



# New Student Meeting for Jumpstart to College Students

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Dual Enrollment Program  
Office of Academic Initiatives  
Montgomery College



# Welcome to Montgomery College

## As a Montgomery College Student...

- Your college record begins now!
- You will earn college credit for college work.
- You are responsible for your registration, application, and other college processes.



# What is Covered in this Meeting?

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- Student tools in your MyMC account
- Modes of instruction...Check the mode you're registered for
- How to access Blackboard and your Montgomery College email
- Textbooks and z courses
- Getting ready for the first day
- Tips for a successful semester



# Accessing Your MyMC Account

To access your my MC account, click “MyMC” button on [MC webpage](#).  
For assistance, contact IT Service Desk 240-567-7222



The screenshot shows the Montgomery College MyMC login interface. At the top left is the MC MONTGOMERY COLLEGE logo, and at the top right is the MyMC logo. The main heading is "Enter your MyMC ID and Password". Below this are two input fields: "User Name" and "Password", followed by a "Sign In" button. A row of links is provided: "Forgot Password", "Find your MyMC ID", "Claim Your Account", "My Account", and "Password Reset". A yellow arrow points from the text "Use these links to access your account." to the "Sign In" button. At the bottom, there is a section titled "Follow #MontgomeryCollege on SOCIAL MEDIA" with icons for Facebook (@montgomerycollege), Instagram, YouTube, Twitter (@montgomerycoll), and Snapchat. Below these are icons for LinkedIn and another platform, with the text "And find us on".

MC MONTGOMERY COLLEGE

MyMC

Enter your MyMC ID and Password

User Name Password Sign In

[Forgot Password](#) | [Find your MyMC ID](#) | [Claim Your Account](#) | [My Account](#) | [Password Reset](#)

Use these links to access your account.

Follow #MontgomeryCollege on  
SOCIAL MEDIA

@montgomerycollege

@montgomerycoll

And find us on



# Student Tools in MyMC

Please click on your Blackboard and Email tabs to make sure they are working. If you have trouble with either contact our IT Service Desk at 240-567-7222.

The screenshot shows the MyMC homepage in a web browser. The address bar displays `mymc.glb.montgomerycollege.edu`. The page has a purple header with the MC logo and the text "MONTGOMERY COLLEGE". A yellow callout box with an arrow points to the "Blackboard" and "E-mail" icons, with the text: "You can access your Blackboard and MC email accounts here." Below the header is a navigation menu with links: Home, Teaching and Course Management, Employee Resources, Training and Professional Development, My Classes, Registration, Financial Aid, Pay My Bill / Manage Account, Counseling and Advising, Life at MC, Collegewide Services, Finance Information, Alumni, and Forms. At the bottom, there are two sections: "Banner" with links to "Banner Admin" and "MC Banner Website", and "MC Alerts" with a link to "Sign up here for MC Alert". The browser's taskbar at the bottom shows two open files: "New Student Me...pptx" and "New Student Che...docx".



# MC Modes of Instruction

The mode of instruction can be found in the class schedule and is specific to the **CRN** you selected



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- **Face to Face** – class will meet on campus on the days and times listed in the class schedule
- **Distance Learning** – class will not have any meetings. Students will complete all the work online by themselves according to published deadlines.
- **Structured Remote** – class will require virtual meetings 1-3 times a week, in addition to individual online work. Attendance is not optional. Instructions will be delivered through Blackboard and/or Zoom platforms
- **Hybrid** – career tech courses that have specialized equipment will require some in-person meetings. Remaining work will be done online.





# Identifying Modes of Instruction in the Class Schedules for **Distance Learning** & **Structured Remote** classes

- Distance Learning (DL)

Course	CRN	Credits	Days	Time	Start - End Dates	Seats Avail.	Waitlist Count	Campus	Location	Instructors	Schedule Type	Bookstore
PSYC102	21215	3.000		TBA	09/13/21 - 12/19/21	18	0	Distance Learning	DL WEB	Joanne Bagshaw 	Lecture	

CRN 21215: LATE START. Meets online 09/13/21-12/19/21.


- Structured Remote (SR)

Course	CRN	Credits	Days	Time	Start - End Dates	Seats Avail.	Waitlist Count	Campus	Location	Instructors	Schedule Type	Bookstore
PSYC102	23234	3.000	M	6:30 pm - 9:25 pm	09/13/21 - 12/19/21	20	0	Takoma Park/Silver Spring	REMOTE	Orlando M. Barker 	Lecture	


CRN 23234: This class will not meet in the classroom. Instruction will be offered remotely during the times indicated. LATE START. Meets 09/13/21-12/19/21. This is a z-course: all textbook materials are available at no cost for this section. Regular internet access is required for access to materials. For more information, see <https://www.montgomerycollege.edu/academics/mc-open/>.

