

INTERDISCIPLINARY HUMANITIES LAB IDEA FORM

[Select Date]

Name		Dept.	
Course		Lab Topic	
Lab time	<input type="checkbox"/> During my class time <input type="checkbox"/> Outside of my class time	Duration of Lab (60 min, 90 min)	

This Project Change Authorization (PCA) adds <PCA Title> to the Statement of Work for <project name>. The scope of work is to <add a brief project description>.

DESCRIPTION

i [Briefly describe the purpose of this activity.]

Note: To delete any tip (such as this) just click it and start typing. If you're not yet ready to add your own text, just click a tip and press spacebar to remove it.

Completion Criteria

i [Briefly describe the required criteria that determines if this activity is complete. Note that there is a separate section later in this document where you can describe the overall completion criteria for the PCA.]

Deliverables

i [List or summarize all specific deliverables resulting from this activity.]

MATERIALS NEEDED TO EXECUTE LAB

What resources will you need to implement the lab? Where will you secure them and, if applicable, how will you fund them?

Item or service	Source	Any cost	Source

STEPS

The scope of services described in this PCA is expected to span approximately <00> weeks.

- 1) The start date for this PCA is <date>.
- 2) The estimated end date for this PCA is <date>.
- 3) This PCA will expire on <date> unless extended by both parties.