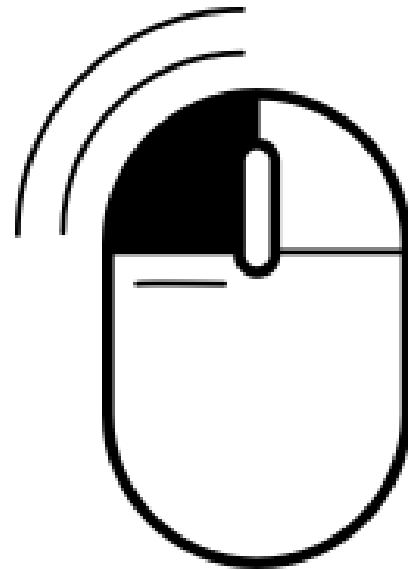
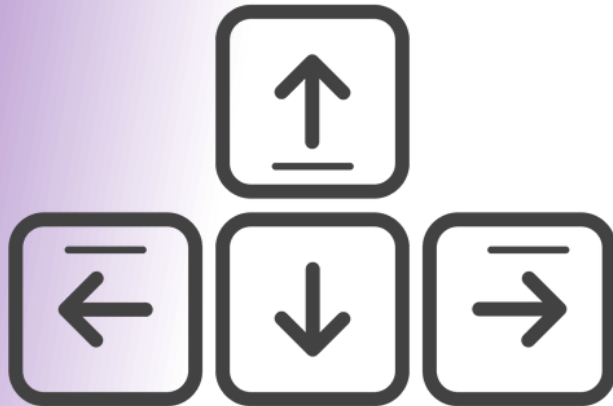


SmarterProctoring Student Guide

Virtual Proctoring via ProctorU

TO NAVIGATE THIS PRESENTATION

Use the **Arrow Keys** on your Keyboard, or your **Mouse**



What is SmarterProctoring?

- **SmarterProctoring** is a platform that streamlines the exam scheduling process at Montgomery College. It integrates with **ProctorU**, a platform that provides virtual proctoring.

Quicklinks:

- Registering with SmarterProctoring
- How to make an Exam Appointment
- How to start your ProctorU Session
- How to Reschedule or Cancel Appointments
- Contact Us

REGISTERING WITH SMARTERPROCTORING

Go to www.montgomerycollege.edu and click the **Access MyMC** button located on the top-right corner of the page. Use Google Chrome (recommended) or Mozilla Firefox as your browser.

The screenshot shows the Montgomery College website in a web browser. The address bar displays <https://www.montgomerycollege.edu>. The navigation bar includes links for Prospective/Current Students, Business Partners & Employers, Alumni, Donors & Community, Our Locations, and a highlighted 'Access MyMC' button with an orange arrow pointing to it. The main header features the MC logo, contact information (Contact Us, Call Us: 240-567-5000), and an 'APPLY NOW' button. A purple navigation bar lists categories: ACADEMICS, APPLY & REGISTER, PAYING FOR COLLEGE, COUNSELING & ADVISING, WORKFORCE DEVELOPMENT, LIFE AT MC, ABOUT MC, and MORE. The main content area has a large image of a woman teaching a group of students around a table. Overlaid text reads 'Turn Your Dream into a Skill' and 'MC offers hundreds of noncredit career and job training courses.' A green 'NONCREDIT TRAINING' button is present. Below this is a horizontal strip of six small images: a group of people, a sports team, a dinosaur skeleton, a woman smiling, a group of graduates, and students in a computer lab. The footer contains the URL mymc.glb.montgomerycollege.edu and the tagline 'Providing Opportunities, Empowering You to Succeed'. The Windows taskbar at the bottom shows the Start button, open applications (Word, Montgomery College), and the system clock (1:29 PM).