# Identifying Modes of Instruction in the Class Schedules for **Hybrid** classes

- **Hybrid** – This example shows the lecture for AUTO 150 meets remotely while the AUTO150L requires in-person face to face meetings

Course	CRN	Credits	Days	Time	Start - End Dates	Seats Avail.	Waitlist Count	Campus	Location	Instructors	Schedule Type	Bookstore
AUTO150	20229	5.000	W	8:45 pm - 11:25 pm	09/01/21 - 12/15/21	0	0	Rockville	REMOTE	Debra S. Anderson	Lecture	

CRN 20229: This class will not meet in the classroom. Instruction will be offered remotely during the times indicated. Must be taken with Lab AUTO 150L 20231.


Course	CRN	Credits	Days	Time	Start - End Dates	Seats Avail.	Waitlist Count	Campus	Location	Instructors	Schedule Type	Bookstore
AUTO150L	20231	0.000	W	5:00 pm - 8:35 pm	09/01/21 - 12/15/21	0	0	Rockville	GU 165	Debra S. Anderson	Lab	

CRN 20231: Must be taken with Lecture AUTO 150 20229.



# Identifying Modes of Instruction in the Class Schedules for a in person **Face to Face** class

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Course	CRN	Credits	Days	Time	Start - End Dates	Seats Avail.	Waitlist Count	Campus	Location	Instructors	Schedule Type	Bookstore
COMM108	20572	3.000	MWF	1:00 pm - 3:00 pm	10/27/21 - 12/11/21	8	0	Rockville	TA 108	Williams K. <u>Bubb</u>	Lecture	

CRN 20572: LATE START. ACCELERATED/FAST PACED. Meets 10/27/21-12/11/21.

# MC E-mail Account

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- Every MC student has an official college e-mail account and the college uses it to communicate with you.
- You are REQUIRED to check your MC E-mail regularly for all college communication.
- Professors may not respond to personal e-mail addresses.
- Go to MYMC to set up your account and learn how to forward MC e-mails to your personal account.



# Student Tools in MyMC

The screenshot displays the MyMC web portal interface. The browser address bar shows [mymc.glb.montgomerycollege.edu](http://mymc.glb.montgomerycollege.edu). The page features a grid of student tools, with five specific tools highlighted by red circles:

- View My Grades
- Report a Student Concern
- View My Class Schedule
- Pay My Bill
- Student Academic Plan

Other visible tools include Free Tutoring, Registration Dates and Announcements, Student Advisory Report, Counselor Appointments, Academic Calendar, College Directory, and Student ID Cards.

On the right side of the page, there is a contact information section for the Student Services Center (240-567-5111) and links to Emergency Procedures and Active Shooter Preparedness Video. Below this is a 'Need to Know' section with a welcome message and a description of the MyMC portal. At the bottom right, there is an 'Inside MC News' section with a link to 'Inside MC Online' and a timestamp of 8/5/20 3:02 AM.

# College Expenses - Payment

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- If you have not paid for your college course(s), please pay now!
  - You can pay online through MyMC.
- If you have applied for MC's DE High School Grant, you should have received a notification to your **MC email** from MC's Scholarship Office.
  - Applications received in the last week of submission may still be processing.



# Textbooks & Z Courses

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- Students can find the required textbooks in their schedule. Look for the book icon:
- Students can order the textbooks through the MC bookstore. Students can also purchase textbooks from another book seller – make sure you have the correct edition.
- **Grant recipients!** Please follow the instructions and deadline on purchasing your textbooks in your grant award notification.
- If you are enrolled in a Z course your instructor will make textbook materials available via their Blackboard site or some other central location online. You will need regular access to the internet to download and read text materials.





# College Expenses- WITHDRAWAL

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- Check your MyMC course schedule for the last day to withdraw with a refund.
- High School students **cannot** add or drop/withdraw from classes on their own.
- Students who want to drop/withdraw from a course must make the request in their Dualenroll account. (check refund policy).
- Non-attendance or non-participation does not relieve student from financial obligations associated with course registration.



# Have an IEP or 504?

- IEPs are accepted in K – 12 only.
  - IEPs or 504 plans from the high schools are not transferrable to colleges or universities such as MC.
  - Accommodations at MC may differ from those offered at MCPS.
- Students who would like accommodations for testing or in class should contact Disability Support Services office as soon possible.
- MC professors can provide accommodations only to students who produce an Accommodations Letter from MC DSS office.

