

To: Montgomery College Students and the College Community
From: Dr. Monica R.M. Brown, Senior Vice President for Student Affairs
Subject: Online Support Services for Students
Date: March 13, 2020

Student Affairs is here to help you navigate the transition to online instruction and services. In an effort to ensure critical services are available to our students, Student Affairs faculty and staff will interact with students online for the period through April 3. The College will provide updates if this period continues.

Faculty and staff will interact with students via email and telephone to fulfill requests for service. Offices will be closed on the weekends and on Friday, March 20, 2020. All services will be offered between the hours of 8:30 am and 5:00 pm when the College is open. Although walk-in services are temporarily suspended, we will endeavor to respond to student inquiries as quickly as possible.

We realize that some of our students may have difficulty with access to technology as they transition to online classes. Please continue to check the College's dedicated [coronavirus web page](#) for announcements and student guidance, as well as the [library web page](#) for updated information on access to campus libraries and learning centers. Please make your faculty aware if you cannot access the technology to participate online. We will provide updates to faculty on resources as the information becomes available.

This [reference table](#) will help you find out how to access what you need at Montgomery College. If you don't see a service listed, please call Raptor Central at 240-567-5000 or email raptorcentral@montgomerycollege.edu to check on the status. And be sure to [sign up for MC Alert](#) text and email messages to stay up-to-date on important [announcements](#).

Stay safe and be well!