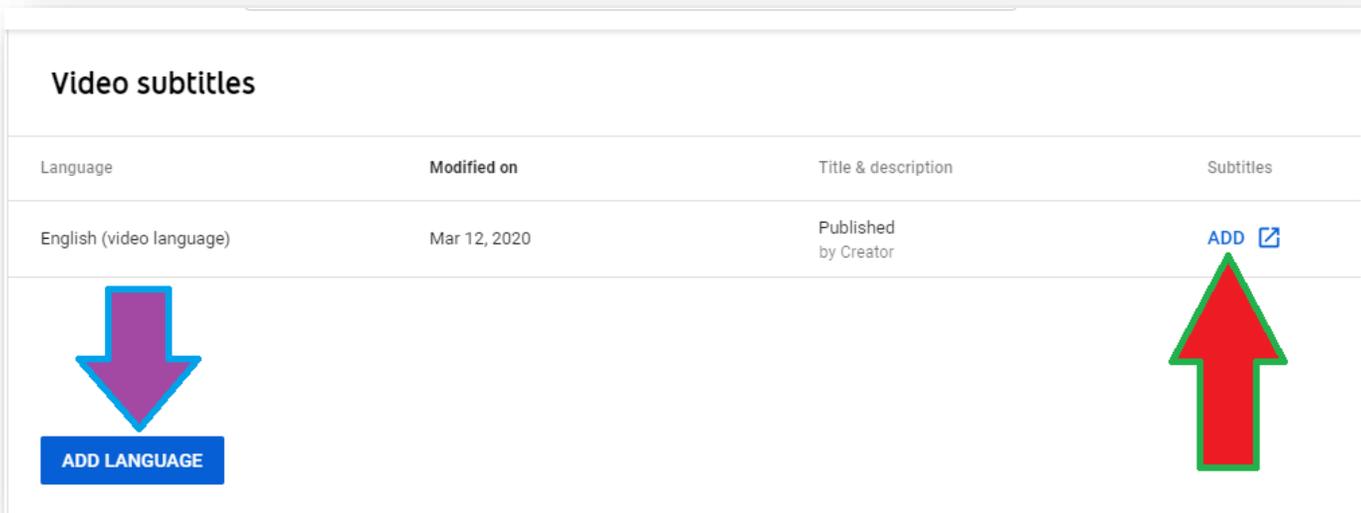


Tutorial 06 – How to Upload Your Own Caption File

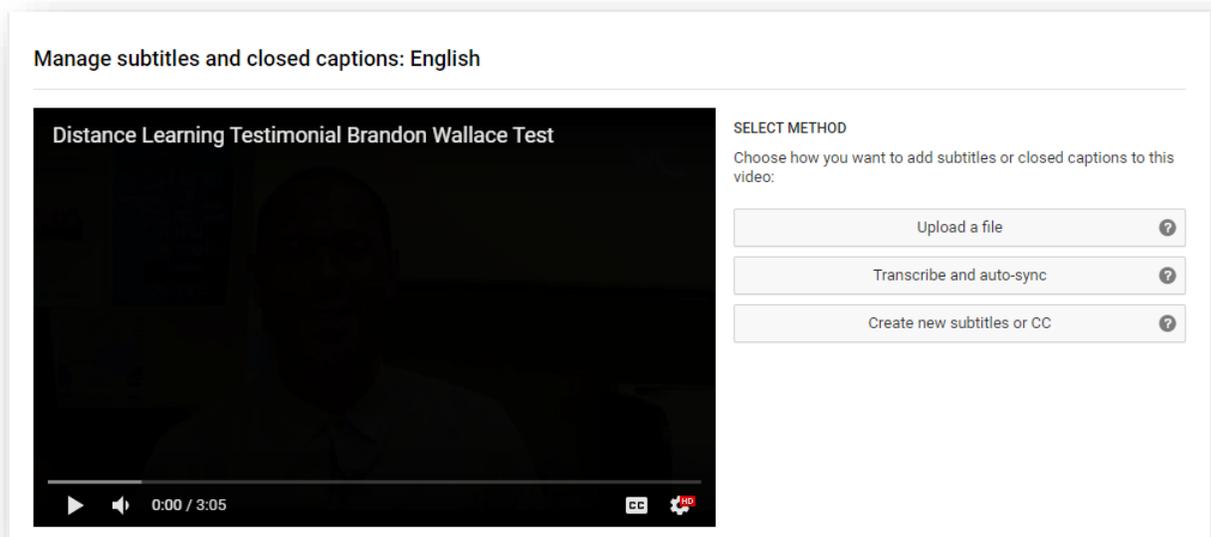
If you have created your own video caption, you can upload the file into your YouTube video. **It is recommended that you save your caption file as an SRT file format in your video editor.**

