MARYLAND HIGHER EDUCATION COMMISSION FROM MONTGOMERY COLLEGE

ANNUAL FINANCIAL REPORT JUNE 30, 2017

ANNUAL FINANCIAL REPORT

TO THE

MARYLAND HIGHER EDUCATION COMMISSION

FROM MONTGOMERY COLLEGE

SUMMARY STATEMENT OF REVENUES AND EXPENDITURES

FOR THE FISCAL YEAR ENDED JUNE 30, 2017

ANNUAL FINANCIAL REPORT TO THE

MARYLAND HIGHER EDUCATION COMMISSION FROM MONTGOMERY COLLEGE FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Prepared by:

FINANCE DIRECTOR

President of the College:

Data

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INDEPENDENT AUDITORS' REPORT

Board of Trustees Montgomery College Rockville, Maryland

We have audited the accompanying statutory financial statements included in the Annual Financial Report to the Maryland Higher Education Commission (MHEC-CC-4) of Montgomery College (the College) for the year ended June 30, 2017 listed in the foregoing table of contents and the full-time equivalent (FTE) enrollment data included in the Annual Financial Report.

Management's Responsibility for the Statutory Financial Statements

Management is responsible for the preparation and fair presentation of these statutory financial statements and the FTE enrollment data included in the Annual Financial Report in accordance with accounting practices prescribed or permitted by the Maryland Higher Education Commission, which is a comprehensive basis of accounting other than generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these statutory financial statements and the FTE enrollment data included in the Annual Financial Report based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statutory financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the statutory financial statements referred to above present fairly, in all material respects, the Annual Financial Report of the College for the year ended June 30, 2017 on the basis of accounting prescribed by the Maryland Higher Education Commission.

Basis of Accounting

The statutory financial statements are prepared in conformity with accounting practices prescribed or permitted by the Maryland Higher Education Commission, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the statutory financial statements as a whole. The supplemental information listed in the foregoing table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The accompanying statutory financial statements are not, and are not intended to be, the College's primary financial statements. The College has separately issued financial statements prepared in accordance with accounting principles generally accepted in the United States of America as its primary financial statements.

The report is intended solely for the information and use of the Board of Trustees and management of the College and the Maryland Higher Education Commission and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Baltimore, Maryland October 13, 2017

Summary Statement of Revenues for Fiscal Year Ended June 30, 2017

	Unrestricted Current Fund	Restricted Current Fund	TOTAL REVENUES
Revenue Sources			
Student Tuition and Fees:			
1. Credit	\$ 79,313,992	\$ -	\$ 79,313,992
2. Noncredit	8,412,842	71,959	8,484,801
3. TOTAL STUDENT TUITION AND FEES	87,726,834	71,959	87,798,793
Governmental: (Explain Restricted Funds on Exhibits VII, VIII, and IX)			
4. Federal		37,915,516	37,915,516
5. State	42,264,376	5,017,362	47,281,738
Local a. Operating Appropriation b. In-Kind Appropriation	136,004,459		136,004,459
c. Other County Funding (describe below)i. County grantsii.		755,610	755,610
7. TOTAL GOVERNMENTAL	178,268,835	43,688,488	221,957,323
8. TOTAL SALES AND SERVICES OF EDUCATIONAL ACTIVITIES (Auxiliary Enterprise)	1,979,469	· -	1,979,469
Other:			
9. Gifts/Grants (Explain on Exhibit X)		1,514,587	1,514,587
10. Other - Miscellaneous (Explain on Exhibit X)	2,365,737	· 	2,365,737
11. TOTAL OTHER	2,365,737	1,514,587	3,880,324
12. TOTAL REVENUES	\$270,340,875	\$45,275,034	\$315,615,909

NOTE: Does not include State paid benefits of \$16,497,975

EXHIBIT I PAGE 1

Summary Statement of Current General Funds for the Fiscal Year Ended June 30, 2017

