

Finding Safety Training in Workday

The screenshot shows the Workday Learning interface for Montgomery College. The page is titled "Learning" and includes a search bar and a welcome message. The main content area is divided into three sections: "Progress", "Based on Your Interests", and "Recommended for You". The "Progress" section shows 3 items "Not Started", 3 items "In Progress", and 14 items "Completed". The "Based on Your Interests" section features two course cards: "Credential Phishing Docuseries" (30 minutes) and "Return to Campus Webinar for Employees-COVID-19" (1 lesson). The "Recommended for You" section shows two more course cards. On the right side, there is a "Learn" menu with options: "MC Browse Learning Content", "MC Required Training", "Topics" (highlighted in red), and "MC Topics". Below this is a "Progress" menu with options: "My Transcript", "In Progress", "Not Started", and "Waitlisted". A red arrow points from the "Topics" link in the "Learn" menu to the text below.

On the Learning home page select **TOPICS**

https://www.myworkday.com/mc/d/task/z997510821.html?metadataEntryPoint=%2Fmc%2Flearning%2Foffering%2F56100841dbca012d9bb71744eb01

MC MONTGOMERY COLLEGE

Search

Topics

- Career & Personal Development
- Communications & Interpersonal Relations
- Compliance, Ethics & MC Policies
- Equity and Inclusion
- Leadership, Management & Supervision
- Learning Pathways
- LinkedIn Learning
- MC Performance Management
- Required Training
- Teaching & Learning
- Technology Training & Cybersecurity
- Workplace & Occupational Safety

Select the tile: Workplace and Occupational Safety

Topic

- LinkedIn Learning (9372)
- Teaching & Learning (34)
- Leadership, Management & ... (31)
- Equity and Inclusion (17)
- Compliance, Ethics & MC Po... (17)
- Workplace & Occupational S... (16)

+ More

> **Type**

> **Unit Type**

Completed

curso corto de seguridad: Coronavirus y COVID-19

Los coronavirus son una familia de virus que se presentan comúnmente en seres humanos y en animales. La mayoría de los coronavirus causan enfermedades del tracto respiratorio superior de leves a moderadas, similares al resfriado común y la gripe ...

60 minutes • 42 enrolled

Course

Electrical Safety

An awareness level course that discusses how to work safely with electricity. It focuses on specific electrical hazards found in the workplace and methods to minimize or eliminate those hazards. The content in this course is designed to comply with the ...

60 minutes • 3 enrolled

Course

Facilities Grounds Annual Safety Training

Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis. Review protocols and procedures pertaining ...

1 hour • 1 enrolled

Course

Hand and Power Tool Safety

A variety of handheld tools are used in the workplace. This course will provide an understanding of the potential hazards associated with the use of hand tools and power tools, as well as the safety precautions required to prevent those hazards from ...

60 minutes • 3 enrolled

We offer many online courses regarding Occupational safety. Select the training you are looking for.

Facilities Grounds Annual Safety Training

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Review protocols and procedures pertaining to MC in the topics of:

[Show All](#) ▾

[Lessons in This Course](#)

[Additional Course Details](#)

Lessons in This Course

Completed **0/1**

1 Facilities Grounds Annual Safety Training

Webinar



 [Select Offering](#)

Duration Lessons

1 hour 1

Delivery Mode

In-Person

CONTACTS



[Sharmila Pradhan](#)

Contact Person

Click on Select Offering

Select Offering

Offerings 2 items



Order	Select Offering	Start Date	End Date	Instructor	Seats Available	Waitlist Available	Status
1	<input checked="" type="checkbox"/>	04/06/2021 09:00 AM GMT-05:00 Eastern Time (New York)	04/06/2021 10:00 AM GMT-05:00 Eastern Time (New York)	Sharmila Pradhan	50 out of 50	No	Open
2	<input type="checkbox"/>	04/08/2021 01:00 PM GMT-05:00 Eastern Time (New York)	04/08/2021 02:00 PM GMT-05:00 Eastern Time (New York)	Sharmila Pradhan	50 out of 50	No	Open

Select the session you would like to attend

OK Cancel

Once you select the session click OK

Review

Facilities Grounds Annual Safety Training

Tue, Apr 6, 2021, 9:00 AM Eastern Time (New York) - 10:00 AM Eastern Time (New York)

Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis.

Review protocols and procedures pertaining to MC in the topics of:
Hazard Communication
Bloodborne Pathogens
Stormwater
Spill Prevention, Control and Countermeasure emergency procedures

Staff will also learn how to conduct a job hazard analysis on tasks they perform.