The following instructions will guide you on how to upload your own caption file for your video.

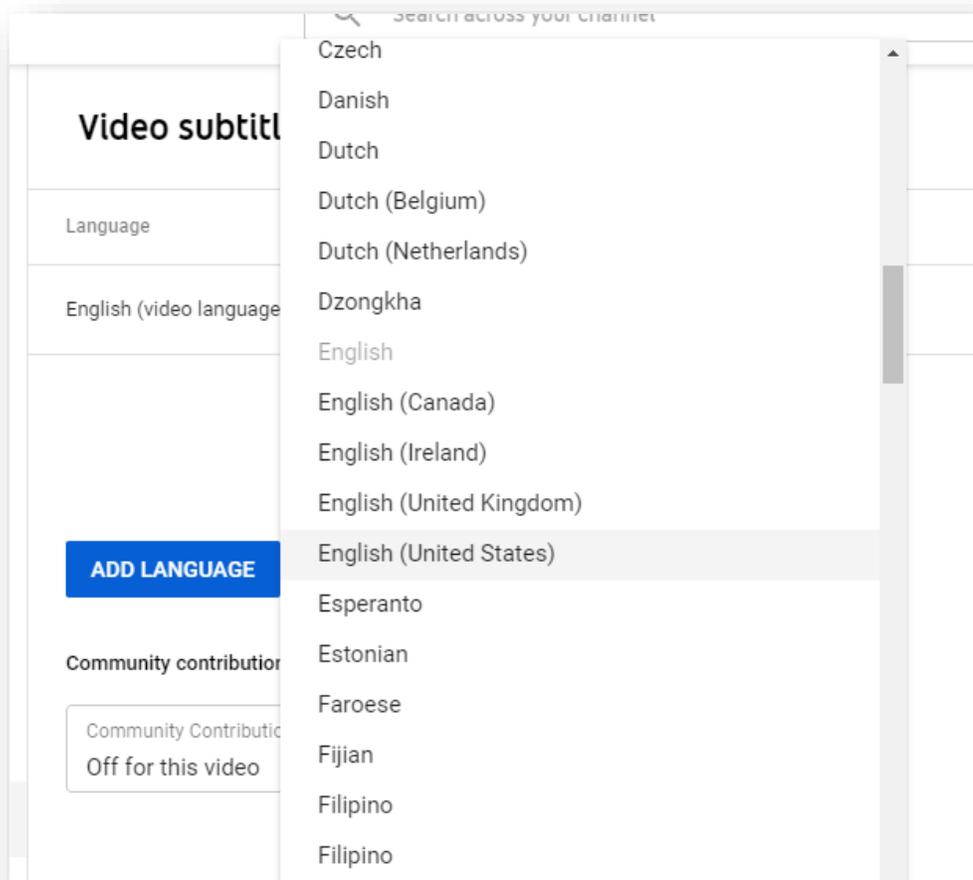
In the Video subtitles screen, click on **Add** under subtitles. If you don't see the Add under subtitles, you can click on **Add Language** to add your caption.



