



TP/SS WORKGROUP MEETING

Date: 12/06/2019	Start Time: 10:05am	End Time: 10:55am
Presiding: Phil Bonner		Recorder: Corinne Smith
Attendees: Phil Bonner, Tonya Camp, Corinne Smith		
AGENDA LIST/TOPIC	DISCUSSION AND RECOMMENDATIONS	
Thank You to Tracey Bryant-Smith	Tracey Bryant-Smith has taken on the Interim Chair position for the Psychology Department. She is resigning her position as senior faculty associate for ELITE effective at the end of Fall 2019 semester. Another Faculty Associate will be brought on board in Fall 2020. Mike Mills confirmed no new FA to be brought on in Spring; Corinne and Phil will do the FA work in Spring 2020.	
Review of Attendance	Attendance has been inconsistent. Four workshops were scheduled since September. 2/4 of those workshops had 0 attendance. 2/4 were well-attended. The well-attended workshops were Refugees/Asylees in Maryland (9 attendees) and Engaging Quiet Students (6 attendees). Offering workshops on Fridays results in low attendance. No more Friday workshops planned.	
Review of Workshops for Spring 2020	Workshops for Spring already have registrations. 12 participants are registered for 1/22 Engaging Quiet Students. Opening up Spring workshops to all faculty through MC learns; WDCE faculty will also sign up through MC Learns. Sharmini will share registration information with WDCE for meeting grant/Dept of Labor requirements. Corinne needs to find out from Tracey how to send out flyers for upcoming workshops. Corinne needs access to TPSS Faculty & Staff distribution lists. Also need to send flyers to WDCE Faculty and Staff.	
Workshop Lineup for Professional Day, January 23, 2020	Phil to send out flyer of Professional Day offerings to Corinne for distribution.	
Last Thoughts for Term	Phil needs to set meeting dates for Spring 2020 ELITE TPSS meetings. TPSS meetings will resume in February 2020. The meeting was adjourned at 10:55am.	