

Faculty Associates/Instructional Designers Meeting Minutes  
Thursday, November 19, 2020, 2:00 – 3:00 pm via Zoom

*In attendance: Alison, Angela, Carla, Carolien, Corinne, Mary, Mike, Michele, Mitch, Paul, Phil, Sharmini, & Tom*

**Introductions – Mike**

- Paul Miller introduced himself to the group. He is looking forward to working with everyone.

**January series – Mike/Paul**

- ELITE will offer three series in January. Outside The Box Assessment Techniques; Emerging Technologies and the Changing Classroom and Universal Design for Teaching. All three workshop series will meet on the same day and time.
- As MC Learns will be offline, registration will be via Zoom.

**Professional Week – Mike/Paul**

- Will be a shorter week. ELITE will only offer workshops on Thursday.
- Format – the morning will have two panel discussions – one from 9:00 – 10:30 am and the other from 11:00 am - 12:30 pm.
- The afternoon will have 1-hour and 2-hour concurrent sessions.
- Once all speakers and workshops are confirmed, Paul will share the schedule with us.

**Workgroup Updates - all**

Please check online for campus workgroup meeting minutes:

<https://www.montgomerycollege.edu/offices/elite/faculty-associates.html>

**Other business**

- a. ELITE will continue to promote OER workshops. Dr. Pollard wants OER expanded. OERs have saved students approximately \$6 million in textbook costs
- b. MC Learns will be offline on December 5<sup>th</sup>. Workday will be live on December 18<sup>th</sup>.
- c. Naming convention changes:
  - i. Structured Remote Teaching (SRT) will be retired in January
  - ii. The new baseline for faculty will be Digital Fundamentals for Teaching and Learning. This will be offered every Monday until the end of January and then every two weeks from the 2<sup>nd</sup> week of February.
  - iii. Online Teaching Part II is now simply Online Teaching.
  - iv. SRT 2.0 was misnamed in August. It will be offered by the disciplines and called Discipline Connection for Teaching and Learning.

Next Meeting:

Next Semester