If you click on **Add** under subtitles, you will be taken to the **Manage subtitles and closed captions** screen.



If you click on **Add Language**, select the language for your caption you are uploading.



You will see a file added to Video Subtitles list. Click **Add** under Subtitles.

Video subtitles			
Language	Modified on	Title & description	Subtitles
English (video language)	Mar 12, 2020	Published by Creator	Published by Creator
English (United States)		ADD	ADD

You will be taken to the same **Manage subtitles and Closed Captions** screen.

Manage subtitles and closed captions: English

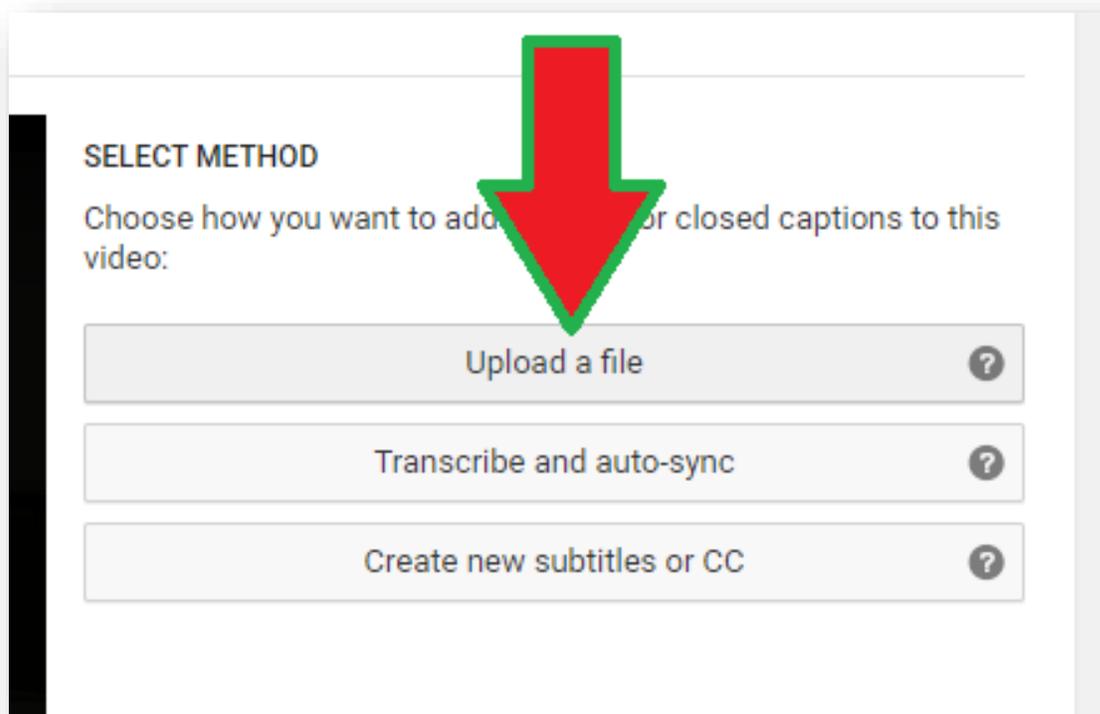


SELECT METHOD

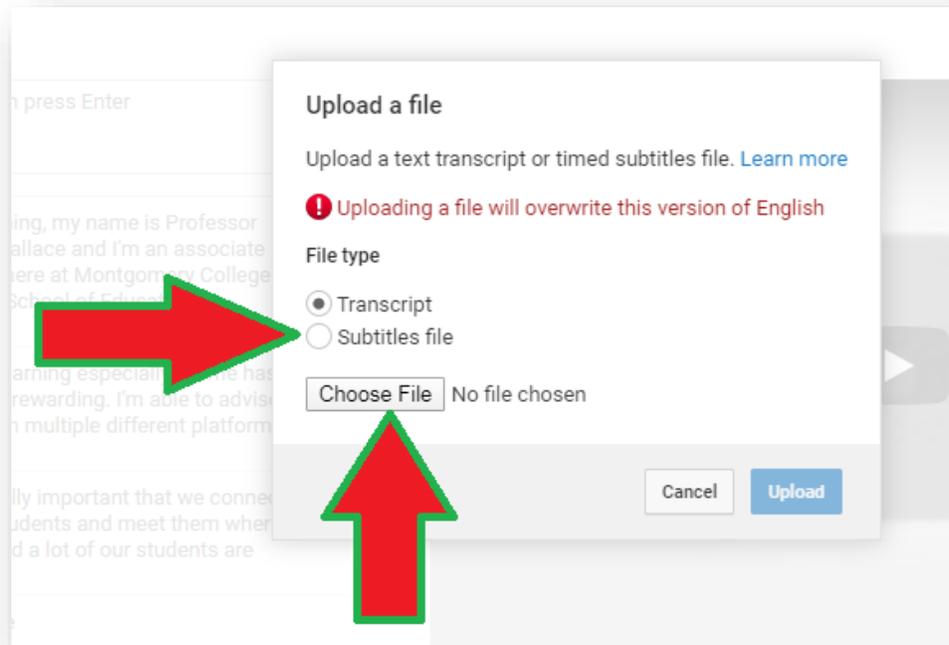
Choose how you want to add subtitles or closed captions to this video:

- Upload a file ?
- Transcribe and auto-sync ?
- Create new subtitles or CC ?

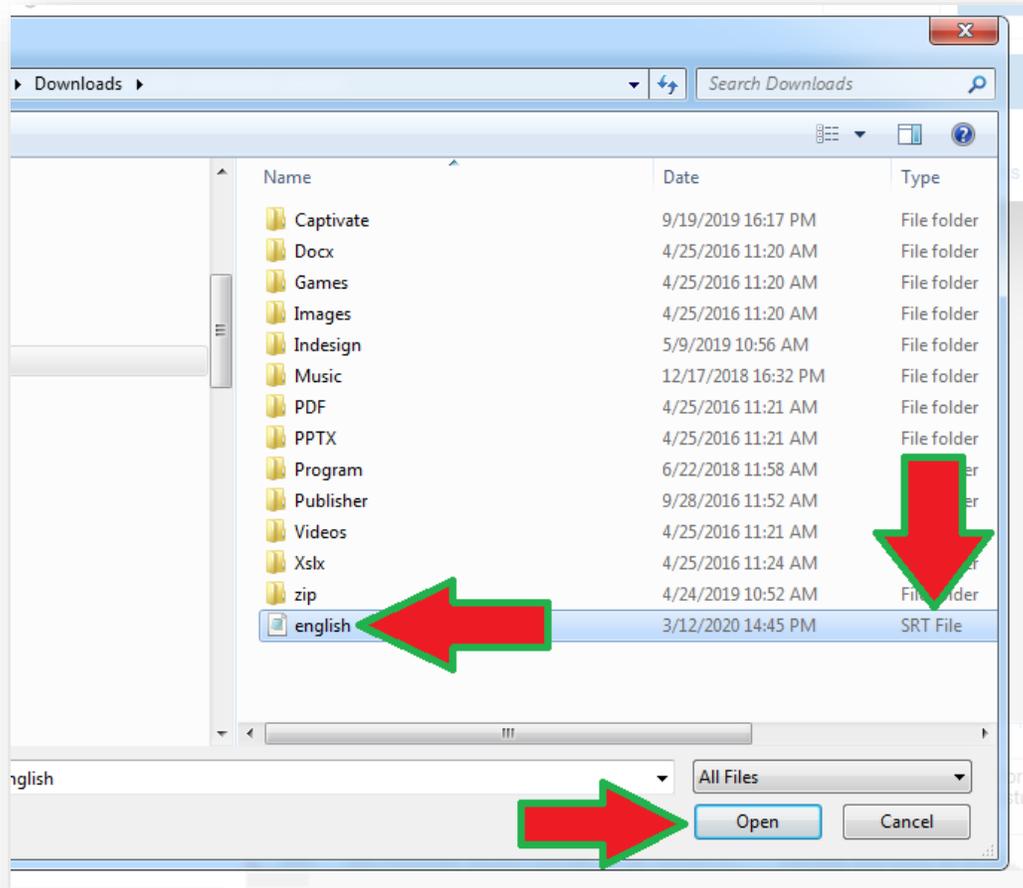
To add caption file, click on **Upload a file** under Select Method.