	Unrestricted General Current	Restricted Current
Developer	Fund	Fund
Revenues:		
1. TOTAL REVENUES (Per Line 12, Exhibit I)	\$ 270,340,875	\$ 45,275,034
Expenditures by Function:		
Instruction	92,707,257	11,183,250
Research		277,575
Public Service		
Academic Support	48,092,359	2,685,227
Student Services	33,282,313	1,263,351
Institutional Support	49,218,316	44,360
Operation and Maintenance of Plant	42,901,679	208,297
Scholarships & Fellowships	5,385,727	29,612,975
2. TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	271,587,651	45,275,035
3. TOTAL MANDATORY TRANSFERS		
4. TOTAL EDUCATIONAL AND GENERAL EXPENDITURES AND MANDATORY TRANSFERS	271,587,651	45,275,035
5. TOTAL AUXILIARY ENTERPRISES	1,097,517	
6. TOTAL OTHER TRANSFERS		
7. TOTAL EXPENDITURES, TRANSFERS AND AUXILIARY ENTERPRISES	\$ 272,685,168	\$ 45,275,035

NOTE: Does not include State paid benefits of \$16,497,975

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EXHIBIT II PAGE 2

Educational and General Expenditures of the Unrestricted Current Fund by Function and Object for the Fiscal Year Ended June 30, 2017

Acct. No.	Object Classification	Instruction	Resear	rch	Public Service	Academic Support	Student Services	Institutional Support	Operation and Maintenance of Plant	cholarships and ellowships	Non F	unction	TOTAL
5XXX	Compensation (including Fringe Benefits)	\$ 88,030,013	\$ -	<u> </u>	\$ -	\$ 40,145,248	\$ 29,853,269	\$ 33,802,851	\$ 25,628,586	\$ 	\$		\$ 217,459,967
60XX	Contracted Services	1,271,134		<u> </u>		 4,631,302	1,688,801	9,024,963	7,134,378	 			23,750,578
61XX	Supplies and Materials	2,667,876				2,673,395	1,139,665	1,832,644	1,837,796	 -		-	 10,151,376
62XX	Communications	31,530				15,263	48,732	770,138	308,588	 -		_	1,174,251
63XX	Conferences/Meetings	227,323				530,706	499,610	1,025,443	47,206	-		_	 2,330,288
64XX	Scholarships	_				-	51,800			5,385,727		_	5,437,527
65XX	Utilities				_				7,572,568	 -		_	7,572,568
66XX	Fixed Charges	16,411				19,810	436	2,729,937	2,743	-		_	2,769,337
67XX	Open (specify below) Overhead Expense			<u> </u>						-		_	
69XX	Open (specify below) Furniture and Equipment	462,970		<u> </u>		76,635		32,340	267,522				839,467
84XX	Open (specify below) Construction	<u> </u>		<u> </u>					102,292	 			102,292
TOTAL EXP	ENDITURES	\$ 92,707,257	\$ -	<u> </u>	\$ -	\$ 48,092,359	\$ 33,282,313	\$ 49,218,316	\$ 42,901,679	\$ 5,385,727	\$	-	\$ 271,587,651

NOTE: Does not include Auxiliary Enterprises; they are not Educational and General Expenditures. Does not include State paid benefits; Transfers are not included.

SBCC-CC-4

EXHIBIT III PAGE 3

Summary Statement of Educational and General Expenditures by Fund and Object Clas

