

Office of Student Financial Aid/ Scholarship Office  
(240)567-4021  
[Scholarships@montgomerycollege.edu](mailto:Scholarships@montgomerycollege.edu)

Office of Dual Enrollment  
(240) 567-4140 (option 6)  
[Dualenrollment@montgomerycollege.edu](mailto:Dualenrollment@montgomerycollege.edu)

Students currently enrolled in high school and seeking classes at Montgomery College (MC) may apply for a need-based grant under the provisions below:

**Students applying for a grant must meet the following conditions:**

1. Eligibility for a High School Grant requires documented proof of a **2018 family federal adjusted gross income of \$100,000 or less**. Grant approval will depend on the availability of funds. Montgomery College will notify students by letter or e-mail of their grant application status.
2. Students must be properly admitted to Montgomery College and accepted to take courses through MC's Dual Enrollment program prior to the posted grant submission deadline. Grants will not be approved and funds will not be applied until after student is registered for a course.
3. First time applicants must submit a copy of the custodial parents' 2018 complete family federal income tax return. The first two pages of the tax return, listing the student as a dependent and signed by the parent, is required. This must accompany the HS grant application. (If a student does not live with both parents, the custodial parent is the one the student lived with most during the past 12 months. If the custodial parent is remarried, the stepparent's income must be included.)
4. Students apply for a grant once each semester and must reapply as long as they are still enrolled in high school. *For example: a student must submit an application for fall 2019, winter 2020, spring 2020, and summer 2020 separately.*
  - a. Students who previously applied for a high school grant for fall 2018 and submitted all required documents to MC do not need to resubmit their 2018 federal tax forms again but must submit an updated grant application for winter 2020 and spring 2020 in order to be considered for that semester.

**GRANT AWARD DETAILS:**

**MCPS STUDENTS:** The maximum that a High School Grant covers for **MCPS students** is the cost of Montgomery College fees, and required textbooks for the course(s), depending on financial need and availability of funds.

- Under the Maryland *College and Career Readiness and College Completion Act of 2013 (CCRCCA)* a public institution may not charge tuition to Maryland public high school students seeking college courses. However, the local board of education (i.e. MCPS) charges a fee which is not covered by the MC high school grants.

**NON-MCPS STUDENTS:** The maximum that a High School Grant covers for **Non-MCPS students** is the cost of in-county tuition, fees and required textbooks for the course(s), depending on financial need and availability of funds.

**TEXTBOOKS:** The High School grant covers the cost of required textbooks for the course(s) listed on the student's class schedule. Textbook pickup instructions will be mailed with the grant acceptance letter. Textbooks must be obtained by the posted deadline. Students must contact the Dual Enrollment Office to obtain textbooks if their LATE STARTING class begins after the posted deadline. The student is responsible for purchasing any items other than the required textbooks associated with the grant, including optional/suggested textbooks and school/computer/art/music supplies etc. Student may be financially responsible for a non-returned textbook if they drop or withdraw from a course.

**FALL 2019 GRANT DEADLINE:** The completed High School Grant Application and 2018 federal tax forms MUST be received by MC no later than **Friday, August 23, 2019** or 10 days prior to the first day of a late starting class to be eligible

**WINTER 2020 GRANT DEADLINE:** The completed High School Grant Application and 2018 federal tax forms MUST be received by MC no later than **Friday, December 13, 2019** or 10 days prior to the first day of a late starting class to be eligible

**SPRING 2020 GRANT DEADLINE:** The completed High School Grant Application and 2018 federal tax forms MUST be received by MC no later than **Friday, January 10, 2020** or 10 days prior to the first day of a late starting class to be eligible

**INCOMPLETE or INCORRECT APPLICATIONS WILL NOT BE PROCESSED**

If you have any questions regarding MC High School Grants, contact the Dual Enrollment office at [dualenrollment@montgomerycollege.edu](mailto:dualenrollment@montgomerycollege.edu) (240) 567-4140 (option 6) or the Scholarship office at [scholarships@montgomerycollege.edu](mailto:scholarships@montgomerycollege.edu) (240) 567-4021.

