Meeting Minutes  
TPSS Student Senate  
September 1st, 2021

Call to Order
A meeting of the Student Senate was held via zoom on Wednesday, August 25th, 2021 at 5:05 PM.
Attendees included:

Advisor: Mrs. Kimberly Jones  
Executive Officers: President: Sean Quiroga, Vice – President: Farin Alimo, Treasurer: Emily Tobar, Secretary: Rodrigo Nakandakari.  
Senators-at-Large: Sarah Atayi, Christine Gomes, Hannah Manalang.

Welcome - Call to Order: President Quiroga
a. Student Senate meeting was called to order by President Quiroga at 4:05 PM.  
b. President Quiroga motioned to approve the agenda and Sen. Gomes seconded the motion and the motion passed with the majority vote.

Constituent Concerns
a. Sen. Manalang: There is no clear enforcing party regarding COVID-19 daily symptom wellness checks. The main concern is that there is no one checking these daily COVID assessments for students coming on campus. There is also a concern of mask-wearing processes.  
a. Questions: Would professors or faculty be able to check the results of their students daily checks prior to entering the classrooms? If students don’t have/forget their mask prior to entering the building, how can students who need a mask, get a mask?

SAB Report
a. Upcoming Events  
a. VP Alimo updated the Senate on some upcoming events that SAB will be holding this September, including the social media campaign for 9/11, and paint night, 9/24.

Sen. Gomes’ Presentation on Roberts’ Rules of Order
a. Used to effectively lead meetings. Montgomery College Student Senate uses Roberts Rules as a means of procedure.  
b. Quorum: minimum number of members who must be present in order for business to be conducted.  
c. Motion: formal proposal by a member, in a meeting, that the group take action.  
d. Motion and Debate: while debating, it is important to debate issues, NOT personalities.  
e. See attached Roberts Rules powerpoint for further reference.
Recruitment Huddle

a. Spread the word in wherever circles you belong to. Use the attached flyer to introduce the Student Senate to peers.

b. ACTION: Sec. Nakandakari to reach out to Fenet to inquire about the status of the completed videos and timeline.

Advisor Report

a. Advisor Jones – try not to inundate the marketing team in regards to the recruitment process. The Student Senate should be picking up some of that work as well.
   a. Social media – President Quiroga and VP Alimo, along with all pertinent members of the Executive Board, should have access to all TPSS social medias, and be constantly checking it.
   b. Communication – for Advisor Jones, work related emails are preferred whenever the subject is not time sensitive.

Closing discussions

a. Advisor Jones – at-large Senators on the Student Senate must be taking at least 6 credits in any campus to serve on the Senate.

b. ACTION: Following up with Dr. Long to get the Senates’ COVID questions answered.

Closing Remarks and Adjourn – President Quiroga

a. ACTION – President Quiroga to send out a list of IG Live personnel schedule sometime next week.

b. VP Alimo – Why are we only allowed to be club officers at the campus which we were registered?
   a. Answer to question to be provided by Advisor Jones in the following weeks.

c. VP Alimo and Senator Atayi to be in-charge of ice breakers and team development activities during recruitment day on September 22nd from 4-7 PM.

d. ACTION: Sec. Nakandakari to schedule meeting with Mrs. Kimberly for next week.

President Quiroga adjourned the Student Senate meeting on September 1st, 2021 at 5:59 PM.