for the Fiscal Year Ended June 30, 2017

Acct. No.	Object Classification	Unrestricted Current Fund		Restricted Current Fund	EX	TOTAL PENDITURES
5XXX	Compensation (including Fringe Benefits)	\$	217,459,967	\$ 8,802,350	\$	226,262,317
60XX	Contracted Services		23,750,578	4,983,890		28,734,467
61XX	Supplies and Materials		10,151,376	559,751		10,711,127
62XX	Communications		1,174,251	4,812		1,179,063
63XX	Conferences/Meetings		2,330,288	 349,467		2,679,755
64XX	Grants/Subsidies		5,437,527	29,689,475		35,127,002
65XX	Utilities		7,572,568	_		7,572,568
66XX	Fixed Charges		2,769,337	 600		2,769,937
67XX	Open (specify below) Overhead		<u>-</u>	438,799		438,799
69XX	Open (specify below) Furniture and Equipment		839,467	149,974		989,441
84XX	Open (specify below) Construction		102,292	295,917		398,209
TOTAL EXPENDITURES			271,587,651	45,275,035		316,862,686
TOTAL MANDATORY TRANSFERS				 		
TOTAL EXPENDITURES AND MANDATORY TRANSFERS		\$	271,587,651	\$ 45,275,035	\$	316,862,686

NOTE: Does not include State paid benefits of \$16,497,975

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EXHIBIT IV PAGE 4

Computation of Adjusted Cost Per Full Time Equivalent and Percent of Local Contribution

for the Fiscal Year Ended June 30, 2017

The finalized State aid adjustment or payment for the fiscal year will be made with the November State aid payment. Certification will be made to the respective political subdivisions based on the following information.

Total Unrestricted Current General Fund Operating Expenditures	\$ 271,587,651
(From Exhibit II, Line 4)	

2. Subtract any expenditures included in 1. above which do not fall within the definition of Unrestricted Current General Operating Expenditures. List and specify items below. Indicate objects and functions in which these expenditures are shown on Exhibits III and IV.

	Item	Object	Function	Amount	
	Compensated absence current year expend. Debt service for capital projects. Post employment	5XXX	VARIOUS	473,631 -	
c)	benefits	6XXX	VARIOUS	1,168,808	
d)					
e)					
	TOTAL DEDUCTIONS				\$1,642,439
•	nrestricted Current Ope s sum of 2a thru 2e)	erating Expe	enditures		\$269,945,212
4. Total FTE s	students for fiscal year ((from Exhib	it VI)	19,739.69	
•	ted Unrestricted Currer students (yields adjust		• •		\$13,675.25
6. Total Maryl	and eligible FTE studer	nts (from Ex	khibit VI)	17,247.34	
7. State aid pa (Exclude St (Based on t		\$42,264,376			
8. TOTAL LO	CAL CONTRIBUTION				\$136,004,459
•	e of adjusted Unrestricte by local political subdiv		•		50.38%
* Regional co	mmunity colleges must	supply this	information fo	r each county sup	porting the college.

SBCC-CC-4 REV. 02-88

EXHIBIT V PAGE 5

Summary of Full-Time Equivalent Students and Tuition and Fees

for the Fiscal Year Ended June 30, 2017

	FTE Students	Student Tuition and Fees
Eligible Students		
1. In-County (credit)	13,535.99	\$ 58,863,906
2. Out-of-County (credit)	829.97	7,366,496
3. Noncredit	2,881.38	5,732,318
TOTAL ELIGIBLE STUDENTS	17,247.34	71,962,720
Ineligible Students Credit		
4. Out-of-State	1,024.17	12,558,267
5. Other	120.80	525,322
Noncredit		
6. Out-of-State	1,347.38	2,680,525
7. Other	0	<u> </u>
TOTAL INELIGIBLE STUDENTS	2,492.35	15,764,114
TOTAL STUDENTS	19,739.69	\$ 87,726,834

NOTE: Regional community colleges are required to submit the above data for each of the counties supporting the college. Eligible students refers to State fundable. FTEs shall be reported to the second decimal place.

