



**How to**

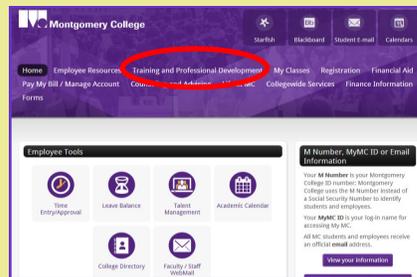


**Register**  
**for an ELITE Workshop**

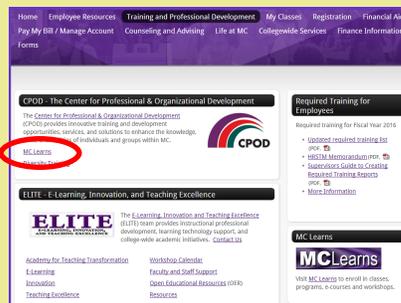
# 1. Login to your MyMC.



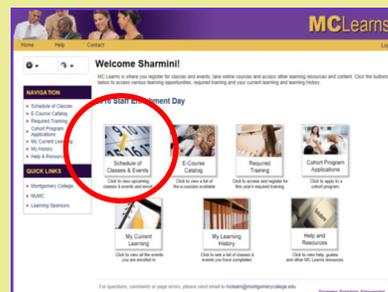
# 2. Click on Training and Professional Development.



# 3. Click MC Learns.



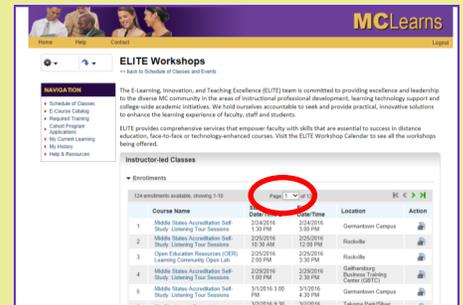
# 4. Click on Schedule of Classes & Events.



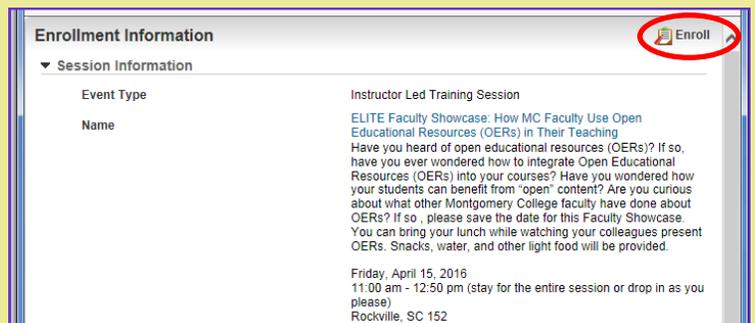
# 5. Click Pedagogy & Instruction.



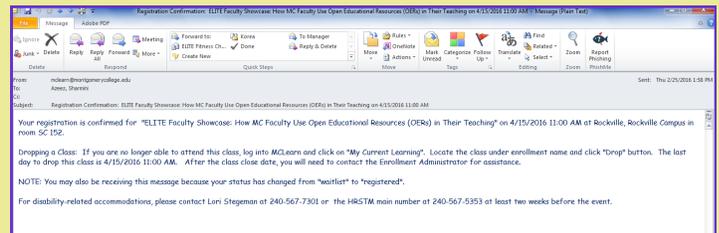
**6. Find Your Workshop. Scroll through the pages if needed. Once you see your workshop, click on it. If your workshop is not showing, it has likely been closed by the Instructor.**



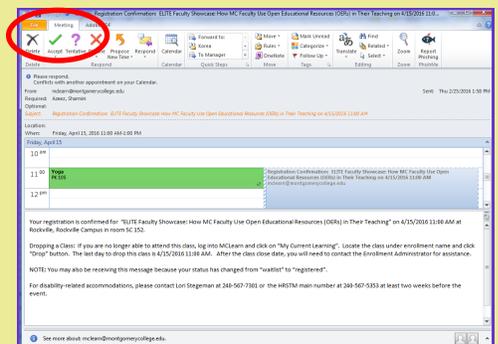
**7. Click “Enroll” to register for the class.**



**8. You will receive an email confirmation of your registration.**



**9. You will also receive an Outlook calendar request.**



**Congratulations!**  
**You have successfully registered**  
**for your ELITE Workshop.**

<http://cms.montgomerycollege.edu/elite/calendar/>