MARYLAND COMMUNITY COLLEGE
FACILITIES PLANNERS COUNCIL MEETING
FPC Web Site – www.montgomerycollege.edu/departments/fpc

Next Facilities Planners Council Meeting:
DATE: February 22, 2019
HOST: Prince George’s Community College

LOCATION and CAMPUS MAP:
We look forward to seeing you on Friday February 22, 2019 at Prince George’s Community College. RSVP by February 15th to Diedre Gibson: gibsondy@pgcc.edu

Prince George’s Community College
301 Largo Rd.
Largo, MD 20774
Facilities Management/College Police Building (i.e. #13 on the map)
Roll Call Room

Directions: https://www.bing.com/search?q=prince+george’s+community+college,+MD&src=IE-TopResult&FORM=IETR02&conversationid=

Campus Map: See attachment

PARKING: Lot P – no parking pass required

TIME: 8:30 a.m. – 2:00 p.m. – Call To Order moved to 9:00 am

RSVP: Please RSVP to Diedre Gibson at gibsondy@pgcc.edu by Friday, February 15th to have an accurate headcount for their planning of space and food. Please note the February 15th deadline to Kristina in the meeting minutes.

INCLEMENT WEATHER: https://www.pgcc.edu/About_PGCC/Closing_and_Delay_Procedures.aspx

AGENDA: Set cell phone to VIBRATE No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 8:30 a.m. – Continental Breakfast
2. 9:00 a.m. – Call to Order/Attendance and Introductions

3. 9:30 a.m. – Officer Reports
   - Chair – Kristina Schramm
   - Vice Chair – Jamie Karn
   - Secretary – Kerry Norberg
   - Treasurer – Travis Hopkins

4. 9:45 a.m. – Agency Reports
   - DBM – Phillip Fleischer
   - DGS – Clarence Felder
   - MHEC – Cynthia Tims
   - MACC – Brad Phillips - Senate Bill 12 update

5. 10:00 a.m. – Old Business
   - Update and discussion on FY19 goals
     - GOAL #1: Continuing Education Extended Study – Jamie Karn update.
     - GOAL #2: Best Practices – combined with Goal # 4 – Kathy Meager update.
     - GOAL #4: Agency Information – with Goal #2
     - GOAL #5: FPC Website – Kristina Schramm update.

6. 11:00 a.m. – DGS Agency – Encumbrance & Closeout Process
   Present by Clarence Felder

7. 12:00 p.m. – Lunch

8. 12:45 p.m. – New Business
   - Presentation by Zachary Segal, a University of Maryland researcher, concerning enrollment projection models and last-dollar scholarships (and their effect on enrollment) **Rescheduled to April 26th**

9. 2:00 p.m. – Tour of the Center of Performing Arts (former known as the Queen Anne building). Wear proper shoes for this construction site. Hardhats and protective eye wear will be provided.

10. 3:00 p.m. - Adjourn

**UPCOMING MEETINGS:**

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