

**To:** Montgomery College Students

**From:** Monica Brown, Senior Vice President for Student Affairs  
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**Subject:** **Guidance for Students Returning to Campuses**

**Date:** June 15, 2021

Welcome, students! As Montgomery College moves to offer more in-person classes and services this summer and fall, health and safety continue to be our first priorities. We're excited about seeing some of you in person—and continuing virtual services for those who prefer them. We have some [guidance](#) below on what to expect if your classes are being held on campuses or you plan to take advantage of our services in face-to-face settings. We encourage everyone to practice tolerance and patience as people have different levels of comfort about emerging from the pandemic.

What makes our campuses safest is when the majority of us are vaccinated. [We urge you to take this important step](#). It protects you, your family, and all of us in the MC community from the coronavirus. The College is part of a White House College Vaccine Challenge, urging vaccinations on all college campuses in our nation. Please do your part and inform your friends and family who may have questions about [COVID vaccinations](#).

#### **What is required of students coming to campuses?**

- All students, employees, and visitors are required to wear face masks inside buildings (including offices and common areas) until further notice.
- Facemasks are not required outside of buildings.
- All students and employees must complete the [online health assessment](#) prior to coming onsite each day. The assessment is accessible via the link in the blue bar at the top of the MC website. Each person is expected to carry proof of completion with them (that is, a screenshot, an email receipt, or a printout).

#### **Which classes and tutoring sessions are in-person and which are virtual?**

- All students, employees, and visitors are required to wear face masks inside buildings (including offices and common areas) until further notice.
- Please review your schedule carefully. If a building and room are assigned for the lab section, it will meet on campus. In addition, some sections also have a section note that the lab will meet on campus.
- Most lab sections are scheduled on-campus for the fall semester.

- Classes that meet on campus are marked with a campus building and room number in the course schedule.
- Many lecture and discussion sections are scheduled just prior to or after the on-campus lab. There may not be time to travel to or from campus between these adjacent section meetings. Spaces on campus will be assigned to do lecture and discussion work.
- Campus spaces will be available for students to complete remote coursework when they are on campus for in-person classes.
- Please account for travel time between in-person classes.
- Classes that are marked “REMOTE” for “structured remote teaching” are those which, due to pandemic conditions, are still being offered virtually.
- Classes that are marked “DL WEB” for “distance learning” are all virtual and do not meet at scheduled times.
- Please check the course schedule throughout the summer to look for more on-campus courses. Courses will be added as enrollment demands and conditions improve.
- Tutoring will be available virtually and in person. Please check the MC website for [updates](#) on in-person tutoring.

**What about services for students such as records and registration, learning centers, financial aid, counseling, etc. Are they in-person or virtual?**

- All of the College’s services will have virtual options, and some in-person options beginning August 2, 2021, including libraries and learning centers.
- [Student Affairs](#) departments, such as Raptor Central, records and registration, financial aid, counseling and advising, and disability support services, will continue to offer virtual services in June and July.
- Beginning August 2, staff in some of these departments, such as Raptor Central and financial aid, will offer limited, in-person services by appointment.
- In the fall, virtual and limited in-person services will continue.

**How will campuses look different?**

- You will see new signs on campuses, directing you where to walk to maximize social distancing and reminding everyone about mask requirements.
- You may see Plexiglas installed at walk-up consultation sites, Raptor Central and public safety access points.

- Building entrances will display signs indicating how to access them if they are not immediately open.
- Classrooms and meeting rooms will have signs indicating how many people are permitted to gather there.
- To guide social distancing, you may see some chairs or computer spaces marked off with tape. Please follow those instructions.
- You will see College Facilities teams cleaning all areas with increased frequency.
- You will also see hand sanitizers and additional cleaning supplies for extra cleaning of desks or seating at your discretion.

**If I still have questions, where should I ask them?**

- MC's website has a host of resources to answer [Frequently Asked Questions](#).
- Virtual forums are taking place via Zoom on [Wednesday, June 23](#) ( 3 p.m.- 5 p.m.) and [Monday, June 28](#) (2 p.m.- 4 p.m.) during which students can ask questions live.
- If you have questions about returning to campuses, please contact [studentaffairs@montgomerycollege.edu](mailto:studentaffairs@montgomerycollege.edu).
- The Return to Campus web pages will have updates as they evolve.

The College looks forward to offering increasing numbers of in-person classes and services as health conditions improve this summer and fall. Our decisions have been based on carefully constructed [Return-to-Campus metrics](#). These are carefully connected to updated local [infection rates](#), and guidance issued by the Montgomery County Health Department, the State of Maryland, and the Centers for Disease Control and Prevention. This information is incorporated into the College's plans for returning to onsite operations. We hope your return-to-campus experience is a seamless one.