

Montgomery College is currently employing four online instructional delivery methods during the COVID-19 crisis. These delivery modes include Distance Learning (asynchronous learning), Common Course Distance Learning (asynchronous learning), Structured Remote Teaching (synchronous learning), and Emergency Remote Teaching.

Distance Learning - Asynchronous Learning

Distance Learning is developed so its content can be delivered to students anytime, anywhere. With Distance Learning, learning happens on the student's schedule. Learning methods include self-guided lesson modules, streaming video content, virtual libraries, posted lecture notes, and graded moderated exchanges across discussion boards to measure student participation.

Faculty training: ELITE Online Teaching Part 1 and 2

Typical Online components:

- Syllabus
- Schedule
- Lecture materials (class session PowerPoints)
- Additional support materials (website links, supplementary videos, etc.)
- Gradebook
- Assessment tools
- Blackboard Course Analytics

Who should take this training:

- Online Teaching Part 1 and 2 is for faculty who will create a new online or blended course. Dean and chair approval is required

Common Course Distance Learning - Asynchronous Learning

A type of asynchronous distance learning is the Common Course. Common Courses are pre-built, ready-to-teach, fully online courses and available for disciplines that have already developed them. They are developed collaboratively by discipline faculty and are designed for use by multiple instructors with minimal training.

Faculty training: Common Course training: Blackboard Essentials, development of mini-prototype and completion of competency demonstration, and comprehensive review of the discipline's Common Course shell

Typical Online components:

- Syllabus
- Schedule
- Lecture materials (class session PowerPoints)
- Additional support materials (website links, supplementary videos, etc.)

- Gradebook
- Assessment tools
- Blackboard Course Analytics

Who should take this training:

- Faculty scheduled to teach a department common course or a fully online course shared and coordinated by another faculty member. Dean and chair approval is required.

Structured Remote Teaching - Synchronous Learning

This course format incorporates a robustly populated Blackboard site with a clear plan of when and how content will be delivered throughout the course (e.g. some may be in synchronous lecture, other may be via third-party supplementary video), all linked to course learning outcomes. Course content is shared via videoconference, such as Zoom or Blackboard Collaborate Ultra. The course is systematically and intentionally planned regarding when faculty will interact with students synchronously. If the class returns to or enters face-to-face delivery, the course can continue seamlessly when moving on-campus.

Faculty training: Structured Remote Teaching with Blackboard; introducing synchronous communication tools (Zoom, Blackboard Collaborate/Ultra), assessment concepts and embedded support.

Typical Online components:

- Syllabus
- Schedule
- Lecture materials (class session PowerPoints, videos or audio)
- Additional support materials (website links, supplementary videos, etc.)
- Synchronous collaboration tools (e.g. enabling real-time team meetings and class sessions)
- Gradebook
- Assessment tools
- Blackboard Course Analytics

Who should take this training:

- Faculty preparing for structured remote teaching in Summer II or Fall 2020. Dean and chair approval is required.

Who does not need to take the Structured Remote Teaching training:

- Faculty who have completed Online Teaching Part 1
- Faculty who have completed Online Teaching Part 2 and teach online or blended courses.

Emergency Remote Teaching During Spring 2020

The College version of Emergency Remote Teaching involves delivering course content through whatever means available in order to complete the semester: mail, email, Collaborate, Zoom,

telephone, etc. Emergency Remote Teaching is only available as an instructional delivery method during spring 2020.