

WIRE TRANSFER INSTRUCTION SHEET

IMPORTANT

1. Please complete this form and forward to your financial advisor.

2. Please also forward a copy of this form to Montgomery College Foundation via email to craig.eozzo@montgomerycollege.edu or mail to the Montgomery College Foundation address above. This form of communication is important in the gift receipt process, as donor information is not always included in wire transfer instructions.

If you have any questions, please contact Craig Eozzo at (240) 479-1300 or craig.eozzo@montgomerycollege.edu

To (Donor's Banker or Financial Advisor)

Telephone

Fax

Please use this form as authorization to wire transfer funds listed below from my account to the gift account of Montgomery College Foundation at Capital One Bank.

From (Donor Name)

Address

Telephone

Fax

Gift Amount (USD or Specify Currency)

Transferring Bank and Date of Transfer

Gift Purpose

OBI: Invoice and/or Reference Number

Signature

Wire Transfer Instructions for Bankers and Financial Advisors

Wire transfer for gifts of cash to Montgomery College Foundation should be sent to:

Capital One Bank
10700 Capital One Way
Glen Allen, VA 23060

ABA/Routing Number: 065000090

Swift Code: HIBKUS44 (for international wire)

Account Number: 5004332860

Reference: Donor's Name and Gift Purpose

Montgomery College Foundation EIN: 52-1267008

IMPORTANT

For proper donor recognition, transfers must include the following information:

- Donor's name and address
- Purpose of gift