

**To:** Montgomery College Community  
**From:** Office of Public Safety and Emergency Management  
**Subject:** COVID-19 Infection Reported at Gaithersburg Business Training Center  
**Date:** September 18, 2021

Good afternoon,

On Thursday, September 16, 2021, Montgomery College was notified of an employee at the Gaithersburg Business Training Center who tested positive for COVID-19. The employee was last at the Gaithersburg Business Training Center on Tuesday, September 14, 2021. Contracted cleaning services had disinfected the spaces occupied by the employee, prior to the reported case.

Human Resources is aware of the case and will provide guidance and support to the affected employee. All students and employees should continue to monitor their own health and report potential illness. The College's priority at this moment is to inform anyone who may have had direct exposure to this person, so that they can follow up with proper health protocols.

For contact tracing purposes anyone in close contact with this person may also be reached by the state or Montgomery County Dept of Health and Human Services (DHHS). Anyone who receives a call from "MD COVID" or 240-466-4488, please answer the phone so that contact tracers can provide further directions.

As we know, the Coronavirus is highly contagious and can be very serious. If you have symptoms of the virus, please contact your health care provider. The College continues to work diligently to prevent the spread of the Coronavirus. For more details on what precautions are in place, please visit MC's [Coronavirus page](#). For information on how to report an exposure to COVID-19 please contact MC's Office of Public Safety at [PublicSafety@montgomerycollege.edu](mailto:PublicSafety@montgomerycollege.edu).

Further questions about this incident can be referred to MC's Return to Campus Advisory Team at [publicsafety@montgomerycollege.edu](mailto:publicsafety@montgomerycollege.edu). Montgomery County's DHHS can also be reached at 240-777-0311. If you need a COVID-19 test, [please see this schedule](#) of testing sites in Montgomery County.

Please remember, frequent hand washing, wearing face coverings, and vaccination are proven deterrents to the spread of the virus. Please continue to use these methods and maintain awareness of communications from Montgomery College if you are coming to a campus regularly.

MC's return indicators and operational status metrics can be found on this [page](#). MC's total positive cases reported are recorded and can be [viewed here](#). Montgomery County also maintains a [data dashboard](#) that reports on local metrics including number of cases and test positivity rates in the County.

As we continue this journey with COVID in our midst, please watch for communications from the College's Office of Public Safety and Emergency Management for health information on our campuses about which students and employees should be aware.