

## ELITE Workgroup Minutes

Friday, Sept. 6, 2019 10am-11am

Attendees: P. Bonner, T. Smith-Bryant, T. Camp, R. Charles, C. Coley, A. Yu, and C. Smith

### **Introductions:**

Phil Bonner (Instructional Designer), Dr. Tracey Smith-Bryant (Psychology Coordinator & Professor), Tanya camp (Learning Center Manager WRLC), Richelle Charles (Librarian for Arts & Humanities), Camille Cauley (Program Manager WDCE), Alison Yu (Instructional Designer), Corrine Smith (Health Information Management Program Coordinator)

### **Purpose of Workgroup & Participant Roles:**

*(The purpose of the ELITE workgroup is to provide faculty and staff with the support they need to further the mission of student success)*

- As a workgroup, we need to: Seek Full and Part-time credit and non-credit faculty interest and buy-in to the ELITE workshops; figure out their wants and needs and tailor workshops/trainings suited to faculty needs; offer varied ELITE workshops; reach out to WDCE
- Participant roles: Seeking input/ideas from workgroup members.

All members reviewed current workshop list

### **Brainstormed for Additional Workshops**

- Ideas for potential ELITE trainings:
  - Online ELITE trainings for those who might be part-time or online faculty
  - Offer “Managing the Classroom: Dealing with the Disruptive Student” training
  - “Resume Writing” workshop for adjunct faculty; Offer evening training for adjunct faculty
  - “Study Skills” training
  - Training on “How to Address Under Preparedness”
  - Offer “Work Life Balance” workshops

### **Wrap Up & Questions**

Task for workgroup members:

- Think of additional potential workshops that ELITE could offer to full and part-time faculty. Be prepared to share ideas at the next meeting on October 4<sup>th</sup> 10-11am.

**Adjourn 11:01am**

*(Please see below for additional notes)*

## ELITE TPSS Workgroup Notes

9/6/2019 10:00 – 11:00 a.m.

WRL Center Meeting Room

In Attendance: Phil Bonner; Tanya Camp; Camille Cauley; Richelle Charles; Corinne Smith; Tracey Smith-Bryant; Alison Yu

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- Introductions
- Goal / Issue: Getting Faculty more invested in workshops + training
- Ideas / Solutions:
  - Listening to faculty & finding out what they want
  - Campus-specific vs. college-wide offerings – intend to do both; workgroups at each campus identify needs of that campus
  - Provide workshops that are useful and meaningful to the campus faculty
  - Offer classes (workshops) online and evenings
- Participant Roles
  - Input – what kinds of issues/concerns does your faculty have that could be addressed through workshops?
  - Provide ideas to ELITE – “I have an Idea for a Workshop”
- Review of Current Workshop List / Needs
  - Writing Center does not “fix” student papers
  - Library training
  - How to get students to stop plagiarizing
  - Need to create online or evening opportunities for PT faculty to attend training
  - Other ideas – faculty well-being, resume writing
  - Phil to send link for workshop ideas

CS/pb