



MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL MEETING AGENDA

[MARYLAND FACILITIES PLANNERS COUNCIL WEBSITE](#)

Date: November 8, 2024

Host: Frederick Community College

Location: 7932 Opossumtown Pike, Frederick, MD 21702

Parking Info.: For those attending the meeting in the Conference Center Room E-123 of Building E, parking is available in Parking Lot 3 or the Parking Deck (refer to the campus map for directions). This lot is the most convenient for proximity to the meeting location.

RSVP: Accept/Decline Calendar Appointment

Zoom Room: https://teams.microsoft.com/l/meetup-join/19%3aQSI6G5tHaqt5pQ_MKttVAIMivWwBjdfvQN2X-QHcsok1%40thread.tacv2/1730333858648?context=%7b%22Tid%22%3a%224d401e0b-6552-4e08-bd38-a8d15ca0ddd9%22%2c%22Oid%22%3a%226d1feae7-1e13-4b8a-83ae-277125545d3d%22%7d

[Join the meeting now](#)

Meeting ID: 227 430 281 928

Passcode: nxssCq

AGENDA:

- ❖ 9:00 a.m. – Breakfast
- ❖ 9:30 a.m. – Call to Order / Introductions

❖ 9:30 a.m. – Offices Reports

- Chair – Chris Painter
- Vice Chair – Greg Grey
- Secretary – Dong-Min Kim
- Communications Coordinator – Travis Hopkins
- Best Practice – Jim Taylor
- Best Practice – John Anzinger

❖ 10:00 a.m. – Agency Reports

- DBM – Fiona Shirk, Conrad Helms
- DGS – Craig Curtis
- MHEC – Dan Schuster
- MACC – Monica Randall

❖ 10:30 a.m. – FPC FY25 Goals

- Goal 1: Identify and share best practices for facility planners by exchanging individual college practices, as well as presentations from industry and state agencies.
- Goal 2: Continue publishing CIP State Projects on both the MACC and FPC websites.
- Goal 3: Monitor MACC to keep the FPC better informed, as the two-week notice for vaping regulations was insufficient.
- Goal 4: Restructure meetings and broaden our member base to enhance knowledge sharing by annually reviewing the Facilities Manual, examining the website during meetings, integrating these elements into the meeting structure, and sharing standards and lessons learned from other projects. We will tie these ideas into the agenda and use the meeting location as a physical link by inviting others from the hosting campus for special topics.

❖ 10:45 a.m. – Break

❖ 11:00 a.m. –Presentation: *Space Needs Calculations: What Changed Now That Noncredit Hours Are Counted?* - Presented By Daniel D. Schuster

❖ 12:00 p.m. - Lunch

❖ 1:00 p.m. – Old Business

- TBD

❖ 1:30 p.m. – New Business

- TBD

❖ 2:00 p.m. - Adjourn

I. Upcoming Meetings:

- December 13, 2024 – Anne Arundel
- January 10, 2025 – Chesapeake College

- February 14, 2025 – Howard Community College
- April 11, 2025 – Hagerstown Community College
- May 9, 2025 – Harford Community College
- June 5-6, 2025 – Wor-Wic Community College



Welcome to Frederick Community College

- A Annapolis Hall**
Administrative Offices, Disability Access Services (DAS), Institutional Effectiveness, Mid-Atlantic Center for Emergency Management & Public Safety (MACEM&PS), Office of Student Success Programs, Veteran & Military Services (VMS), FCC Foundation, Operations, Provost's/Office of Teaching, Learning, and Student Success
- B Braddock Hall**
Classrooms, Faculty Offices, STEM Learning Center
- C Catoctin Hall**
Classrooms, Computer Labs, Faculty Offices, Science Labs, Student Lounge
- D Athletics Center**
Athletics, Offices, Gymnasium, Locker Rooms, Weight Room

- E Conference Center**
Adult Education (GED®, ESOL), Continuing Education & Workforce Development (CEWD), Meeting Rooms, Technology Labs
- F Visual & Performing Arts Center**
Art Classrooms, Blackbox Theatre, Faculty Offices, Film, Video, and Graphics, JBK Theatre, MCH Art Gallery, Music Classrooms & Practice Rooms
- G Gambrell Hall**
Office of Finance & Administration, Human Resources, IT Help Desk, IT Services, Purchasing & Procurement
- H Student Center**
Bookstore, Cougar Café, Counseling & Wellness Services, Dual Enrollment & Early College, Faculty Offices, Honors College Classroom & Lounge, Mail Room, MOSAIC Center, Public Safety, Student Government Association, Student Leadership & Engagement, Student Lounges, Welcome & Information Center, Receiving

- J Jefferson Hall**
Admissions & Enrollment Services, Career and Academic Planning Services (CAPS), Career Services, Financial Aid, Registration & Records, Student Accounts, Student Affairs Offices, Transfer Services, Welcome & Information Center
- K Mercer-Akre Kiln**
- L Linganore Hall**
Classrooms, Faculty Offices, Health Science Labs, Language Lab, Learning Commons, Online Learning & Instructional Innovation, Student Lounge, Staff Lounge, Testing Center
- M The Carl & Norma Miller Children's Center**
- P Plant Operations**
- S Sweadner Hall**
Lecture Hall

In case of an emergency, Call 2453 or 4444 on campus or 301.846.2453 off campus or on your cell.

- Evacuation Locations
- Accessible Parking
- Electric Car Charging

For information on accessible routes, please visit frederick.edu

07/24