

At-A-Glance
Criteria Indicators and Point Distributions for a
Professional Development Leave Project Plan
Montgomery College

A. Pre-Screening:
Purpose of the Leave—0 points (Yes/No Check)
B. Evaluation of PDL Project Plan (Total possible points=100):
<p>I. Goals and Objectives – 0 to 10 points</p> <ul style="list-style-type: none"> a) Specific objectives and goals b) Rigorous and realistic objectives and goals c) Related to Purpose <p>II. Timeline or Schedule – 0 to 30 points</p> <ul style="list-style-type: none"> a) Connection: Activities to Timeline b) Connections: Activities/Timeline to Purpose/Outcomes c) Rigorous activities and realistic timeline <p>III. Contribution/Benefit – 0 to 24 points</p> <ul style="list-style-type: none"> a) To Applicant b) To College/Institution (students, department, campus, program, and/or department) <p>IV. Quality of Project Plan – 0 to 30 points</p> <ul style="list-style-type: none"> a) Organization b) Development c) Clarity <p>V. Individual Support – 0 to 6 points</p>
C. Supplemental Ranking Criteria (Potential points=24):
<p>Years of Employment at Montgomery College – 0 to 6 points</p> <ul style="list-style-type: none"> • 10+ years(5-6) • 7-10 years (3-4) • 3-6 years (0-2) <p>Previous Professional Development Leave award recipient – 0 to 8 points</p> <ul style="list-style-type: none"> • Never awarded PDL (7-8) • Previous recipient – more than 10 years since last award (5-6) • Previous recipient – more than 7 years ago, but fewer than 10 years since last award (3-4) • Previous award recipient – more than 3 years, but fewer than 6 years since last award (0-2) <p>Service to the College – 0 to 10 points</p> <ul style="list-style-type: none"> • Extensive (8-10) • Moderate (4-7) • Minimal (0-3)