

Rockville Work Group Meeting

Meeting Minutes

Monday, September 23, 2019

Attendees: Laura Anna, Gloria Barron, Sara Kalifa, Michele Knight, Angela Lanier, Carlos Molina, Emily Rosado

- I. **Review of Professional Day Numbers:** Work group members reviewed the professional day workshops and numbers and identified three workshops from professional day to offer again on the Rockville campus. The following members agreed to reach out to presenters:
 - a. Angela will contact Harry St. Ours for *Everyone Can Create an Open Education Resource*
 - b. Gloria will contact Brandon Wallace for *It Does Take All That: Engaging Generation Z through Universal Design*
 - c. Emily will contact Stephanie Will for *Student Mental Health Concerns and How to Respond*
- II. **Ideas for flyer updates**—Emily asked for feedback to redesign the ELITE workshop flyer. She will work with Gloria to update the flyer and share it with the other Faculty Associates and Instructional Designers at a future FA/ID meeting.
- III. **Review and discussion of Professional Development Needs Survey Results:**
 - a. Many are requesting face-to-face workshops for Office/Excel. This is in the works. In addition, some might not be aware of the offerings in Lynda.com/LinkedIn Learning (even though ELITE has offered workshops and promoted it college-wide). One suggestion is to promote LinkedIn Learning to specific teams or departments in need of the workshops.

- b. Several members reiterated the importance of recognizing professional development in performance evaluations and encouraged ELITE to find other ways to recognize participation.
- c. Carlos mentioned a previous system at MC that allowed employees to complete a diagnostic to determine the best workshops to take for PD. The recommendation was to explore something similar to help match faculty and staff with the different offerings.
- d. Angela is looking into getting the raw data from the survey to look specifically at responses related to faculty needs.

IV. **New Learning Pathways and upcoming workshops**—Angela shared reminders about the four new learning pathways for faculty. The deadline to sign up this semester is Sept. 25; however, faculty can sign up for any of the workshops without enrolling in the pathway. A list of workshops for the fall are already in MC Learns.

V. **Additional workshops:**

- a. Emily asked for feedback on the idea of a self-care workshop for faculty and staff. She has contact with presenters from an outside organization who could deliver the workshop. Gloria suggested it might be a good topic for the Love of Teaching Conference. Another idea was to explore having a separate workshop for specific departments (such as counseling).
- b. Based on some feedback from the needs survey, Angela proposed a workshop related to understanding pedagogy versus andragogy.
- c. Upcoming workshops already in MC Learns: Digital Accessibility, Digital Storytelling, several learning pathways workshops