

Subject: Internal Vacancy: Acting Dean for English Language for Academic Purposes, Linguistics, and Communication studies
Date: Thursday, July 24, 2025 at 9:43:33 AM Eastern Daylight Time
From: Academic Affairs
To: All Employees Dynamic Grp
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Memorandum

To: Montgomery College Employees
From: Dr. Sarah Campbell, Vice President of Liberal Arts and Education
Subject: Internal Vacancy: Acting Dean for English Language for Academic Purposes, Linguistics, and Communication Studies
Date: July 24, 2025

The job posting for the acting instructional dean for English language for academic purposes, linguistics, and communication studies position has been posted, and I encourage all qualified and interested individuals at MC to apply for this leadership opportunity. The deadline to apply is July 28, 2025, by 11:59 p.m.

The acting instructional dean serves as the leader of the English language for academic purposes, linguistics, and communication studies area with reporting responsibility to the vice president of liberal arts and education. The acting dean is responsible for providing executive direction in the implementation of academic programs and services, curriculum development, budget administration, faculty hiring, evaluation, professional development, and maintaining academic standards within the unit. The incumbent leads and motivates a diverse team of faculty and staff, fostering teamwork and collaboration, and cultivating trust and strong connections. They will build deep, effective working relationships with all stakeholders, clearly conveying ideas and listening actively. The incumbent must understand and address the needs and concerns of students, faculty, and staff. Finally, they must inspire and encourage faculty and staff to achieve their best, contributing to a culture of teaching and learning excellence.

Please find the complete job posting at this [link](#). If the link does not take you directly to the job posting, please visit Workday and select Jobs Hub.