EXHIBIT VI PAGE 6

Summary of Restricted Federal Grant Programs

for the Fiscal Year Ended June 30, 2017

Program Title	7/1/2016 Balance		Revenues/		Expenditures/)/2017 lance
				Transfers	Transfers	
Federal Government						
Department of Education - Federal Pell Grant	\$	-	\$	28,090,763	\$ 28,090,763	\$
Department of Education - Federal						
Supplemental Education Opportunities Grant		_		676,950	676,950	_
eappiemental Eddodtion Opportunities Grant				070,000	070,000	
Department of Education - Federal						
Student Support Services Program				217,185	217,185	-
Educational Opportunity Centers Program				232,183	232,183	-
Passed Through State Department of Education						
Title IC Program Improvement				390,157	390,157	-
Child Care & Professional Development Fund		_		63,056	63,056	-
Passed Through State DLLR						
Consolidated Adult Education & Family Literacy		_		1,525,771	1,525,771	_
Passed Through University System of Maryland				,,		
First in the World		_		10,538	10,538	_
Department of Homeland Security				10,000	. 0,000	
Citizenship is For You!		_		120,079	120,079	_
National Science Foundation				120,010	120,010	
On Ramp to STEM		_		99,432	99,432	_
Graduate and Transfer STEM Talent Expansion Program	1	_		662,602	662,602	_
Montgomery College Noyce: Excellent Teachers for STE		_		117,306	117,306	_
ACCESS in Engineering & Computer Science	ı	_		68,464	68,464	_
Collaborative Research: Equipment for the PSI MUSE Ex		-		22,764	22,764	-
Passed Through University of Maryland Baltimore County				22,764	22,704	
Building SFS Relationships between Community	,					
College and Four-Year Schools:						
A Research-Based Cohort Approach		_		95,032	95,032	_
Passed Through Sinclair Community College				50,002	50,002	
Increasing Technician Preparedness in the Built						
Environment		_		10,384	10,384	_
Department of Commerce (NIST)				10,001	,	
Summer Undergraduate Research Fellowship-PML/EE, N		_		16,500	16,500	_
Summer Undergraduate Research Fellowship-BFRL	'	_		14,529	14,529	_
NIST Measurement Science & Engineer		_		128,750	128,750	_
Department of Health and Human Services				120,700	120,700	
Targeted Assistance Program		_		520,384	520,384	_
ESOL Training Program for Refugees		_		224,981	224,981	_
U.S. Department of Labor				224,501	224,501	
Trade Adjustment Assisstance Comm. College		_		4,308,986	4,308,986	_
H-1B TechHire Partnership Grants		_		281,543	281,543	_
America's Promise Job Driven Grant Program					11,677	
U.S. Department of State		-		11,677	11,077	
Passed Through The Ohio State University						
Passport to India Innovation Grant				200	200	
NATIONAL ENDOWMENT FOR THE ARTS		-		300	300	
Passed Through Mid Atlantic Arts Foundation				F 000	F 000	
ETHEL with Robert Mirabal Present The River		-	-	5,200	5,200	
TOTAL FEDERAL	\$	-	\$	37,915,516	\$ 37,915,516	\$ -

NOTE: Total should agree with Exhibit I, Restricted Fund (page 1, line 4).

SBCC-CC-4

Summary of Restricted State Grant Programs

for the Fiscal Year Ended June 30, 2017

Program Title	7/1/2016 Balance	Revenues/ Transfers	Expenditures/ Transfers	6/30/2017 Balance
State Government				
MHEC-Part Time Grant Program	\$ -	\$ 780,492	\$ 780,492	\$ -
Adult Literacy State		895,982	895,982	
English Second Language		2,174,807	2,174,807	
Nurse Support Program II		83,575	83,575	_
New Nurse Faculty Fellowships		65,000	65,000	_
EARN Transport Grant MOVE II		86,017	86,017	_
Maryland State Arts Council		33,152	33,152	_
AND to BSN Pathway 06-17		202,517	202,517	_
MCF-MHEC ACES Engagement 8/31/18				
EARN MD Bio Train 2 06/17		74,043	74,043	
EARN MD Prog MOVE III 0618		10,415	10,415	
Clinical Simulation SSRC 06/17		611,362	611,362	
TOTAL STATE	\$ -	\$ 5,017,362	\$ 5,017,362	\$ -

NOTE: Total should agree with Exhibit I, Restricted Fund (page 1, line 5).

