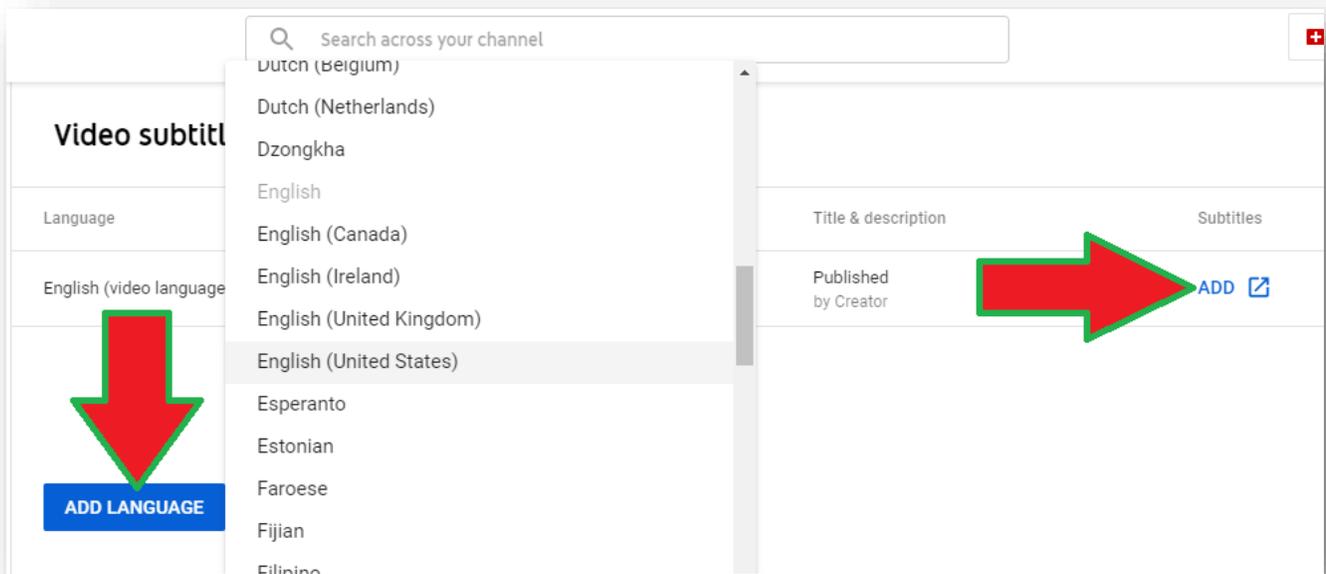


Tutorial 09 – Manually Adding Captions

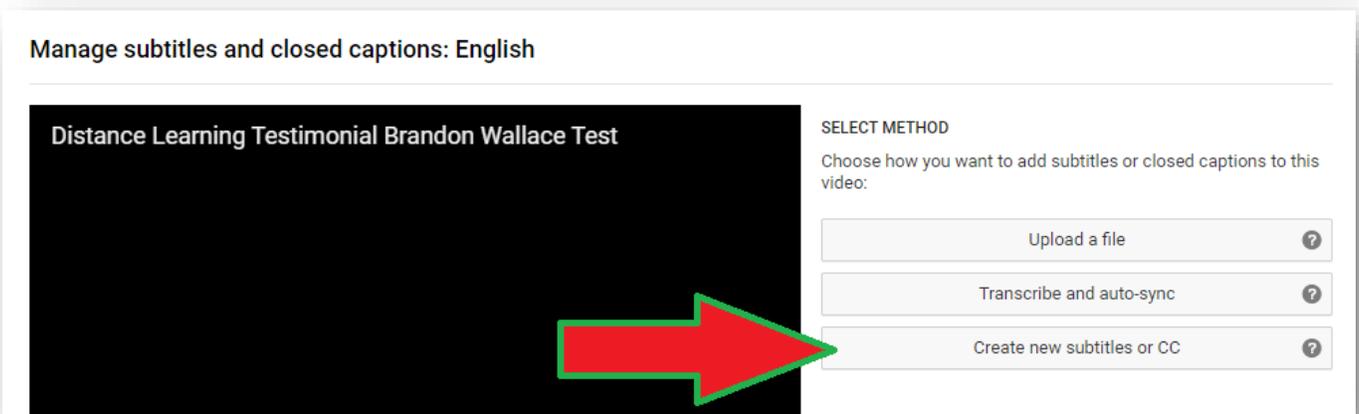
Sometimes your video might not generate any captions. This could be because the audio is not clear, or another unspecified reason. If this happens, you might need to manually type in the captions as you watch the video. If you have a video transcript available, you can copy and paste.

The following instructions will guide you on how to manually add your own caption to your YouTube video.

Under **Video Subtitles**, you can click on **Add** under Subtitles if you see English (video language). If you don't see this option, click on **Add Language** and select your language.

