

**ELITE Faculty Workgroup Virtual Meeting - Germantown
September 10, 2020 1:00 pm - 2: pm**

Meeting Minutes

ATTENDEES: Mary R, Carla N, Matt C, Metta L, Tom C, Darren, Carolien,

WELCOME: Given by Mary. All introduced.

REVIEW AND APPROVAL OF MINUTES: Minutes from May 2020 were approved by Matt C.

OLD BUSINESS

Recap about spring. In March we were in the process of planning workshops and this was stopped by COVID-19. We then had to adapt to college wide workshops.

NEW BUSINESS

We will meet once/month. Mary and Carla are the FA for the Germantown campus. Carla will be the point of contact with Sharmini and take minutes for the meetings. Mary will be the lead for our meetings and set the agenda. Carla and Mary will collaborate on organizing the workshops together.

A. Brainstorming ideas for workshops: the workgroup reviewed the workshops offered last year first, to see if some could be scheduled this this academic year. The following are the workshops that could be offered again in 2020-2021.

1. Inquiry Pronoun Use—Matt C emailed Sharon Anthony and Chip G to see if they would like to offer it again this year. It was well attended last year. **Matt C will follow up.**

2. Writing letters of recommendation workshop- Christina Devlin offered this previously but she is on sabbatical this semester. **Mary will check with Lucy Laufe and Joan Naake about offering this again.**

3. SET Presentations – Tom Cantu reminded the workgroup that the SET showcase takes place at the end of the fellowship (professional week in January). This is for the current fellowship cohort.

The group discussed the possibility of holding SET presentation of previous fellows who can share the methodology/learning module they developed, how it was implemented, and results of said method after a number of semesters of implementation (What did you present? How did you implement it? How has it evolved?). Carla N and Matt C are former SET fellows and could share their presentations in a session. **Mary will follow up with Joan to ask if she could contact former fellows about presenting.**

4. Root beer Float roundtable—Mary will check with Jill K about her willingness to do this again

5. Streaming platforms and ebooks workshop: Metta L can do a session on this topic. Faculty are very interested in this. Possible date: Thurs Sept 30 2-3pm.

6. OERS: Alex Moyer (from the library) works with Buddy Muse. Could we see if they could do a session in early October? More of Q and A panel. Maybe we can get questions in early and monitor. Possibility of doing this for the first or second week of October.

Metta will follow up.

6. Engaging students in a remote setting—Sue Haddad. **Mary can follow up.**

B. Ideas for new workshops:

1. Strategies for breakout rooms: Carla, Chip, someone from math or science could do this. Susan Bloom in business. **Carla/Mary will coordinate.**

2. Fostering a Growth Mindset in a Remote Setting: Tom C shared ideas from an article he recently read about how fostering a growth mindset is aligned with students seeking and creating a community of support to succeed. This workshop can serve as the theory behind why it is important to help students build community among their classmates. Check with Elizabeth Kirby/Katie Mount about using the Victim versus Creator thinking or Growth Mindset presentation. **Mary?**

3. Alternatives for building student community in a virtual learning environment: this can be more of a sharing/brainstorm session where faculty and staff share how they build community in remote learning (what apps/platforms they use and why, what has worked/what are the challenges)

4. Creating a classroom community in a remote setting: this can be more of a presentation/instructional approach where the platforms/apps that faculty use to build community are shown and participants can actually practice creating a template. Things like GroupMe, Whatsapp, Microsoft Teams, Flipgrid. GroupMe (Piazza, designed for programmers and the sciences. ---Kim Fouche **Carla can follow up.**

5. Microsoft Teams---maybe do a session on how faculty use Microsoft Teams in their courses. Jojo in Math uses this in Math (Darren will follow up). Jarvis uses this (Matt will follow up).

6. Virtual study groups for students: Carla is going to ask her students to set this up and see what they come up with/what platforms that are accessible. Can students set up their own ZOOM through MC (No.) What about Blackboard collaborate?

Upcoming meeting times/misc.:

The workgroup agreed to the following meeting dates for the fall semester. The meetings will be from 1-2pm Thurs Oct 8, Thurs Nov 12, Thurs Dec 10.

The topic of increasing participation from the adjunct faculty was raised. It was believed that the FAs should be one FT and one PT per campus. The current FAs are both FT. It was explained that this depends on the application pool, etc. But that it is important to consider the time that adjuncts put into ELITE workshops.

Mary adjourned the meeting at 2pm.