Montgomery College

<https://www.montgomerycollege.edu>

Prospective/Current Students Business Partners & Employers Alumni, Donors & Community Our Locations **Access MyMC**

MC MONTGOMERY COLLEGE

Contact Us Call Us: 240-567-5000 **APPLY NOW**

ACADEMICS APPLY & REGISTER PAYING FOR COLLEGE COUNSELING & ADVISING WORKFORCE DEVELOPMENT LIFE AT MC ABOUT MC MORE

Turn Your Dream into a Skill

MC offers hundreds of noncredit career and job training courses.

NONCREDIT TRAINING

Providing Opportunities,
Empowering You to Succeed

mymc.glb.montgomerycollege.edu

Start Document1 - Word Montgomery College ... 1:29 PM

Enter your **username** (MyMC ID) and **password** , then click the **Sign In** button to log in to your MyMC account.

MyMC Login

https://mymclogin.glb.montgomerycollege.edu/authenticationendpoint/login.do?commonAuthCallerPath=%252Fcas%252Flogin&forceAuth=false&passiveAuth=false&tenantDomain=carbon.super&sessi...

MC MONTGOMERY COLLEGE **MyMC**

Enter your MyMC ID and Password

User Name Password **Sign In**

[Forgot Password](#) | [Find your MyMC ID](#) | [Claim Your Account](#) | [My Account](#) | [Password Reset](#)

FEBRUARY
is Financial Aid Awareness Month

Have you applied for financial aid?

Events to help you apply for financial aid will be held on all three campuses!

LEARN MORE

Apply for 2020-2021 financial aid.
The MC Financial Aid Priority Deadline is **MARCH 1st!**

Accessibility | Annual Security Report (Clery Act) (PDF) | Cookie Notice | Disclaimer | Public Safety | GDPR Interim Plan | Non-Discrimination | Policies & Procedures | Privacy Statement | Title IX

© 2020 Montgomery College. All Rights Reserved.

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other College activities free from discrimination, harassment prohibited by federal regulations and state law, and sexual assault. To find out more information visit [Employee and Labor Relations](#).

Start Document1 - Word MyMC Login - Google ... 1:29 PM

From your MyMC home page, click the **Blackboard** button located on the upper-right corner of the page to access your **Blackboard** account.

The screenshot shows the MyMC home page for Montgomery College. The browser address bar displays <https://mymc.glb.montgomerycollege.edu>. The page header features the MC MONTGOMERY COLLEGE logo on the left and a navigation bar on the right with icons for Counseling & Advising Network, Blackboard, E-mail, and Calendars. The Blackboard icon is highlighted with an orange box, and an orange arrow points to it from the E-mail icon. Below the header is a horizontal menu with links: Home, Employee Resources, Training and Professional Development, My Classes, Registration, Financial Aid, Pay My Bill / Manage Account, Counseling and Advising, Life at MC, Collegewide Services, Alumni, and Forms. The main content area is divided into several sections: Banner (with Banner Admin and MC Banner Website links), Employee Tools (with a Workday link), MC Alerts (with a Sign up here for MC Alert link), M Number, MyMC ID or Email Information (with View your information and Password Reset links), and Campus Safety (with a Dial 911 for Emergencies link). The footer shows the Windows taskbar with the Start button, open applications (Document1 - Word, Home - montgomery...), and the system clock (1:31 PM).

Home - montgomerycollege.edu x +

https://mymc.glb.montgomerycollege.edu

Mr. Ramon L. Valenzuela Sign Out

MC MONTGOMERY COLLEGE

Counseling & Advising Network Blackboard E-mail Calendars

Home Employee Resources Training and Professional Development My Classes Registration Financial Aid
Pay My Bill / Manage Account Counseling and Advising Life at MC Collegewide Services Alumni Forms

Banner

Banner Banner Admin MC Banner Website

Employee Tools

Workday

MC Alerts

Sign up here for MC Alert

M Number, MyMC ID or Email Information

Your **M Number** is your Montgomery College ID number; Montgomery College uses the M Number instead of a Social Security Number to identify students and employees.

Your **MyMC ID** is your username for accessing My MC.

