

SPILLS

Review the Emergency Procedures Plan before starting work on a MC Campus. The Public Safety Office has trained staff and equipment to address



small, chemical spills in laboratories. Contractors are expected to clean-up minor, incidental spills, using their personnel and supplies. Contractor's employees must be trained to address minor spills of materials they use in their work. Maintain vehicles and heavy equipment in good condition, to avoid spills from hydraulic lines, or leaking equipment. In case of a major spill, an emergency, or a spill involving chemicals in laboratories, call 911. Inform ES Office after calling 911.



HAZARDOUS WASTE

Contractors must manage all wastes in compliance with applicable

environmental laws, and at the end of their project, take with them any unused chemicals, paint, adhesives, oil, etc. The ES Office maintains the RCRA Generator Permit and ID numbers for all MC campuses. We can advise on proper disposal of regulated wastes in compliance with the Resource Conservation and Recovery Act. Consult the ES Office if your project has the potential to generate large quantities of regulated/hazardous wastes, such as PCBs, lamps, etc. Allow adequate time for planning. For additional information or assistance please contact Michael Roche at (240)567-4266.

ENVIRONMENTAL SAFETY OFFICE

CT BUILDING
9221 Corporate Blvd
S233
Rockville, MD 20850

ENVIRONMENTAL SAFETY TEAM

Safety Manager
Sharmila Pradhan
(240)567-4308

sharmila.pradhan@montgomerycollege.edu

Safety Specialist
Michael Roche
(240)567-4266

michael.roche@montgomerycollege.edu

Safety Data Assistant
Mai Toyofuku
(240)567-4290

mai.toyofuku@montgomerycollege.edu



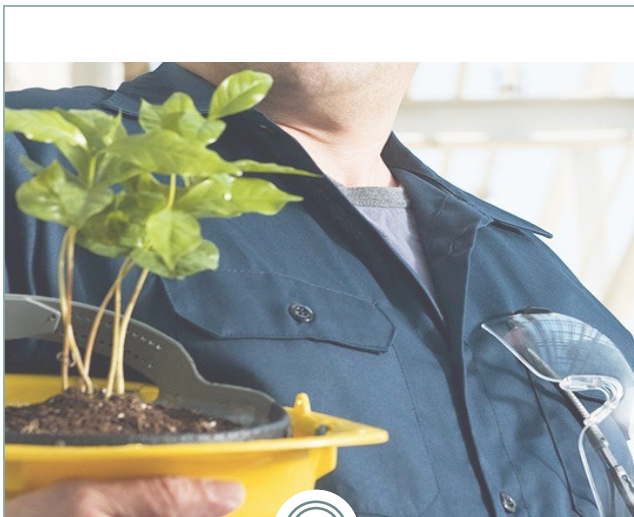
Contractor Handout



**Environmental Safety
Office of Facilities &
Public Safety**

<http://cms.montgomerycollege.edu/EDU/Department3.aspx?id=28290>





A message from our office....

The Environmental Safety Office works to promote a healthy and safe work environment for all members of the College community. Our [Safety Programs](#) offer guidance on a variety of health and safety issues, including classroom and office safety, chemical hygiene and hazard communication, safety for Facilities operations and maintenance activities, and other specific hazards.

In addition, the Environmental Safety Office administers and interprets Federal and State environmental and occupational regulations for the College. See our [Regulations](#) page for more information on OSHA, MOSH, EPA, and MDE requirements. Our [Services](#) include safety training, provision of Safety Data Sheets (SDS) for hazardous materials, hazardous waste disposal, safety complaint investigations, and responding to environmental emergencies on our campuses.

FIRE SAFETY

Hot work permits must be obtained from Facility Operations Manager before performing hot work on campus.



SAFETY DATA SHEETS



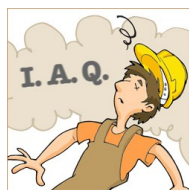
Contractors and sub-contractors should have Safety Data Sheets (SDSs) on site for all hazardous materials brought on campus. If you need a SDS for a material that is used by MC, you can access it on the Environmental Safety Website Online Safety Data Sheet link on our Services tab. If you cannot find a SDS for a chemical that is used at MC, please call Mai Toyofuku (240)567-4290.

WATER

MC is subject to stormwater management requirements. Construction sites must apply for coverage and meet requirements listed in the NPDES General Permit. Any oil/petroleum product storage in tanks must have secondary containment and owners must comply with the MC Spill Prevention Control and Countermeasure Plan (SPCC).



INDOOR AIR QUALITY



If the project involves generating dusts, vapors, or fumes; please consult with the Project Manager about temporarily closing of return air from the work area or shutting down ventilation systems. ES may request a list of products to be used or SDSs for certain products prior to starting work, depending upon the project.

BARRIERS AND BARRICADES

Barricades should be set up to direct pedestrian traffic and vehicular traffic away from or around the construction area;



- Around all excavations, toeboards are needed when an excavation abuts sidewalk
- Around cranes or other machinery that may cross areas of pedestrian and/or vehicular traffic
- Around manholes where there is a potential of pedestrian traffic
- Where there is the possibility of falling objects or tools from overhead work.

ASBESTOS



Some building(s) on MC property have materials that contain asbestos. The Asbestos Program Information (available online) requires that contractor's employees must read and understand prior to beginning work in a building. Before drilling, sanding, cutting, buffing or otherwise disturbing any material consult the project manager and review approval from the Environmental Safety Specialist, Michael Rocke. If you have any questions, or need more information please contact Michael Rocke at (240)567-4266.

CONFINED SPACE ENTRY

MC has a confined space entry permit which may be used by contractors in entering confined spaces on campus. Confined spaces have been surveyed and you may contact Michael Rocke at (240)567-4266 to help you determine the hazards that may be present in a particular space. Contractors may use their own permit program as long as it meets regulatory requirements. MC employees are not expected to enter permit-required spaces.

