

MINUTES
Germantown Faculty Workshop (ELITE)
December 6, 2019 1:30 pm -2:30 pm
PK 170

PRESENT

- Carolien
- Mitch
- Mary

SELECTION OF MINUTE TAKER

WELCOME

APPROVAL OF MINUTES

- Minutes approved by Mitch.

OLD BUSINESS

- Who is on the GT ELITE Workgroup? Re-reviewed the names of the GT ELITE Workgroup:
 - Mitch, PT FA Representative
 - Carolien, Instructional Associate
 - Darren, Chair Representative
 - Jon, PT Institute Representative
 - Metta, Library Representative
 - Tom, Instructional Designer
 - Matthew, PT Representative
 - Carrie, FT Representative
 - Mary, FT FA Representative

Mary will check with Metta. Carry advised earlier in the semester, that she would not be available. Mitch will follow-up with Mike about the GT ELITE Workgroup representation.

- Discussed GT ELITE Fall 2019 Workshops :
 - 1 more workshop on December 12th from 1:00 p.m. to 2:30 p.m. Portraits: The Gifts of Identity: 1:00 - 2:30 pm, Germantown, PK 170
 - Attendance Status
 - Carolien will follow-up with Mike.
 - Mitch, Carolien and Mary discussed attendance strategies.
 - Feedback, if any
 - Facilitators are concerned about low attendance.
- Discussed Spring Professional Week 2020 Workshops.
 - See Handout. All of the workshops are in MC Learns.

NEW BUSINESS

- Reviewed Professional Development Workshops for spring 2020 and proposed dates.
 - Writing to Learn, Kris Lui, Month of February
 - Ask Tom about Webinar Workshop, Month of February
- Additional Workshop Request
 - Mitch will send out the Workshop Request form to all faculty and cc Mary and Carolien.
 - Mary will send the form to Chair of Chairs and cc Carolien and Mitch.
- Reminder: Professional Development Workshop for Adjuncts, Spring 2020
 - Saturday, January 18th
- Briefly discussed the ELITE Guided Pathways New Initiative presentation.
 - Additional Information Forthcoming from Mike and Shinta

OTHER

- Mary will send out the invites for the spring 2020 meetings.

Next meeting: February 7th.