

ELITE Faculty Workgroup Virtual Meeting - Germantown October 8, 2020

1:00 pm - 2:00 pm Meeting Minutes

Present: Mary R, Carla N, Metta L , Matt C, Mitch T

WELCOME AND INTRODUCTIONS: Mary opened the meeting.

REVIEW AND APPROVAL OF MINUTES: Minutes from the 9/10/2020 meeting were approved.

OLD BUSINESS

Update on confirmed workshops:

- 10/7/2020 4:00-5:15pm: **Teaching through a trauma-informed lens** (Emily Rosado). 20 participants attended/well received. We need to consider this workshop for future semesters.
- 10/20/2020 3:00-4:00pm **Setting Your Sights on Library Streaming Videos and eBooks** (Metta Lash)
- 10/29/2020 2:30-4:00pm: **White Fragility and its critics** (Matt Colburn and Zeporia Smith)
- 10/30/2020 3:00-4:30pm: **Microsoft Teams for SRT Class** (Zhou Dong and Jarvis Slacks)
- 11/9/2020 2:30-4:00pm: **Pronouns usage and scholarly writing** (Sharon Anthony and Chip Gladson). Matt confirmed this workshop. To post to McLearns, we need the workshop proposal form filled out.

Matt and Mary: We ran it last year so the outcomes should be in MC Learns. Mary will also see if she has them from last year.

NEW BUSINESS

The following are workshops in development:

1. Art Grinath (Economics from GT) sent in a workshop idea about “Using Excel to Make Your Life Easier: Upload Tests to Blackboard.” Mary will follow up with him about a date in Nov.
2. Matt C proposed a workshop on what avenues of protection PT faculty members have and not have when they feel that they have experienced retaliation on the job. The workshop could include an overview of the good faith offers via the union contract, access to the Ombud’s Office, etc. Possible presenters: Santo Scrimenti, Director of Employee and Labor Relations and/or Allison Whaley, Ombuds.

Mary suggested that this topic may best be organized by the PTF Institute or the Office of Human Resources. **Mary will follow up with Jon Pointer after the meeting about the best way to pursue this.**

3. Carla reported that the workshop on using Flip grid is on hold until she and Tom Cantu meet with the Microsoft 365 rep to see how Flip grid is embedded in Teams. The workshop will then focus on how to use Flip grid via MS Office 365. The meeting is scheduled for 10/19/2020.—**Carla**

4. Joan Naake sent out an email to all SET alumni about participating in ELITE workshops. Tom Chen (Chemistry) reached out to Carla about a possible workshop but, due to limits on his time, he decided that this semester will not work for him. **Carla can follow up with SET alum for next semester.**

5. We need to follow up with Jill Kronstadt about running her Root beer Roundtable workshop for December. **Mary will follow up.**

6. Follow up still needed on the Fostering a Growth Mindset in a Remote Setting/Building community series we had discussed at our Sept meeting. —**Mary and Carla will follow up.**

Other items:

1. We need to engage the PT faculty more about developing and leading workshops with ELITE. Mitch stated that the PTF Institute now has associates who work with specific disciplines. He will follow up with them.

2. Carla noted that attendance for ELITE workshops can be recorded via ZOOM but that not all workshop leaders may be aware of how to do this. It was suggested that Sharmini provide these info/instructions for all workshops held on ZOOM to facilitate attendance confirmation. **Carla will follow up with Sharmini.**

NEXT MEETING

- November 5, 2020 at 1pm

ADJOURN The meeting was adjourned at 1:35pm.