

## **The following two new webinars are currently being offered:**

1. Strategies and tips for Remote Teaching
2. Blackboard Essentials for Beginners

### **Webinar Descriptions and Schedule**

#### 1. Strategies and tips for Remote Teaching

Description. This webinar will cover a range of topics for emergency remote teaching focusing on communicating with your students, posting course materials, and options for lecturing including creating video playlists, creating your own videos, or teaching by webinar. This is intended for faculty who already use Blackboard to quickly ramp up to remote teaching.

##### Objectives:

- Create open channels of communication with your students.
- Organize course materials in your Blackboard course site.
- Discuss options for lecturing and select the ones you plan to use.
- Identify next steps to prepare to teach remotely.

##### Schedule:

- Mon. 3/16 noon to 1:30
- Mon 3/16 4:00 – 5:30 pm
- Wed 3/18 noon – 1:30
- Thurs 3/19 10 – 11:30 am
- Thurs 3/19 4 – 5:30 pm

#### 2. Blackboard Essentials for Beginners

\* Note, for the Blackboard Essentials for beginners, I have already set up the meeting locations, using Zoom. Please put these descriptions in the MC Learns description to make the Webinar easy for them to find/log into and eliminate the need to send an individual email to each participant.

Description: This webinar covers Emergency Remote Teaching options for beginning users of Blackboard. This webinar is organized into a 45 minute demonstration of preparing a simple Blackboard site suitable for remote teaching.

##### This demonstration will include:

- Logging onto Blackboard
- Posting a Syllabus

- Organizing a Blackboard course
- Adding files to a Learning Module
- Adding links to a learning Module
- Post an Announcement
- Creating a send MC Email tool to communicate with students

The second half of the session will be an open lab/practice time. Participants have the option of working independently on their own computers to complete the tasks demonstrated during the demo, and ask questions of the instructor.

### Objectives

1. Log onto Blackboard
2. Complete the steps for Posting a syllabus
3. Demonstrate proper techniques for organizing a Blackboard site
4. Post Files and add Links to Learning Modules
5. Post an Announcement
6. Use Send MC Email to communicate with students at their MC email accounts

### Schedule:

1. Tuesday:
  - 12:00-1:30 : (Meeting link, you can post this in the meeting location, and description in MC Learns) <https://montgomerycollege.zoom.us/j/298057613>
2. Wednesday:
  - 11:00-12:30 <https://montgomerycollege.zoom.us/j/117022960>
  - 4:00-5:30 <https://montgomerycollege.zoom.us/j/482402297>
3. Thursday:
  - 11:00-12:30 <https://montgomerycollege.zoom.us/j/542222825>
  - 3:00-4:30: <https://montgomerycollege.zoom.us/j/160809745>