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EXHIBIT VIII PAGE 8

Summary of Restricted Local Grant Programs

for the Fiscal Year Ended June 30, 2017

Program Title	7/1/2 Bala		Revenues/ Transfers)/2017 ance
Local Government							
Adult Literacy Local	\$		\$	401,156	\$	401,156	\$
City of Rockville-Scholarship				10,000		10,000	
City of TP Scholarship				5,000		5,000	
D.C. Student Incentive Grants				339,454		339,454	
TOTAL LOCAL	\$	-	\$	755,610	\$	755,610	\$

NOTE: Total should agree with Exhibit I, Restricted Fund (page 1, line 6).

EXHIBIT IX PAGE 9

Summary of Other Sources of Unrestricted Current General Revenue

for the Fiscal Year Ended June 30, 2017

Other Revenue Sources	Unrestricted Current Fund	Restricted Current Fund
	<u> </u>	
Gifts/Grants:		
Montgomery College Foundation	\$ -	\$ 1,491,658
Private Grants		22,929
TOTAL GIFTS/GRANTS	<u> </u>	1,514,587
Other - Miscellaneous:		
Investment Income	241,058	
Operating (General) Fund - Fines, Facility Rentals, PAC	684,360	
Overhead Recovery - Federal, State & Local Programs	438,825	
Sale of Assets & Other Miscellaneous	598,341	
Continuing Education - Other	27,395	
Non-mandatory transfer	375,758	
TOTAL OTHER - MISCELLANEOUS	2,365,737	
TOTAL OTHER REVENUE SOURCES	\$ 2,365,737	\$ 1,514,587

NOTE: Total should agree with Exhibit I, lines 9 and 10.

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EXHIBIT X PAGE 10

Reconciliation of State Aid

for the Fiscal Year Ended June 30, 2017

			 Amount
18,263.07	State Aid FTEs @	1,432.93	\$ 26,169,628
Fixed Cost Adju	ustment		 16,094,748
Supplemental C	Grant		
Other (specify b	pelow)		
TOTAL STATE	AID		\$ 42.264.376

EXHIBIT XI PAGE 11

Reconciliation of Full-Time Equivalent Students

For the Fiscal Year Ended June 30, 2016

	Eligible Maryland FTEs Accepted by SBCC	Maryland FTEs Now Claimed Per Audit
Summer Credit Enrollment (SBCC-CC-2)	1,591.30	1,591.30
Summer Noncredit Enrollment (SBCC-CC-3)	1,164.08	1,164.08
Fall Credit Enrollment (SBCC-CC-2)	6,619.33	6,616.93
Fall Noncredit Enrollment (SBCC-CC-3)	507.25	507.25
Spring Credit Enrollment (SBCC-CC-2)	6,028.13	6,026.90
Spring Noncredit Enrollment (SBCC-CC-3)	1,210.05	1,210.05
Winter Credit Enrollment (SBCC-CC-2)	131.16	130.83
Other Noncredit Enrollment (SBCC-CC-3)		
TOTAL ENROLLMENT	17,251.30	17,247.34
Total Eligible Maryland FTEs accepted by SBCC during fiscal year.	17,251.30	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Additional Eligible Maryland FTEs claimed per audit * (deletions)	(3.96)	xxxxxxxxxxxxx
TOTAL ELIGIBLE MARYLAND FTEs **	17,247.34	17,247.34
TOTAL UNDUPLICATED PART-TIME STUDENTS	N/A	N/A

^{*} When additional FTEs not previously reported to the State Board are claimed as a result of the audit, a properly executed SBCC-CC-2 or SBCC-CC-3 must be fi the claim.

MHEC-CC-4 Rev. 05-88

EXHIBIT XII PAGE 12

^{**} This number of FTEs will be the basis for the payment of State aid two years hence. FTEs shall be reported to the second decimal place.

Student Faculty Ratio (Credit Courses Only)

for the Fiscal Year Ended June 30, 2017

TOTAL CREDIT HOURS GENERATED (Per Exhibit VI, Lines 1, 2, 4, and 5)		465,328
TOTAL COURSE CREDIT HOURS TAUGHT FY15		25,060
STUDENT-FACULTY RATIO (Total credit hours generated divided by total course credit hours taught)	18.57	

NOTE: Information for the computation of the student-faculty ratio is to be supplied by the Director of Institutional Research & Analysis in conformity with the guidelines decided upon by the Maryland Council of Community College Academic Deans as follows:

- Student credit hours generated and course credit hours taught are to be measured at the end of the third week of classes.
- Laboratory courses and independent study courses are to be excluded from the denominator if they did not appear independently on the printed class schedule.
- Continuing education (noncredit) courses are to be excluded.
- Includes all sessions (Summer and Winter).

EXHIBIT XIII PAGE 13

Funding of Statewide Programs

for the Fiscal Year Ended June 30, 2017

	Fall SBCC-CC-2A	Spring SBCC-CC-2A	TOTAL
TOTAL OUT-OF -COUNTY/CITY STUDENTS ENROLLED IN STATEWIDE PROGRAMS	78	48	126
2. TOTAL CREDIT HOURS*	548	343	891
3. TOTAL TUITION DIFFERENTIAL*	\$82,813	\$52,121	\$134,934
TOTAL STATE AID RECEIVED FOR STATEWIDE PROGRAMS	\$82,813	\$52,121	\$134,934
MINUS: AUDIT ADJUSTMENTS	\$0.00	\$0.00	\$0.00
TOTAL AUDITED STATE AID FOR STATEWIDE PROGRAMS	\$82,813	\$52,121	\$134,934

^{*} Per SBCC-CC-2A form.

SBCC-CC-4 Rev. 02-88

FUNDING OF ESOL GRANT PROGRAM

FOR FISCAL YEAR ENDING JUNE 30, 2017

	TOTAL
TOTAL NUMBER OF STUDENTS ENROLLED IN NONCREDIT ESOL PROGRAMS	6,367
2. TOTAL NONCREDIT EQUATED FTE	1,627
TOTAL NONCREDIT ESOL FUNDING NONCREDIT EQUATED FTE X \$800	1,301,696
TOTAL NONCREDIT CREDIT ESOL FUNDING	1,301,696
	TOTAL
1. ESOL CREDIT HOURS	30,750
2. TOTAL CREDIT FTE	1,025
TOTAL ESOL CREDIT FTE X \$800	820,000
TOTAL CREDIT ESOL FUNDING	820,000
TOTAL NONCREDIT AND CREDIT ESOL FUNDING	2,121,696

EXHIBIT XVI PAGE 15

Retirement System Reconciliations FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Optional Retirement System Reimbursements Amount Due (To) From MHEC from Prior Year (FY2016) Reimbursement Requested from MHEC (Invoiced FY 2017) Add (Less) Additional Audit Adjustment Less Amount Received from MHEC			2,624,322 4,883,064 5,848,486
	Net Balance Due To MHEC Net Balance Due From MHEC 1110-12224 Balance per GL Difference	\$	1,658,900 1,661,685 (2,786)
Teachers Retirement and Pension System Reimbursements Amount Due To (From) MHEC from Prior Year (FY2016) Required Reimbursement Reported to MHEC Less Additional Audit Cost Less Amount Paid to MHEC FY 2017		\$	63,512 495,782 4,000 497,091
	Net Balance Due To MHEC Net Balance Due From MHEC Pension Payable per GL Difference Net Balance Due To (From) MHEC	\$ \$ \$	58,203 - 62,203 4,000 (1,600,696)

EXHIBIT XVI PAGE 16