SUPERVISORY LETTER OF RECOGNITION: 805A
Total Credits: 9
Catalog Edition: 2019-2020

Program Description

This sequence of courses is designed for those students who wish to develop skills for employment as a first-time supervisor. Students will gain an understanding of core skills and theory needed for supervisors and managers. In addition, students will gain an understanding of foundations in business law with an emphasis on employment laws including Title VII of the Civil Rights Act of 1964. A grade of C or better is required for each course.

Program Outcomes

Upon completion of this program a student will be able to:

- Interpret the procedures and requirements within the area of employee/labor relations.
- Discuss the attitude and image of the supervisor.
- Explain human relations skills and team building.
- Suggest effective ways to get work done.

2019-2020

Program Advising Guide

An Academic Reference Tool for Students

805A

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Program Requirements

Program Requirements

- MGMT 101 - Principles of Management *3 semester hours*

- MGMT 207 - Principles of Supervision *3 semester hours*

- MGMT 201 - Business Law *3 semester hours*

- **OR**

- MGMT 225 - Legal Issues in Labor Management *3 semester hours*

Total Credit Hours: 9

Upon successful completion of this course of study, and application to the Admissions and Records Office, the letter of recognition in supervisory management will be issued by the chief enrollment services and financial aid officer.