

Instructions on how to enroll in MC Learns Instructor Led Classes

<http://www.montgomerycollege.edu/>

Visit the Montgomery College Website

Step 1



Step 2

Click on *Access MYMC* login page will load.

Log in to your MYMC using your MC ID and Password and click Submit

Step 3



Step 4

On the Main Menu look for the tile *Schedule of Classes & Events* and Click on it.

Home Help Contact Logout

Welcome Mail

MC Leans is where you register for classes and events, take online courses and access other learning resources and content. Click the buttons below to access various learning opportunities, required training and your current learning and learning history.

NAVIGATION

- Schedule of Classes
- E-Course Catalog
- Required Training
- Cohort Program Applications
- My Current Learning
- My History
- Help & Resources

QUICK LINKS

- Montgomery College
- MyMC
- Learning Sponsors

Schedule of Classes & Events
Click to view upcoming classes & events and enroll.

E-Course Catalog
Click to view a list of the e-courses available

Required Training
Click to access and register for this year's required training.

Cohort Program Applications
Click to apply to a cohort program.

My Current Learning
Click to view all the events you are enrolled in.

My Learning History
Click to see a list of classes & events you have completed.

Help and Resources
Click to view help, guides and other MC Leans resources.

For questions, comments or page errors, please send email to mcleam@montgomerycollege.edu. *Engaging. Enriching. Empowering*

Home Help Contact

Schedule of Classes and Events

<< Back to MC Leans Home Page

Click a category below to browse the list of available classes and events and register.

NAVIGATION

- Schedule of Classes
- E-Course Catalog
- Required Training
- Cohort Program Applications
- My Current Learning
- My History
- Help & Resources

Career Development

Communications & Interpersonal Relations

Diversity & Multiculturalism

Leadership, Management & Supervision

Pedagogy & Instruction

Performance Management

Personal Development

Policies, Operations & Legal

Technology

Step 5

Look for the tile *Policies, Operations & Legal*
Helpful Hint: All Environmental Safety Trainings are listed under this heading.

Step 6

Select which session you would like to attend

Policies, Compliance and Operations Instructor-led Classes

<< back to Schedule of Classes and Events

This learning category may enrich your knowledge and awareness of key local, state and federal laws and policies as well as strategies for compliance and prevention as they pertain to the College environment. It includes topics and offerings such as: Federal laws, Leave Programs, MC Benefits, MC Services and Procedures, Personnel Policies. See the list below for the currently scheduled offerings

Instructor-led Classes

▼ Enrollments

22 enrollments available, showing 1-10 Page 1 of 3

	Name	Start Date/Time	End Date/Time	Location
1	Recognizing and Appreciating Employees Essential Training	10/19/2015 1:00 PM	10/19/2015 4:15 PM	40 West Gude
2	Laboratory Safety/Fire Extinguisher Training	10/20/2015 7:00 AM	10/20/2015 9:00 AM	Takoma Park/Silver Spring
3	Hazard Communication and Bloodborne Pathogen Training	11/3/2015 5:00 PM	11/3/2015 6:00 PM	Rockville
4	Hazard Communication and Bloodborne Pathogen Training	11/4/2015 6:00 AM	11/4/2015 7:00 AM	Germanstown

Enrollment Information

▼ Session Information

Event Type: Instructor Led Training Session

Name: [Laboratory/Fire Safety Training](#)

Description: PRIORITY WILL BE GIVEN TO FACULTY AND STAFF IN THE FOLLOWING DEPARTMENTS: BIOLOGICAL SCIENCES, CHEMISTRY, PHYSICS, GEOSCIENCES, ENGINEERING AND CAMPUS SECURITY. Brief review of Chemical Hygiene Plan & related procedures. Review of fire safety principles and extinguisher types. Participants will have an opportunity to use a fire extinguisher. This part of the class will be offered outdoors.

Start Date: 10/3/2014 12:00 PM

End Date: 10/3/2014 1:30 PM

▼ Registration Information

Name: Laboratory/Fire Safety Training

Description: **Important Registration Information**

Enrollment Opens: 9/25/2014 8:00 AM

Enrollment Closes: 10/2/2014 12:00 PM

Minimum Seats: 5

Maximum Seats: 15

Seats Remaining: 11

Current Status:

▼ Admin Contacts

Username	Last Name, First Name
M20912438	Toyofuku, Mai

▼ Properties

Custom Fields

Sponsor: Public Safety & Emergency Management

Enroll

Enroll