math foundation. Students should consult with an adviser regarding the requirements of transfer institutions.

†† Students should consult an adviser regarding the requirements of transfer institutions. For some institutions, MGMT 201 may be appropriate, for others (e.g. The Smith School at the University Maryland) another course will be more appropriate. If necessary use as needed to fill the 60 credit requirement.

‡ Students must complete one Global or Cultural Perspectives designated course as part of their General Education Program to graduate.

**BUSINESS AA: 006**Total Credits: 60  
Catalog Editions 16-17 through 18-19

Name:

Date:

ID #:

<b>GENERAL EDUCATION: FOUNDATION COURSES</b>	<b>Course</b>	<b>Hours</b>	<b>Grade</b>
English Foundation (EN 102/ENGL 102 or EN 109/ENGL 103)		3	
Math Foundation ( <b>Recommend</b> MA 160/MATH 150 or MA 181/MATH 181)†			

<b>GENERAL EDUCATION: DISTRIBUTION COURSES</b>	<b>Course</b>	<b>Hours</b>	<b>Grade</b>
Arts Distribution (ARTD)			
Humanities Distribution (HUMD) ‡			
Behavioral & Social Sciences Distribution (BSSD)	EC 201/ <b>ECON 201</b>	3	
Behavioral & Social Sciences Distribution (Not EC/ECON) **		3	
Natural Sciences Distribution with Lab (NSLD)		4	
Natural Sciences Distribution without Lab (NSND)		3	
General Education Institutional Requirement (GEIR)		3	
HLTH‡ or ARTD/HUMD‡ (GEIR) Choose course from general education HLTH or ARTD/HUMD. Discuss appropriate course choice with counselor/advisor			

<b>PROGRAM REQUIREMENTS</b>	<b>Course</b>	<b>Hours</b>	<b>Grade</b>
<b>ENGL 101 or ENGL 101A</b> (if needed for ENGL102/103 or Elective)*			
	BA 101/ <b>BSAD 101</b>	3	
	AC 201/ <b>ACCT 221</b>	4	
	AC 202/ <b>ACCT 222</b>	4	
BA 210/ <b>BSAD 210</b> or MA 116/ <b>MATH 117</b>		3	
CA 120/ <b>CMA</b> 120 or CS 110/ <b>CMSC 110</b>		3	
	EC 202/ <b>ECON 202</b>	3	
MG 201/ <b>MGMT 201</b> or ELECTIVE††		3	
ELECTIVE(S) ††			

Has student completed the Global Perspectives requirement?  Yes  No

Overall GPA of 2.0 is required to graduate

Total Credits: Global Perspectives Course: 

\* EN 101/ENGL 101/ENGL 101A, if needed for EN 102/ENGL 102/EN 103/ENGL 103, or Elective. Please consult an advisor or transfer institution for assistance with course selection.

\*\* Select a course with any designator other than EC/ECON. Behavioral and Social Science Distribution (BSSD) courses must come from different disciplines.

† Most four year business programs require MATH 150 or MATH 181 as a Math foundation. Students who wish to take a different math should meet with a business faculty advisor. MATH 120/MATH 110 may only be used for transfer to UMUC or for students who do not intend to transfer.

†† Students should consult an adviser regarding the requirements of transfer institutions. For some institutions, MGMT 201 may be appropriate, for others (e.g. The Smith School at the University Maryland) another course will be more appropriate. If necessary use as needed to fill the 60 credit requirement. [Business & Management Website](#)

Last Modified: June 2018

‡ Students must complete one Global or Cultural Perspectives designated course as part of their General Education Program to graduate.

Advising Worksheet  
Contact: [Anthony Solano](#)

See an [advisor](#) to submit an [Application for Graduation](#) the semester BEFORE you intend to graduate.

**This UNOFFICIAL document is for planning purposes ONLY and completion does not guarantee graduation.**

Students transferring to a specific four year institution, please check the [Transfer Agreements](#) site for articulated pathways that identify required coursework.

## Transfer Opportunities

Montgomery College has partnerships with multiple four-year institutions and the tools to help you transfer. To learn more please visit: <http://cms.montgomerycollege.edu/Transfer/> or <http://artsys.usmd.edu/>

## Get Involved at MC!

Employers and Transfer Institutions are looking for experience outside the classroom.

## MC Student Clubs and Organizations

<https://cms.montgomerycollege.edu/edu/plain.aspx?id=2439>

Macklin Business Institute:

<http://cms.montgomerycollege.edu/macklin/>

Hillman Entrepreneurs Program:

<https://cms.montgomerycollege.edu/hillmanprogram/>

## Related Careers

Some require a Bachelor's degree.  
Financial Analyst, Management Consultant, Accountant, Actuary, Market Research Analyst, Business Teacher, Financial Manager, Business Operations Manager, Cost Estimator.

## Career Services

<http://www.montgomerycollege.edu/career>

## Career Coach

A valuable online search tool that will give you the opportunity to explore hundreds of potential careers or job possibilities in Maryland and the Washington D.C. metropolitan area.

Get started today on your road to a new future and give it a try. Visit the website listed below:

<https://montgomerycollege.emsicareercoach.com>

## Notes: