

Rockville Work Group Meeting Minutes

Monday, February 3, 2020

Attendees: Laura Anna, Gloria Barron, Fabian Drain, Sara Kalifa, Michele Knight, Angela Lanier, Carlos Molina, Niyati Pandya, Emily Rosado

- I. **Review of Professional Day Numbers:** Work group members reviewed the professional day workshop numbers.
 - a. Angela will reach out to the Cassandra Johns and Deborah Grubb to find out if the New Assessment Process workshop will be offered again this semester.
 - b. Since the Virtual Reality workshops had to be cancelled, Gloria has already rescheduled them for the semester.
 - c. Carlos shared data from the Part-time Faculty conference. Numbers for this event were down overall due to the weather, but most sessions were well attended. He will email us the final numbers.
- II. **Upcoming workshops:** Workgroup members reviewed the ELITE calendar for upcoming Rockville workshops scheduled before our next meeting. Several workshops are already scheduled and Angela will add more in the coming week for the Integrated Learning Pathway. We have not received any proposals for new workshops. No new workshops were suggested at this time.
- III. **Teaching and Learning Committee (TLC) Updates:** Mike Mills and Shinta Hernandez presented the TLC proposal to Deans and Chairs last semester. One question was raised regarding the scheduling of the Faculty Fridays. The FAs will attend the first TLC meeting Wed. Feb. 5 and will report updates at the next meeting.
- IV. **Additional business:**
 - a. **Ideas for flyer updates:** Gloria will send a draft of the flyer she created with Emily. Emily will bring the flyer to the next FA/ID meeting to share with the FA/IDs from the other campuses.

- b. Counseling questions:** Several members asked questions about how to handle students in crisis. Fabian shared information about who to contact when issues on campus or if the student contacts a faculty member during non-work hours.

Next meeting: March 9, 1:30-2:30 MT 214