

Minutes

Germantown Faculty Workgroup (ELITE)

Monday, September 10, 2018, 1:30-2:30 pm PK 170

Present: K. Andrews-Williams, M. Tropin, C. Annink, T. Cantu, J. Pointer, M. Robinson, M. Colburn

Introduction of members. Mitch Tropin is the new Germantown FA

Meeting time: We discussed what regular time would be good to have our monthly meetings. For all the attendees the Monday, 1:30-2:30 pm time works well. We will keep the monthly meetings at this Monday time and place. Regular meetings will be the last Monday of the month. We will notify the members who are not present.

Future meetings:

October 29

November 26

January 28

February 25

March 25

April 29

All 1:30-2:30pm, all in PK 170 (Carolien will reserve)

Workgroup roles

Kathy- Senior FA

Mitch – Junior FA

Tom – Tech Instructional designer (ID)

Carolien – face-to-face ID

Mary – Humanities faculty rep

Carrie – Humanities faculty rep

Mat – part-time faculty rep

Jon – part-time faculty institute rep

Darren – STEM chair rep

Dede – Humanites chair rep?

John Hamman – dean rep?

Ada –faculty counselor rep?

Chris Verdek – Library rep?

The committee discussed member representation and designees. Darren, STEM chair rep, will not be able to attend until the end of October (when his accelerated class ends). Mary is now a faculty rep and we will ask Sharon if she is willing to take the humanities chair rep position. We will have to follow up on the question marks.

Fall 2018 Workshop Plans

Mat will conduct a survey to all faculty to find out what is the best time for ELITE to schedule workshops. Jon will assist. The committee reviewed conference attendance numbers and discussed possible workshops for the Fall 2018.

We discussed the following workshops and will contact presenters to offer from late 9/17-early 11/17.

#2, #20 - Combination of workshop #2 and #20, with addition of a presenter who can speak to students on the autism scale in STEM classes. Kathy will follow up on this.

#3 – Mary will follow up.

#5 - Carolien

#8 – Carolien

#17 – in combination with “Remind Me” - Tom

#9 – Kathy is already in contact with Marcus and Jamin

Other ideas for workshops in October:

Kathy will offer a workshop on Universal Design and/or Invisible Disabilities

Carrie – continuation of planning of spring 2018 – use of technology in learning labs

Mat wants to design and schedule another Creating Inclusive Classrooms – next one: Muslim students.

Workgroup members came with suggestions for faculty to contact.

- Tom suggested a faculty resource list of services for students in handout or email to follow-up.
- Workshops will run for 90-120 minutes for professional development credit.
- Also, Kathy will contact Tango Thomas for workshop information on PT faculty training in 08/17.
- Proposal

Other

- Advertising workshops: Kathy will work with Mitch to posts flyer announcement 1 week before, 1 day before and the day of the event.

Next Meeting: Monday, 09/29/18 1:30 p.m.- 2:30 p.m. in PK 170

Topic: Confirmation of workshops