Turn on the new tables view

Lessons 1 item



Lesson	Type	Date	Instructor
Annual Safety Training	Instructor Led / Webinar	Tue, Apr 6, 9:00 AM - 10:00 AM Eastern Time (New York)	Sharmila Pradhan

Submit

Cancel

Click on Submit

You have submitted [Enroll in Content: Facilities Grounds Annual Safety Training](#)



Process Successfully Completed

Details and Process

Details

Process

[Learning Content](#) [Facilities Grounds Annual Safety Training](#)

Facilities Grounds Annual Safety Training

Tue, Apr 6, 2021, 9:00 AM Eastern Time (New York) - 10:00 AM Eastern Time (New York)

Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and
e, Job Hazard Analysis.

Done

Click on Done

Once you click Done, **SCROLL DOWN** to add the enrollment to your Calendar

The screenshot displays a course page for 'Facilities Grounds Annual Safety Training'. The main content area on the left includes a title, a description of the training topics (Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis), and a section for reviewing protocols. A 'Show All' link is provided. Below this is a 'Lessons in This Course' section with a tabbed interface. The 'Lessons in This Course' tab is active, showing a single lesson with a description and a duration of 1 hour. An 'Add to Calendar' button is visible. The right sidebar contains a 'Start Course' button, a 'NOT STARTED' status, and course details: Duration (1 hour), Lessons (1), and Delivery Mode (In-Person). Below this is a 'CONTACTS' section featuring a profile for Sharmila Pradhan, identified as the Contact Person, with a 'Show All (2)' link. At the bottom of the sidebar, there are three options: 'No longer want to take this course?' with a 'Drop Course' button, 'Manage your learners' attendance and grades.' with a 'Manage Roster' button, and 'View the waitlist for this offering.' with a 'View Waitlist' button.

Facilities Grounds Annual Safety Training

Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis.

Review protocols and procedures pertaining to MC in the topics of:
Hazard Communication

[Show All](#) ▾

[Lessons in This Course](#) | [Additional Course Details](#)

Lessons in This Course

[Add to Calendar](#) | Completed **0/1**

- 1** **Facilities Grounds Annual Safety Training**
Annual safety training for Facilities Grounds Staff only.
Training topics covered: Hazard Communication, Webinar
1 hour

[Start Course](#)

