

**Subject:** Internal Vacancy: Interim Instructional Dean for Chemical and Biological Sciences (CBS)  
**Date:** Wednesday, June 25, 2025 at 12:32:50 PM Eastern Daylight Time  
**From:** Academic Affairs  
**To:** All Employees Dynamic Grp  
**Attachments:** image001.jpg



## Memorandum

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**To:** Montgomery College Employees  
**From:** Dr. Nawal Benmouna, Vice President for STEM and Health Sciences  
**Subject:** Internal Vacancy: Interim Instructional Dean of Chemical and Biological Sciences (CBS)  
**Date:** June 25, 2025

The job description for the Interim Instructional Dean for Chemical and Biological Sciences position has been posted, and I encourage all qualified and interested individuals at MC to apply for this leadership opportunity. The deadline to apply is June 30, 2025, by 5:00 p.m.

The Interim Instructional Dean for CBS serves as the leader of the Chemical and Biological Sciences area with reporting responsibility to the Vice President of STEM and Health Sciences until a new Dean is hired. The Interim Instructional Dean is responsible for providing executive direction in the implementation of academic programs and services, curriculum development, budget administration, faculty hiring, evaluation, professional development, and maintaining academic standards within the unit. The incumbent leads and motivates a diverse team of faculty and staff, fostering teamwork and collaboration, and cultivating trust and strong connections. They will build deep, effective working relationships with all stakeholders, clearly conveying ideas and listening actively. The incumbent must understand and address the needs and concerns of students, faculty, and staff. Finally, they must inspire and encourage faculty and staff to achieve their best, contributing to a culture of teaching and learning excellence.

Please find the complete position description at this [link](#). If the link does not take you directly to the position description, please visit Workday and select Jobs Hub.