



**Germantown Faculty Workshop (ELITE)**  
**April 3, 2020**  
**1:30 pm -2:30 pm**  
**PK 170**  
**MINUTES**

**ATTENDANCE:** Carolien, Darren, Jon, Matt, Mary, Mitch and Tom

**APPROVAL OF THE MINUTES**

Minutes were approved by Carolien and Mathew.

**NEW BUSINESS**

The group explored whether or not if the 2020 spring workshops could be done via zoom or by a webinar. The GT Workgroup member assigned as the previous contact person will reach out to the facilitators below:

- **Inquiry Pronoun Use**, Sharon, Chip & Matt;
- **Writing Letters of Recommendations**, Christina;
- **SET presentations**, Tom & Joan.
- **Root beer Roundtables**, Jill
- **One Button Studio**, Metta
- **Open Education Resources (OER's); specifically, with a Q & A focus**, Buddy
- **Strategies to Engage Students**, Sue and Mitch
- **Creating a Webinar**, Tom

Matt mentioned checking in with the other IA's would be a good idea; since most offerings are now college-wide. Carolien will followup. Carolien suggested a workshop to exchange ideas about remote learning.

There was an inquiry about faculty asking questions about assistance with blackboard grading. Tom sends links to ELITE offerings, and faculty can check in with him or Michelle.

**OTHER:**

Mitch inquired about the availability of the upcoming Faculty Associate Application. Mitch and Mary will contact Mike.

Meeting was adjourned.

**NEXT MEETINGS:** May 1<sup>st</sup> and June 5<sup>th</sup>