# First Day of Classes

- Be prepared with textbook and supplies.
- Make sure you are on your professor's official class roster.
- Make sure you receive and understand class syllabus.
  - Expectations
  - Assignments & projects
  - Quizzes & tests
  - Grades
  - How to contact your professor
  - Withdraw deadlines







# Throughout the Semester

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- Attendance counts – even in a virtual classroom.
- Come to each class prepared to participate!
- Make note of important dates and assignments.
- Follow your syllabus - keep up to date on assignments.
- Contact the instructor if you need help
- Visit MC's Learning Center [Learning Centers | Montgomery College, Maryland](#) to learn how to get virtual tutoring at our math or writing center and to get help by subject. Data shows students who use the Learning Centers early and often are more successful than those who do not.



# Tips for a successful semester

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- Find classmates who can buddy-up with you.
- You are responsible for obtaining any missed information.
- You may be expected to submit your work even if you cannot attend a class.
- “Excessive Absences” is defined as one more absence than the number of classes per week during a fall or spring semester.



# Follow Your Class Schedule

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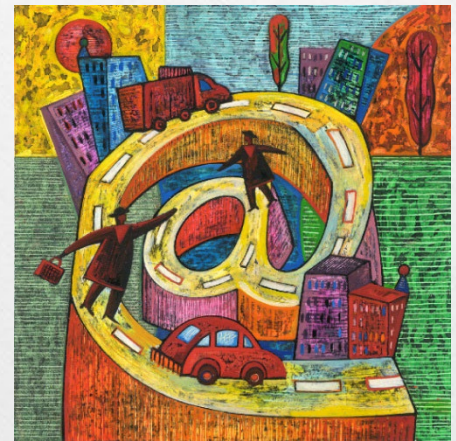
- MC's Fall 2022 semester begins Monday, August 29. Check your schedule in MyMC to see your start date.
- **College classes remain at the same time, regardless of high school schedule.**
- Sign up for [MC Alert](#) to get text and e-mail messages about MC's delay openings or closings.



# Effective Communication is Key

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- Take the initiative.
- Communicate with your instructor.
- Professors want to hear from you
  - Not your parents , counselor or your DEPA
- Use email effectively
  - Understand capitalization and punctuation
  - Include your name, M number & class information
  - Don't use abbreviations/texting language
  - Proofread!





# Know Your Grade



- Official grades are on MyMC, not Blackboard.
- Official transcripts can be requested from your MyMC account, after final grades have been posted and you have fulfilled your financial obligations.
- Depending on the intent you stated in the MCPS Dual Credit Refusal Form, your MC grades may not appear on your MCPS high school transcript.

# As an MC Student...

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You are bound by both the MC Code of Conduct as well as the high school rules in your college class.

- [www.montgomerycollege.edu](http://www.montgomerycollege.edu) – search “Code of Conduct”



# We Support Your Success

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- Your MC Professor
- MC Jumpstart to College staff
- High School Dual Enrollment Program Assistant (DEPA)

Take advantage of the services that are available to you, even virtually:

- Library
- Virtual tutoring
- Disability Support Services for all college class accommodations



# What Makes a Successful Student?

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- Shows up
  - Attendance is critical
  - Notifies professor if absent from class
- Is prepared for class
  - Checks syllabus for assignments
  - Plans ahead for projects, quizzes & exams
- Acts like a college student.
  - Addresses professor respectfully
  - Is courteous to all
- Asks questions, as needed





# Looking Ahead



Winter and Spring Registration begins in November

- ◎ Course requests in DualEnroll.com begins in early October.
- ◎ Winter term runs Mid December through mid January
- ◎ Spring term runs late January, through mid May.

If you are graduating from high school this spring:

- You will need to change your status to a HS graduate by submitting an official, updated high school transcript to MC's Raptor Central.

# Looking Ahead



- To continue as an MC Jumpstart to College student:
  - Receive “C” or better on all current college courses.
  - Request the new course(s) through [DualEnroll.com](http://DualEnroll.com).
  - Provide an updated HS transcript for private school & MCPS students.
  - Fulfill your financial obligations from the fall semester.



# Have a Great Semester!

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## **MC Jumpstart to College Program Staff**

- Akima Rogers, Associate Director of Academic Initiatives
- Yolandra Johnson, Germantown Academic Coordinator
- Yvonne Hu-Cotto, Rockville Academic Coordinator
- Angela Wright, TP/SS Academic Coordinator
- Rachel Patton, Administrative Assistant

You can contact us on our website:

[www.montgomerycollege.edu/dep](http://www.montgomerycollege.edu/dep)