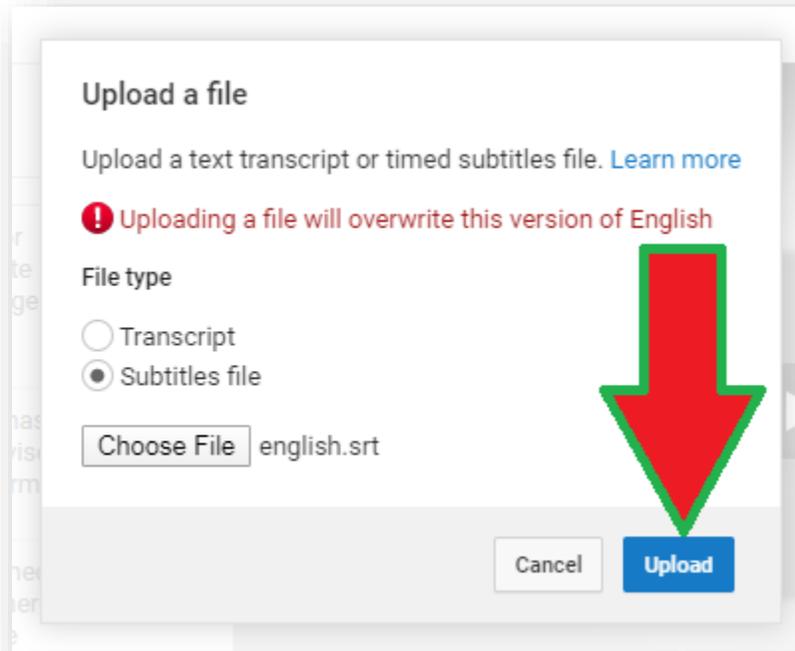
You will see the Upload a file window. Select **Subtitles file** and click on **Choose File**.