All MC students and employees receive an official **email** address.

View your information Password Reset

Campus Safety

Dial 911 for Emergencies

The Office of Public Safety coordinates efforts to protect the College community by providing

Start Document1 - Word Home - montgomery... 1:31 PM

On your **My Blackboard** page, under **My Courses** or **Courses Tab**, select the course you wish to schedule an exam for. For example, **201740-MATH098-40749**

The screenshot shows the Blackboard interface for a user named Ramon Valenzuela. The top navigation bar includes 'My Blackboard', 'Courses' (highlighted with an orange circle), 'Community', and 'Content Collection'. An orange arrow points from the 'Courses' tab to the 'My Courses' section on the right. The 'My Courses' section is also highlighted with an orange box and contains the course link '201740-MATH098-40749'. The left sidebar contains sections for 'My Messages', 'Follett Discover', 'Student Information', 'My Announcements', and 'Digital Learning Centers'. The 'Student Information' section includes a link to 'Smarthinking tutoring online, for FREE!' and a list of steps to access the service. The 'My Announcements' section shows no recent announcements. The 'Digital Learning Centers' section provides information about the Digital Learning Center at the Takoma Park and Rockville campus.

Home - montgomerycollege.edu x Welcome, Ramon - Blackboard Learn x

https://bb-montgomerycollege.blackboard.com/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_1_1

MC MONTGOMERY COLLEGE

Ramon Valenzuela 1

My Blackboard **Courses** Community Content Collection

My Blackboard Notifications Dashboard

Add Module Personalize Page

▼ My Messages

Courses with Messages:

You have no new unread messages!

Last Updated: February 20, 2020 1:31 PM

▼ Follett Discover

Every book.
Every course.
Any time.
Follett | Discover

Faculty
Discover and Select
Course Materials
Easily submit to your campus
store.
Make available to your
students.

Students
Buy and Rent Books
Ship to your home or pick up
from the campus store.
Launch Follett Discover

Last updated: Feb 20, 2020 1:31 PM

Student Information

Student Information
Smarthinking tutoring online, for FREE!

Smarthinking has a staff of over 2500 tutors worldwide who are trained to provide high-quality learning assistance to students. It is not a homework answering or editing service. Instead, tutors strive to assist students in developing successful learning and problem-solving strategies that will help them succeed in their classes. To access:

1. Login to MyMC
2. In the menu section at the top of the screen, Click "My Classes"
3. Scroll down below "Need Some Help With Your Classes?"
4. Click the "SmartThinking Online Tutoring" link
5. Choose "Work with a Tutor or Career Coach"
6. Scroll down and click "Computers and Technology"
7. Select the technology or software you need help with
8. Follow the prompts to post your questions.

▼ My Courses

Courses where you are: Instructor

201740-MATH098-40749

▼ My Tasks

My Tasks:

No tasks due.

more tasks...

▼ My Announcements

No Institution Announcements have been posted in the last 7 days.

No Course or Organization Announcements have been posted in the last 7 days.

more announcements...

▼ Digital Learning Centers

Digital Learning Centers

The Digital Learning Center at the Takoma Park and Rockville campus provide students Windows and Mac computer labs for academic work. The Centers offers user assistance with Windows and Mac file management, Office 2019 applications, Blackboard and Office 365. Digital Learning Center staff conduct workshops in PowerPoint 2019 Basics and Advanced features, Excel Charts and Graphs, Creating Infographics, Windows File Management and ePortfolio setup. Workshops are also conducted on the Germantown campus. Digital Learning Center workstations include software for Gaming and Computer Graphics students.

Visit our website at: <https://www.montgomerycollege.edu/academics/support/learning-centers/digital-learning-centers/index.html> or enter "Digital Learning Center" at the Montgomery College Home page.

Start Document1 - Word Welcome, Ramon - BL... 1:31 PM

On the course homepage, click **SmarterProctoring2017** located on the sidebar. If you do not see it, click **Tools** to add the SmarterProctoring2017 link to the sidebar.

