



How to

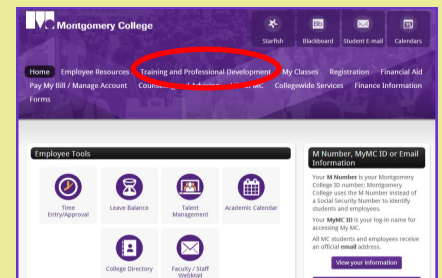


**Drop
an ELITE Workshop**

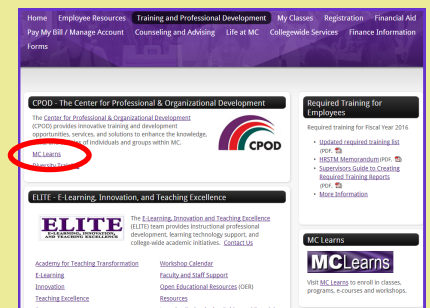
1. Login to your MyMC.



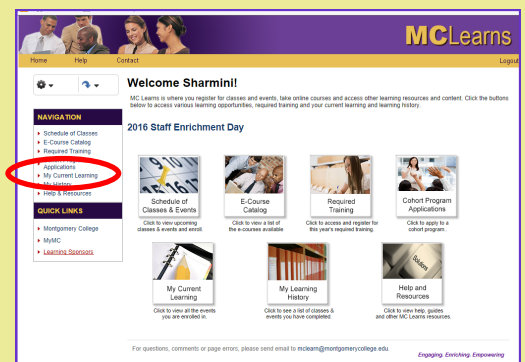
2. Click on Training and Professional Development.



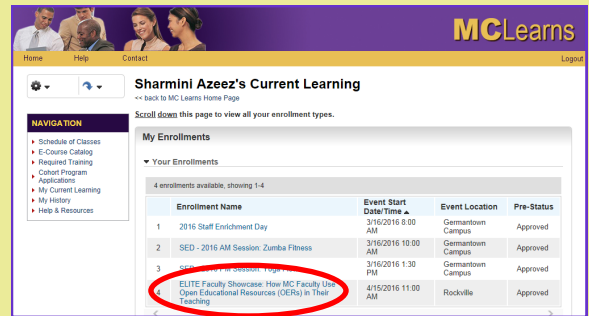
3. Click MC Learns.



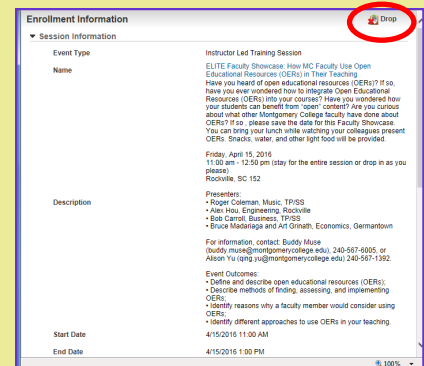
4. Click on My Current Learning.



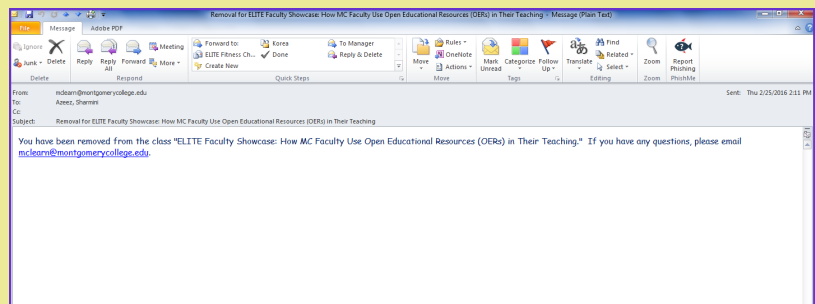
5. Find the workshop you want to drop and click on it.
If your workshop is no longer showing, please send an email to sharmini.azeez@montgomerycollege.edu.



6. Click "Drop".



7. You will receive an email confirmation.



Congratulations!
You have successfully dropped your ELITE Workshop.