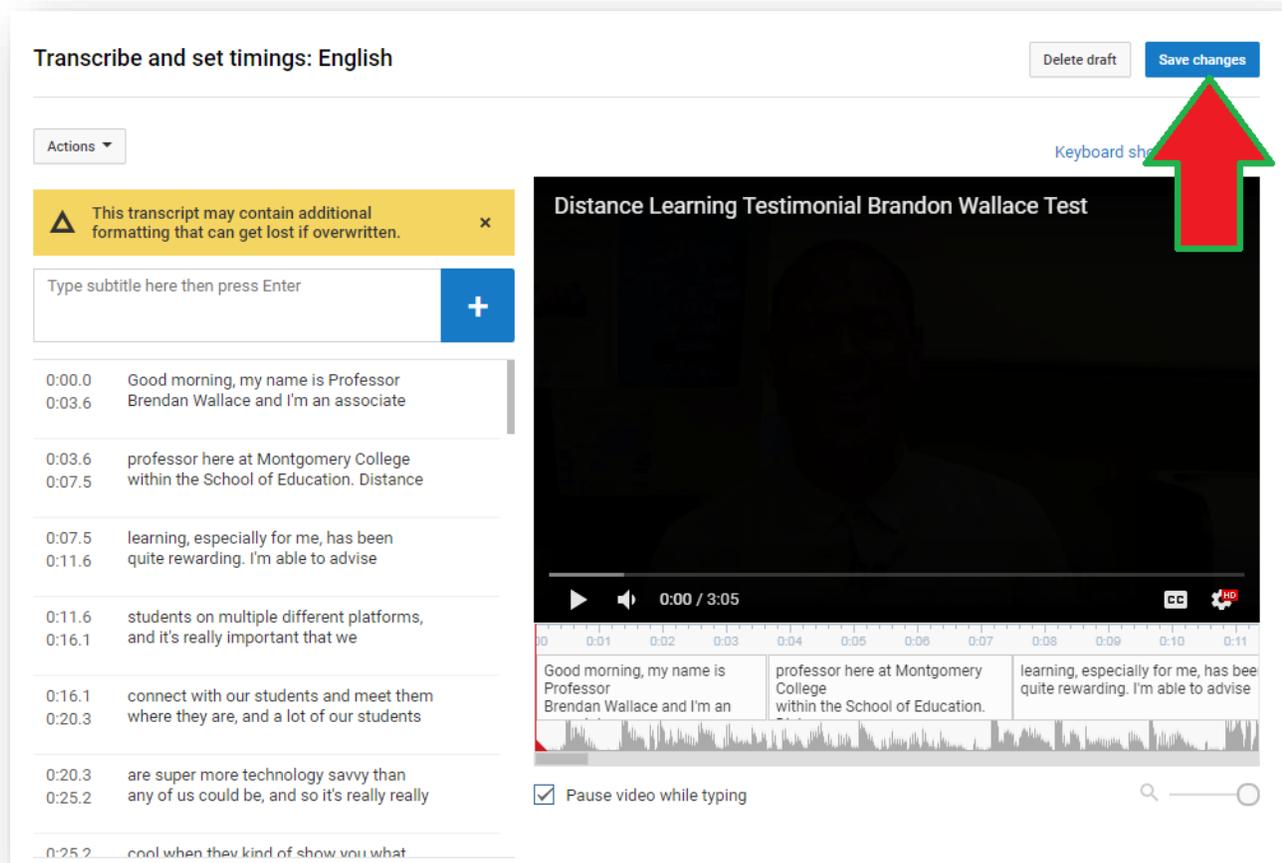
A Windows Explorer window will open up. Locate the folder where you store your SRT caption file and select that file. Click **Open**.



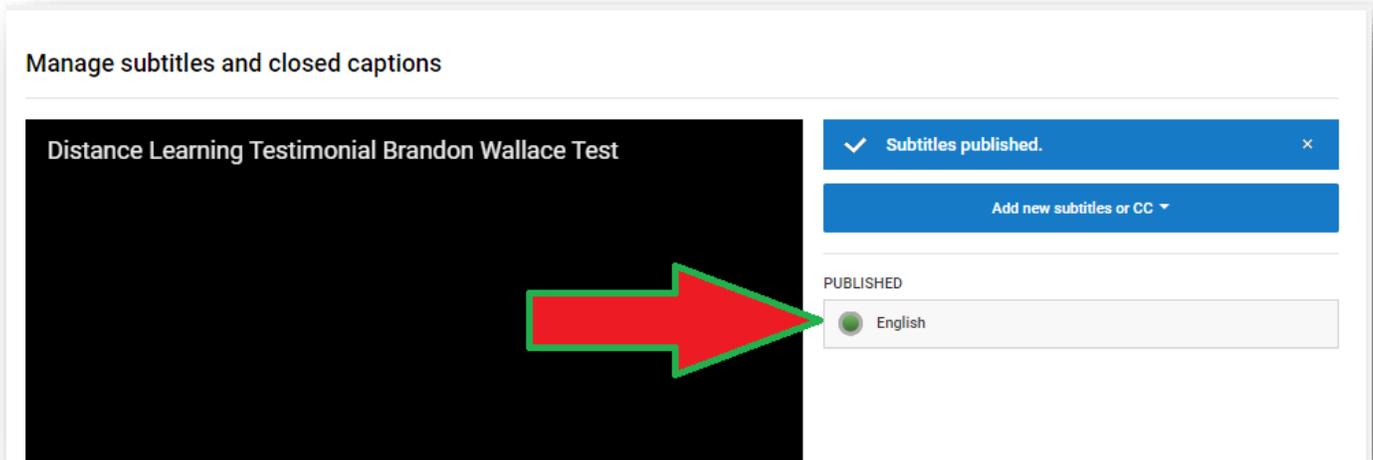
Now click on **Upload**.