The screenshot displays a Blackboard course homepage in Student Preview mode. The browser address bar shows the URL: https://bb-montgomerycollege.blackboard.com/webapps/blackboard/execute/modulepage/view?course_id=_52783_1&cmp_tab_id=_98208_1&mode=view. The page title is "Home Page".

The left sidebar contains a menu with the following items: Smarter_Proctoring, Home Page, Syllabus, Course Content, SmarterProctoring, Announcements, Discussions, Course Mail, Tools, MC Resources, and Help. The "Smarter_Proctoring" item is expanded, and the "SmarterProctoring" and "Tools" items are highlighted with orange boxes and arrows.

The main content area displays the "Home Page" section. It includes a "My Announcements" section with the message: "No Course or Organization Announcements have been posted in the last 7 days." and a link to "more announcements...". Below this is a "What's New" section with a "Courses/Organizations (1)" link and a "Last Updated: February 20, 2020 1:32 PM" timestamp. The "What's New" section also includes "Edit Notification Settings" and "Actions" buttons.

The footer of the page contains the Blackboard logo and copyright information: "© 1997-2020 Blackboard Inc. All Rights Reserved. U.S. Patent No. 7,493,396 and 7,558,853. Additional Patents Pending. Accessibility information · Installation details".

On the **Tools**, scroll the list of available links, locate, and click the **SmarterProctoring2017** link.

Home - montgomerycollege.edu x Tools - Smarter_Proctoring x +

https://bb-montgomerycollege.blackboard.com/webapps/blackboard/execute/course/tools/settings?dispatch=viewShowHideTool&course_id=_52783_1&family=course_tools_area&mode=view

Student Preview mode is ON Settings Exit Preview

Announcements
Discussions
Course Mail
Tools
MC Resources
Help

Achievements
Achievements

Activity Compared to Others
Compare your activity to that of your peers.

Announcements
Create and view Course Announcements.

Basic LTI tools
Connect to external tools supporting Basic LTI

Blackboard Collaborate
Schedule and join Blackboard Collaborate web conferencing sessions and view recorded archives.

Blackboard Help for Students
Open Blackboard Help in a separate window.

Blogs
Create and manage blogs for Courses and Course Groups.

Calendar
Track important events and dates through the Calendar.

Cengage Learning MindLinks™
Access Cengage Learning MindLinks™ for this course

Contacts
Instructors can post contact information about themselves and others.

Course Messages
Create and send private and secure Messages to course members.

communication with the instructor.

Library Course and Subject Guides (automatic)

Library Course and Subject Guides (manual)

Library_Course_Reserves

McGraw Hill ALEKS Chemistry

McGraw-Hill Higher Education
Access and Manage McGraw-Hill products for this course through Blackboard.

My Grades
Displays detailed information about your grades.

Piazza

Portfolios Homepage
Create and manage personal Portfolios and Artifacts.

Roster
View a list of users enrolled in the Course.

Send Email
Send email messages to different types of users, system roles, and groups.

SmarterProctoring2017
New Version of Smarter Proctoring

Smarthinking

Start Document1 - Word Tools - Smarter_Proc... 1:33 PM

First time users must agree to **Privacy & Terms of Use**. Toggle on each agreement, then click the **Submit** button. If you are not a new user, you can skip to the next section

The screenshot shows a web browser window with the URL <https://app.smarterproctoring.com/#/enroll>. A message at the top states: "You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience." The main content area displays a "Privacy & Terms of Use" modal. Inside this modal, the "Privacy Policy" section is visible, followed by a heading "1. Who We Get Personal Data About" and a list of categories of persons whose data is collected. Below this, there are three toggle switches, each with a green indicator and the text "I understand and agree to the [Policy Name] outlined above". An orange arrow points to the middle toggle, which is for the "Terms of Use". At the bottom of the modal is a blue "Submit" button. The footer of the page includes a "Support" link, a copyright notice "© 2020 SmarterServices, LLC", and links for "Recent Updates" and "Documentation".

