

Subject: Appointment of the Acting Campus Dean for Takoma Park/Silver Spring
Date: Tuesday, August 19, 2025 at 9:00:08 AM Eastern Daylight Time
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Memorandum

To: Montgomery College Employees
From: Dr. Jeffrey McGill, Associate Senior Vice President for Operational Effectiveness and Strategic Initiatives
Subject: Appointment of the Acting Campus Dean for Takoma Park/Silver Spring
Date: August 19, 2025

This memo announces the direct appointment of Ms. Suzette Spencer as acting dean of the Takoma Park/Silver Spring Campus effective August 18, 2025, while Dr. Brad Stewart is on leave. Ms. Spencer will continue to serve in her current position as director of library and information services, delegating and assigning responsibilities to appropriate staff as needed, and additionally assumes the full scope of duties associated with the acting dean role.

Ms. Spencer has served the Montgomery College community since 2020 as the director of library and information services where she oversees collegewide library operations and a \$6M budget. Ms. Spencer has led significant initiatives to strengthen library services and enhance the user experience. In partnership with the Library Implementation Team, she co-led a two-year project to migrate the library services platform to a modern, cloud-based system, an upgrade that included eliminating fines for the open-shelf physical collection. In addition, she led the two-year renovation and reopening of the Takoma Park/Silver Spring Library, located in the Resource Center. The redesigned facility reflects a commitment to creating a welcoming and contemporary environment, aligned with the evolving needs of the MC community. The revitalized space now offers enhanced accessibility, improved quiet study areas, and serves as a vibrant hub for learning, collaboration, and engagement. She also directed the establishment of the first integrated library and learning commons facility at the East County Education Center.

Prior to Montgomery College, Ms. Spencer served as associate dean of library services and interim associate dean of library access and discovery at Broward College in Fort Lauderdale, Florida. She provided leadership for 32 full-time and part-time library faculty librarians and paraprofessional staff across three campus locations and was responsible for a \$3.5 million budget. In addition to her day-to-day responsibilities, Ms. Spencer increased partnerships with peers in the community college and university academic departments, Honors College and Dual Enrollment programs, and Special Collections and Archives.

Ms. Spencer earned her bachelor of science in business administration from Temple University in Philadelphia, Pennsylvania, and a master of library science and information science from Pratt Institute in New York City, New York.

Please send any information for the Takoma Park/Silver Spring Campus Dean directly to Dean Spencer while Dr. Stewart is on leave. Calendar requests for the Takoma Park/Silver Spring Campus Dean should be made through Shelly Alves at shelly.alves@montgomerycollege.edu.