NOT STARTED

Duration: **1 hour** | Lessons: **1**

Delivery Mode: **In-Person**

CONTACTS

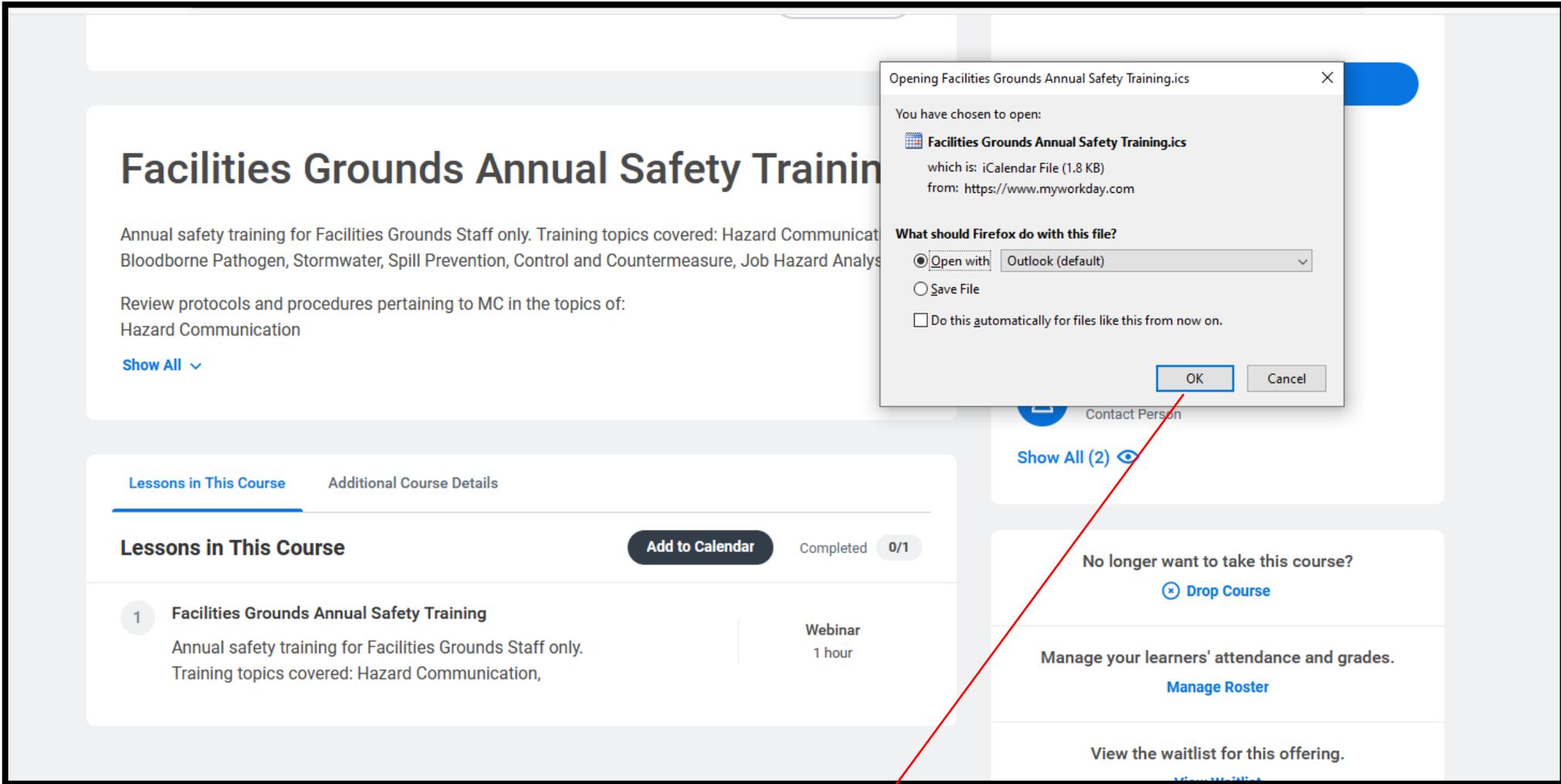
[Sharmila Pradhan](#)
Contact Person

[Show All \(2\)](#) 👁

No longer want to take this course?
[Drop Course](#)

Manage your learners' attendance and grades.
[Manage Roster](#)

View the waitlist for this offering.
[View Waitlist](#)



Click OK, to add the training to your Outlook Calendar. You can access the link to the training in your outlook calendar or you can sign in through workday using the following steps:

The day of the training, you can click on start course
You will need to copy the link to the zoom meeting.

A screenshot of a course page. The main heading is 'Facilities Grounds Annual Safety Training'. Below it is a description: 'Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis.' There is a 'Show All' link. The right sidebar contains a 'Start Course' button, 'NOT STARTED' status, 'Duration 1 hour', 'Lessons 1', 'Delivery Mode In-Person', and 'CONTACTS' section with a user profile for 'Sharmila Pradhan' and a 'Show All (2)' link. At the bottom, there are options to 'Drop Course', 'Manage Roster', and 'View Waitlist'.

Facilities Grounds Annual Safety Training

Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication, Bloodborne Pathogen, Stormwater, Spill Prevention, Control and Countermeasure, Job Hazard Analysis.

Review protocols and procedures pertaining to MC in the topics of:
Hazard Communication

[Show All](#) ▾

[Lessons in This Course](#) [Additional Course Details](#)

Lessons in This Course

[Add to Calendar](#) Completed **0/1**

1	Facilities Grounds Annual Safety Training Annual safety training for Facilities Grounds Staff only. Training topics covered: Hazard Communication,	Webinar 1 hour
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[Start Course](#)

NOT STARTED

Duration	Lessons
1 hour	1

Delivery Mode
In-Person

CONTACTS

[Sharmila Pradhan](#)
Contact Person

[Show All \(2\)](#)

No longer want to take this course?
[Drop Course](#)

Manage your learners' attendance and grades.
[Manage Roster](#)

View the waitlist for this offering.
[View Waitlist](#)

← **Facilities Grounds Annual Safety Training**
Course

Facilities Grounds Annual Safety Training

i Attend this live online lesson on the scheduled date using the link below.

DATE	TIME	ENDS AT
Tue, Apr 6, 2021	9:00 AM (GMT-05:00)	10:00 AM

Join Live Lesson [Copy Link](#)

Login Meeting ID: 947 0585 3581
Passcode: 289775
One tap mobile
[View All Lesson Details](#)

CONTACTS

 [Sharmila Pradhan](#)
Instructor

1 **Facilities Grounds Annual Safety Traini...**
Webinar | 1 hour
UPCOMING Tue, Apr 6, 2021, 9:00 AM

You will need to click on the copy link to access
The zoom meeting.