

MCRPA PD committee meeting | Agenda

September 6, 2022 via Zoom

- Welcome and Reconnect
- Review of advertising policies
 - See [links in OneDrive](#) to advertising request form and post-event write-up form.
- Fall events
 - Chat with the Chief: Sherwin Collette on Wednesday, October 26th from 1-2:30 pm
- Spring events
- AoB

Actions:

- Create standard language for chats with the chief for use in advertising. Add it to the document below.
- Create standard questions for chiefs, See document here:
<https://montgomerycollege0.sharepoint.com/:w:/s/MCRPAPDCommittee2018-2019/Educ0l3qL75JmqfWsrj44jYB26H4KqFK-kau2G7Bgym-fQ?e=EdFxa>
- Do research on Lunch and Learn about employee awards. Staff & Administrator list here:
<https://info.montgomerycollege.edu/offices/human-resources/awards-staff.html>
Faculty awards here: <https://www.montgomerycollege.edu/offices/academic-affairs/faculty-awards/>.
Deadline for annual awards is March, therefore plan the event at least a month in advance.
- Next meetings: Tuesday Oct. 4 1pm and Tuesday Nov. 1 1pm. Jackie will send out calendar invitations.