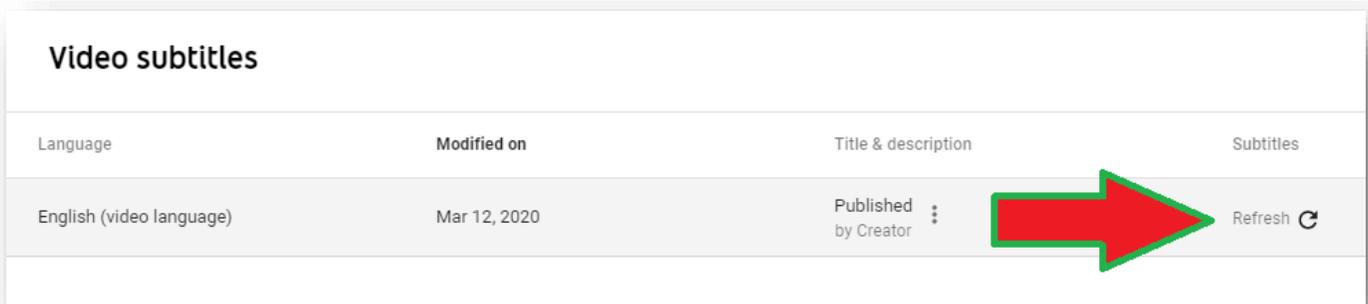
You will see the Transcribe and set timings screen. Go over and click on Save Changes.



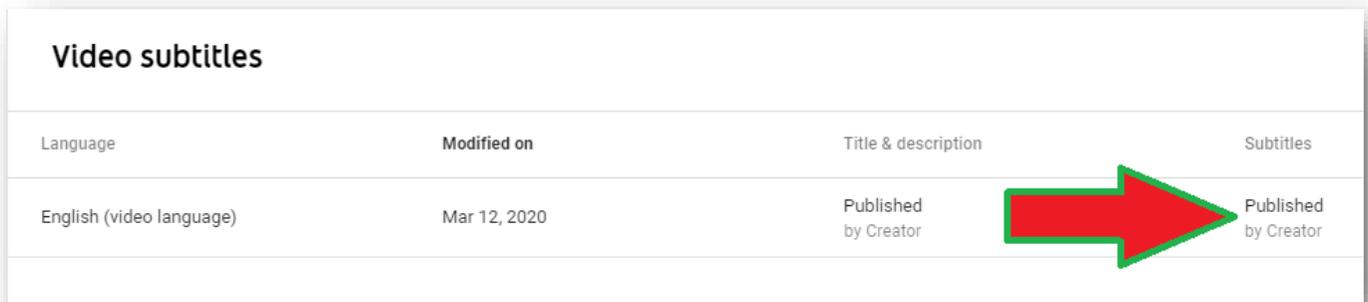
You should now see your caption file under **Published** in the **Manage subtitles and closed captions** screen.



You can close the current tab. In the Video Subtitles screen, click on Refresh.



You will see Published under Subtitles, which mean you have uploaded a caption file for your video.



- If you still see the English (Automatic) caption in your list of subtitles, remember to hide or delete the file, since you don't need viewer to see this subtitle option when they view your video. You want them to only see the correct caption file you've created.