

Faculty Associates/Instructional Designers Meeting Minutes

Wednesday, December 11, 2019, 2:00 – 3:00 pm

In attendance: Angela, Carolien, Corinne, Denise, Emily, Michele, Mitch, Phil, Sharmini & Tom

Absent: Alison, Mary, Sara & Tracey

1. Professional Day Updates - January 23, 2020

Highlights presented from each campus –

- a. GT
 - i. Pronoun usage workshop is currently a hot topic
 - ii. Intersections brown bag is a follow up on the *Tuesdays At Two* workshop series that has been successful in GT
- b. RV
 - i. The new Assessment Process workshop
 - ii. Brown bag lunch will expand on the recent successful webinar on self-care
- c. TP
 - i. Have a theme of “working with underprepared students”
 - ii. Offering a roundtable discussion so faculty can walk away with strategies to help underprepared students. What worked and what hasn’t worked.

2. Workgroup Updates

- a. Please check online for campus workgroup meeting minutes:
<https://www.montgomerycollege.edu/offices/elite/faculty-associates.html>

3. College-wide Activities

- a. Angela
 - i. STEAM Planet on March 27, 2020 in BE from 2:00-4:00 pm will focus on climate change. Call for Proposals has been sent out.
 - ii. Nik Sushka will be conducting two 3-hour workshops in January on how to integrate the 2020 census into lesson plans.
- b. Carolien
 - i. Academy for Fall 2019 is complete and Spring 2020 has been finalized.
 - ii. Planning for the Women’s Leadership Conference on March 27th is underway. There will be panels, workshops, food and prizes. The president will do a video blurb and an actress will recite Sojourner Truth’s speech “*Ain’t I a Woman?*” Keynote speaker not confirmed.
- c. Phil
 - i. Spring PT Faculty Conference is on January 18th. Working with Carlos. Many ELITE staff will be presenting.

- ii. Love of Teaching committee meetings will begin next week and will select a theme. The conference is scheduled for April 25, 2020 in RV from 9:00 – 12:00
- iii. He is on the Complete Count committee, which is meeting tomorrow. How to get the word out to the MC community?

4. Other business

- a. Denise-The expectation is that workshops offered at one campus will also be offered at all three campuses as well as for evening and online students. All faculty/staff should have the same choices.
- b. Tracey Smith-Bryant will not be a Faculty Associate for TPSS next semester.
- c. Phil wondered if all campuses were having uneven attendance at workshops with some being well attended and some having zero. No magic formula - this is something that is difficult to predict.
- d. How will onboarding new faculty work for those who teach remotely? Will they be required to attend on Friday's as well? Maybe a virtual campus?
- e. The STEAM and Women's Conferences are on the same day. Should we have a master calendar to avoid this in the future?

Next Meetings:

TLC – Wednesday, February 5, 2020 from 2:00 – 3:30 pm in MK 123

FA/ID – Wednesday, February 12, 2020 from 2:00- 3:00 pm in MK 124