

**Montgomery College**  
**Rising Professionals Association**

**Leadership Meeting**

Wednesday, October 20, 2021

Zoom

10:00 am

**Purpose**

The leadership team meets monthly to provide updates about work being done by their respective committees, solicit help from the leadership team with various projects, and present other pertinent information, as necessary.

**Desired Outcomes**

*By the end of this meeting, we will have:*

- Received committee updates
- Received Executive Team updates
- Shared deliverables for next month

**AGENDA**

<b>What (Content)</b>	<b>How (Process)</b>	<b>Who (Roles)</b>	<b>When (Time)</b>
<b>Start up:</b> <ul style="list-style-type: none"><li>• Roles</li><li>• Context</li><li>• Desired Outcomes</li><li>• Decision Making</li><li>• Agenda</li><li>• Ground Rules</li></ul>	<ul style="list-style-type: none"><li>• Present</li><li>• Clarify</li></ul>	Tilandra Rhyne (Facilitator)	5 minutes
<b>Pulse Check</b>	<ul style="list-style-type: none"><li>• Present</li><li>• Discuss</li><li>• Clarify</li></ul>	Tilandra Rhyne (Facilitator)	10 minutes
<b>Committee Updates</b>	<ul style="list-style-type: none"><li>• Present</li><li>• Discuss</li><li>• Clarify</li></ul>	Chairs/Vice Chairs (Leads)	20 minutes
<b>Executive Team Updates</b>	<ul style="list-style-type: none"><li>• Present</li><li>• Discuss</li><li>• Clarify</li></ul>	Executive Team (Leads)	20 minutes
<b>Action Plan</b>	<ul style="list-style-type: none"><li>• Present</li><li>• Discuss</li><li>• Clarify</li></ul>	All	10 minutes
<b>Adjourn</b>			

**Note:**

The Montgomery College Rising Professionals Leadership meeting schedule will be posted on the MCRPA website. Agenda items will be due to the secretary no later than one week before the scheduled meeting.

Agenda and materials will be sent no later than 3 days prior to the meeting. Thank you!