Privacy & Terms of Use

Privacy Policy

SmarterServices, LLC provides services to educational institutions (schools) and their students, faculty, and administrators. This privacy policy describes the data that either identifies you or that can be used to identify you that we receive from you and that we receive or obtain from others.

1. Who We Get Personal Data About

We receive, obtain, and process information about the following kinds of persons:

- current, potential, or former students of a school (our references to "students" includes current, potential, and former students),
- current, potential, or former faculty members of a school (our references to "faculty" includes current, potential, and former faculty),
- school administrative staff from schools that receive services from us,
- individuals, whether they are acting individually or on behalf of an organization, who provide test support services to us, including services related to testing locations and proctoring services, and
- anyone who visits our website: smarterservices.com

☒ I understand and agree to the Privacy Policy outlined above

☒ I understand and agree to the Terms of Use outlined above

☒ I understand and agree to the Cookie Policy outlined above

Submit

[Support](#)

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[Recent Updates](#) [Documentation](#)

First time users need to complete the **SmarterProctoring Enrollment** to choose preferences. To begin, click the **Get started ->** button.

The screenshot shows a web browser window with the URL <https://app.smarterproctoring.com/#/enroll>. A yellow banner at the top of the page states: "You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience." Below this banner, on the left, are two small icons: a refresh icon and a user icon. In the center, a white box contains the text "Welcome!" followed by "Before you can get started, we need to complete your enrollment. In order to do that, we'll have you choose some preferences." Below this text is a blue button with the text "Get started" and a right-pointing arrow. An orange arrow points to this button from the right. At the bottom left of the page is a black "Support" button with a question mark icon. At the bottom right are links for "Recent Updates" and "Documentation". The footer of the page reads "© 2020 SmarterServices, LLC". The browser's taskbar at the bottom shows the Start button, open windows for "Document1 - Word" and "SmarterProctoring", and the system clock showing 1:34 PM.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/enroll

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Refresh User

Welcome!

Before you can get started, we need to complete your enrollment. In order to do that, we'll have you choose some preferences.

Get started →

Support

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[Recent Updates](#) [Documentation](#)

Start Document1 - Word SmarterProctoring - ... 1:34 PM

Under **Profile Settings – General Settings**, fill out required fields marked with an asterisk (*). Include your **Mobile Phone Number** to get text reminders of exam appointments.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/enroll

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Profile Settings

General Settings

In order to provide you with accurate information, please fill out the form below. Required fields are marked with an asterisk (*).

First Name * Last Name *

Ramon Valenzuela_PreviewUser

Preferred Email *

This is the email address that we will send all communication to.

ramon.valenzuela@montgomerycollege.edu

Home Phone Number

Home Phone Number

Mobile Phone Number

Mobile Phone Number

Time Zone *

America/New_York

Default Currency *

US Dollar

Support

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[Recent Updates](#) [Documentation](#)

1:36 PM

In **Location**, enter the name of your city (i.e. Rockville, Silver Spring), then click the **Save** button.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/enroll

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Home Phone Number

Home Phone Number

Mobile Phone Number

Mobile Phone Number

Time Zone *

America/New_York


Default Currency *

US Dollar

Providing your location helps us show the proctors closest to you. The more precise you are with your location, the more accurate your proctor results will be. At a minimum, you must provide a city.

Location *

Rockville, MD, USA



Save

Support

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Recent Updates Documentation

Start Document1 - Word SmarterProctoring - ... 1:36 PM

HOW TO MAKE AN EXAM APPOINTMENT

On the Course Dashboard, find the exam you are taking under **My Exams**. Review the Exam Information. Click the **Choose a proctor ->** button.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

The scheduling window for this exam has closed.