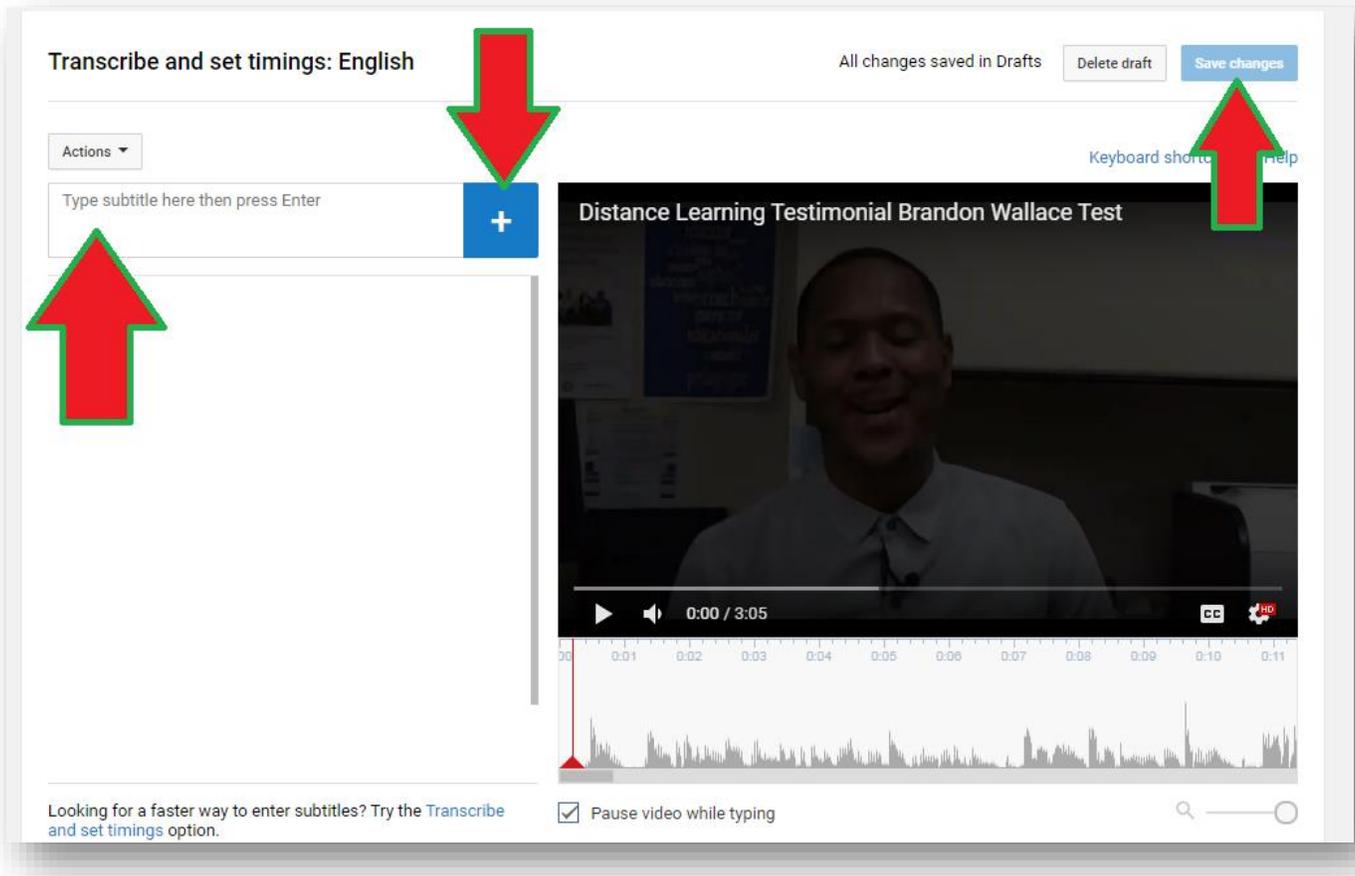


You will be taken to the **Manage subtitles and closed captions**. Under Select Method, click on **Create New Subtitles or CC**.



You will be taken to the **Transcribe and Set Timings** screen. You can type in your subtitles and click on the Blue Plus button to add your captions.

As noted above, if you have a video transcript for your video, you can copy and paste the text into the subtitles.



Once you are done typing the captions, click on **Save Changes**.

When you go back to the Video Subtitles screen, your caption file should appear as Published under Subtitles.

- Often, this process is very rare in YouTube auto captions. If you don't have auto captions for your video, delete your video and upload again. Sometimes, the auto captions may take a few minutes or hours to generate depending on how long your video is.
- I would recommend you do not upload long video because sometimes captions aren't generated for videos that are longer than 15 minutes.
- If you are working on videos that are longer than 15 minutes, create a video transcript first, if possible. Then you can use this transcript to copy and paste later if you do not get auto captions.
- However, if your video has no auto captions, you will need to follow the steps above in this tutorial to add your own captions, which can be time-consuming.