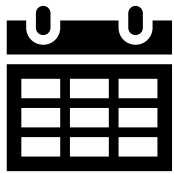


Tips for 7-week Accelerated Courses

TIP 1



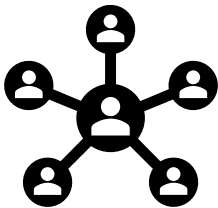
Structure is the Key

Lay out and discuss the structure of the whole semester, the syllabus, your expectations on day one. Post all course materials (PPT, handouts, etc.) on the Blackboard site at the beginning of the semester. This helps students who want to pre-read before class. Review the structure of the Bb site with the students. For example, let them know where to find certain documents, how the course is organized (by unit, by chapter, by topic).

Regularly, share the course schedule before class and tell students your plan (review on Tuesday, class discussion on Thursday, etc.). These regular reminders help students organize their time in advance and mentally prepare. There is no surprise! Don't assume they read your class schedule.

Give assignments on a fixed date to avoid confusion and forgetfulness. For example, I made all my assignments due on Sunday midnight.

TIP 2



Stay Connected

Stay connected with the students. I always ask after the end of class whether any student wants to chat with me. Usually, 1-3 students stay behind and talk to me. This really boosts their sense of belonging and builds a strong relationship with the professor. In a remote setting this is especially helpful.

For questions about these tips, contact sara.kalifa@montgomerycollege.edu



More Info on Teaching Tips

"Teaching Tips of the Month" began as a project of Program for Active Learning in STEM (PALS) and Teaching to Increase Diversity and Equity in STEM (TIDES) grants. Many thanks to Ray Gonzales and Alla Webb, who served as Principal Investigators of the TIDES grants. You can view archived Teaching Tips of the Month on [The Hub](#). We welcome feedback and invite you to submit ideas for this publication to Angela Lanier, angela.lanier@montgomerycollege.edu