Exam Information

TYPE Online	OPENS 3/4/2019 at 5:00am EST	CLOSES 12/19/2019 at 2:30pm EST
EXAM DURATION 4 hours	SCHEDULING OPENS 3/4/2019 at 12:22pm EST	SCHEDULING CLOSES 12/19/2019 at 2:30pm EST
PERMITTED ITEMS Bathroom Break, Calculator (?), Notes		

Valenzuela, Ramon - SMPT101 - 20123 - Intro to SmarterProctoring

You need to select a proctor to request a session.

[Choose a proctor ->](#)

Exam Information

TYPE Online	OPENS 1/20/2020 at 12:00am EST	CLOSES 3/31/2020 at 3:30pm EDT
EXAM DURATION 1 hour	SCHEDULING OPENS 1/19/2020 at 11:59pm EST	SCHEDULING CLOSES 3/31/2020 at 5:00pm EDT
PERMITTED ITEMS Notes		

Notes:
Please make sure that you show your solution on each problem. Good Luck!

Note: If you have an approved accommodation for time, double check that the Exam Duration has been updated **BEFORE** you schedule your exam session. Contact your professor if it is not there.

[Support](#)

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[Recent Updates](#) | [Documentation](#)

Start Document1 - Word SmarterProctoring - ... 1:41 PM

On the next window, **Select Session Type**. Click the **Select Time ->** button under **ProctorU – B-Virtual**,


MC Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES56d3439c5cbe975fc2547e76f5388290/configuration/ECc1c7f00914d748aa905887c4401... ☆

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.


My Exams Messages Ramon Help

Select Session Type



ProctorU
B-Virtual

Select Time →



MC Assessment Centers
Montgomery College Testing Centers

Choose →

ProctorU is only available for online exams such as digitized exams found in Blackboard.

Important: MC Assessment Centers are closed until further notice. Do **NOT** select this option until the centers open.

Support

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Start Document1 - Word SmarterProctoring - ... 1:41 PM

Before scheduling, confirm your computer meets the Technical Requirements. Click the **Test your equipment** link to verify.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES56d3439c5cbe975fc2547e76f5388290/configuration/ECc1c7f00914d748aa905887c4401... ☆

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Select Session Type

Note: You do not need to create an account with ProctorU to complete this equipment verification.

proctorU

ProctorU is an online test proctoring service that provides test takers the convenience of testing from home, without compromising security. Scheduling your exam with ProctorU provides you with the following benefits:

- On-demand appointments available 7 days a week, 24 hours a day
- Technical support available to faculty and test-takers

Technical Requirements

- Google Chromebooks are not currently supported
- [ProctorU Extension](#)
- A functioning webcam and microphone
- Google Chrome Browser

When testing with ProctorU, you will be recorded using both screen capture and your webcam, during the whole time of connection with the service. It will be the student's responsibility to end the recording by closing the browser tab and clicking on the red X of the chat box. If the student does not close out the recording, they will continue to be monitored by the screen and webcam recordings.

[Test your equipment](#)

How much does it cost?

This exam will cost **\$0.00 USD**

Credit/debit card payment is required when scheduling an appointment. Students are encouraged to register for their exams at least three days in advance of their preferred testing time.

[Schedule your exam](#)

© 2020 SmarterServices, LLC

Start Document1 - Word SmarterProctoring - ... 1:41 PM

Test your equipment to make sure each item meets the requirements, and update items as needed.

Remember: You must use Google Chrome or Mozilla Firefox as the browser.

Testing Your Equipment



Camera Check



Microphone Check



Flash Check



OS Check



Bandwidth Check

Update items, like your Flash player, **BEFORE** you sit for your exam.

Please enable Flash from your browser or download the latest version.

Please note !

The automated equipment check does not guarantee your equipment's functionality on exam day. Blocked ports and security firewalls may inhibit your ability to connect to a proctor. To ensure functionality, scroll down to chat with a live technician!

Note: If your computer does not meet the equipment requirements, contact the Assessment Center for assistance.


