MARYLAND COMMUNITY COLLEGE
FACILITIES PLANNERS COUNCIL MEETING

FPC Web Site – www.montgomerycollege.edu/departments/fpc

Next Facilities Planners Council Meeting:

DATE: January 25, 2019

HOST: Carroll Community College

LOCATION and CAMPUS MAP:

We look forward to seeing you on Friday January 25, 2019 at Carroll Community College. RSVP by January 16th to Julie Shoul: JShoul@carrollcc.edu

Carroll Community College
1601 Washington Road
Westminster, MD
Building M
Room 157

Directions: https://www.carrollcc.edu/About/Maps-and-Directions/

Campus Map: See attachment

PARKING: Park in any student space. Do not park in faculty or staff parking. No pass needed. See map.

TIME: 8:30 a.m. – 2:00 p.m. – Call To Order moved to 9:00 am

RSVP: Please RSVP to Julie Shoul at JShoul@carrollcc.edu by Wednesday, January 16th (TODAY) to have an accurate headcount for their planning of space and food.

INCLEMENT WEATHER: www.carrollcc.edu or call the weather line @ 410-386-8457

AGENDA: Set cell phone to VIBRATE. No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 8:30 a.m. – Continental Breakfast
2. 9:00 a.m. – Call to Order/Attendance and Introductions

3. 9:30 a.m. – Officer Reports
   - Chair – Kristina Schramm
   - Vice Chair – Jamie Karn
   - Secretary – Kerry Norberg
   - Treasurer – Travis Hopkins

4. 9:45 a.m. – Agency Reports
   - DBM – Phillip Fleischer
   - DGS – Clarence Felder
   - MHEC – Cynthia Tims
   - MACC – Brad Phillips

5. 10:00 a.m. – Old Business
   - Update and discussion on FY19 goals
     - GOAL #1: Continuing Education Extended Study – Jamie Karn update.
     - GOAL #2: Best Practices – combined with Goal #4 – Kathy Meager update.
     - GOAL #4: Agency Information – with Goal #2
     - GOAL #5: FPC Website – Kristina Schramm update.
   - Continued conversation concerning Project Closeout with the State

6. 11:00 a.m. – MHEC Agency – Presented by Cynthia Tims

7. 12:00 p.m. – Lunch

8. 12:45 p.m. – New Business
   - Facilities Technology Discussion (BIM/GIS) – Lead by Kristina Schramm and participating guest Angie Moy from Montgomery College.
   - Review and discussion for consensus of Senate Bill 12.

9. 2:00 p.m. – Tour

10. 3:00 p.m. - Adjourn

UPCOMING MEETINGS:

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>MEETING LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, February 22, 2019</td>
<td>Prince George’s Community College</td>
</tr>
<tr>
<td>Friday, April 26, 2019</td>
<td>Howard Community College</td>
</tr>
<tr>
<td>June 6-7, 2019</td>
<td>Garrett College</td>
</tr>
</tbody>
</table>