When you know all requirements have been met, click the **Schedule your exam** button

Home - montgomerycollege.edu X Home Page - Smarter_Proctoring X SmarterProctoring X +


https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES56d3439c5cbe975fc2547e76f5388290/configuration/ECc1c7f00914d748aa905887c4401... ☆

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Select Session Type



If one of the components does not clear, and you cannot fix the issue, contact the Assessment Center before scheduling your exam.



ProctorU is an online test proctoring service that provides test takers the convenience of testing from home, without compromising security. Scheduling your exam with ProctorU provides you with the following benefits:

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[Test your equipment](#)

How much does it cost?

This exam will cost **\$0.00 USD**

Credit/debit card payment is required when scheduling an appointment. Students are encouraged to register for their exams at least three days in advance of their preferred testing time.

 **Schedule your exam**

Support

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Start Document1 - Word SmarterProctoring - ... 1:41 PM

Select the **date** and **time** when you want take your exam, then click the **Schedule** button. You will need to add a half hour to the allotted exam time for proctoring sign in when you schedule.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring

https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES8c7e8566a5fe08d1b0bc4524723a6fc/configuration/ECC1c7f00914d748aa905887c4401... ☆

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Select Session Type

February 2020

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Any time

Note This exam is 1 hour long. Please plan accordingly.

Morning

- 12:15am–1:15am EST Saturday, Feb 29 [Schedule](#)
- 12:45am–1:45am EST Saturday, Feb 29 [Schedule](#)
- 1:15am–2:15am EST Saturday, Feb 29 [Schedule](#)
- 1:30am–2:30am EST Saturday, Feb 29 [Schedule](#)
- 1:45am–2:45am EST Saturday, Feb 29 [Schedule](#)
- 2:15am–3:15am EST Saturday, Feb 29 [Schedule](#)
- 2:30am–3:30am EST Saturday, Feb 29 [Schedule](#)
- 2:45am–3:45am EST Saturday, Feb 29 [Schedule](#)
- 3:00am–4:00am EST Saturday, Feb 29 [Schedule](#)

Example: If your exam is 2 hours long, and it expires at 5 pm, you must schedule your session before 2:30 pm

Support

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Start Document1 - Word SmarterProctoring - ... 1:45 PM

The **Confirm Session** section will show the date and time you selected. If correct, click **Continue** to confirm your appointment.

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES8c7e8566a5fe08d1b0bc4524723a6f6c/configuration/ECC1c7f00914d748aa905887c4401... ☆

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Select Session Type

Confirm Session

You have selected the following session:

Saturday, February 29 at 2:30am EST

If everything looks right, click the button below to schedule your session

Continue

or

[Select a different time](#)

Note: If the date and time are incorrect, click the **Select a different time** link to return to the previous page.

Support

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Start Document1 - Word SmarterProctoring - ... 1:45 PM

The **Payment Summary** page shows a zero balance since MC students do not pay for this service. Click the **Schedule** button to confirm your ProctorU session.

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

Select Session Type

Payment Summary

Session	\$0.00 USD
Total	\$0.00 USD

[Have a voucher code?](#)

Schedule

or

[Go back](#)

Support

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Note: If you want to make any changes, click the **Go back** link provided above.

The confirmation page shows your appointment date and time. Click the **Return to Dashboard** -> once done.

The screenshot shows a web browser window with the URL <https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES8c7e8566a5fe08d1b0bc4524723a6f6c/configuration/ECc1c7f00914d748aa905887c4401...>. A yellow banner at the top states: "You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience." The main content area is split into two panels. The left panel, titled "Select Session Type", is dimmed and shows icons for a laptop and a building. The right panel is active and displays a confirmation message: "Confirmed! Great, you're all set! Your session has been scheduled for: Saturday, February 29 at 2:30am EST". Below the date and time, there is a blue button labeled "Return to dashboard" with a right-pointing arrow. An orange arrow points from the left towards this button. At the bottom left of the left panel is a "Support" button with a question mark icon. The footer of the left panel shows "© 2020 SmarterServices, LLC". The Windows taskbar at the bottom includes the Start button, open applications (Word, SmarterProctoring), and system icons (time: 1:45 PM).

Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

← → ↻ 🔒 <https://app.smarterproctoring.com/#/schedule-session/exam/EX8c79abd1e30f4e9b97f49fa18cb66391/session/ES8c7e8566a5fe08d1b0bc4524723a6f6c/configuration/ECc1c7f00914d748aa905887c4401...> ☆

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⏮️ ⓘ

Select Session Type

Confirmed!

Great, you're all set! Your session has been scheduled for:

Saturday, February 29 at 2:30am EST

Return to dashboard ➔

Support

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HOW TO START YOUR PROCTORU SESSION

Within 15 minutes of the exam session start, go back to your course dashboard and click the **Start session ->** button to start your test. Have your ID with you.

MC Home - montgomerycollege.edu x Home Page - Smarter_Proctoring x SmarterProctoring x +

https://app.smarterproctoring.com/#/

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

TYPE Online	OPENS 3/4/2019 at 5:00am EST	CLOSES 12/19/2019 at 2:30pm EST
EXAM DURATION 4 hours	SCHEDULING OPENS 3/4/2019 at 12:22pm EST	SCHEDULING CLOSES 12/19/2019 at 2:30pm EST
PERMITTED ITEMS Bathroom Break, Calculator (?), Notes		

Valenzuela, Ramon - SMPT101 - 20123 - Intro to SmarterProctoring

Scheduled

DATE
2/29/2020 at 2:30am EST

TYPE
ProctorU

Start session →

Exam Information

TYPE Online	OPENS 1/20/2020 at 12:00am EST	CLOSES 3/31/2020 at 3:30pm EDT
EXAM DURATION 1 hour	SCHEDULING OPENS 1/19/2020 at 11:59pm EST	SCHEDULING CLOSES 3/31/2020 at 5:00pm EDT
PERMITTED ITEMS Notes		

Notes:
Please make sure that you show your solution on each problem. Good Luck!

Need to make a change?

[Reschedule](#) [Cancel session](#)

Support

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HOW TO RESCHEDULE OR CANCEL APPOINTMENTS

Go to the course dashboard and look for the scheduled exam that you want to change. Click the **reschedule** or **cancel** button and follow the prompts.

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https://app.smarterproctoring.com/#/

You are using an unsupported browser. We recommend that you [update your browser](#) for the best experience.

TYPE Online	OPENS 3/4/2019 at 5:00am EST	CLOSES 12/19/2019 at 2:30pm EST
EXAM DURATION 4 hours	SCHEDULING OPENS 3/4/2019 at 12:22pm EST	SCHEDULING CLOSES 12/19/2019 at 2:30pm EST
PERMITTED ITEMS Bathroom Break, Calculator (?), Notes		

Valenzuela, Ramon - SMPT101 - 20123 - Intro to SmarterProctoring

Scheduled Start session

DATE 2/29/2020 at 2:30am EST	TYPE ProctorU
--	-------------------------

Exam Information

TYPE Online	OPENS 1/20/2020 at 12:00am EST	CLOSES 3/31/2020 at 3:30pm EDT
EXAM DURATION 1 hour	SCHEDULING OPENS 1/19/2020 at 11:59pm EST	SCHEDULING CLOSES 3/31/2020 at 5:00pm EDT
PERMITTED ITEMS Notes		

Notes:
Please make sure that you show your solution on each problem. Good Luck!

Need to make a change?

Reschedule Cancel session

Support

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CONTACT US

Got Questions? We are here to help!

Email us: AcademicTesting@montgomerycollege.edu

Assessment Staff are available:

Monday, Thursday and Friday 8:30 am to 5:00 pm

Tuesday and Wednesday 8:30 am to 7:00 pm

www.montgomerycollege.edu/assessment