

Office of Student Financial Aid Rockville Germantown Takoma Park/Silver Spring

Phone: 240-567-5100

FinancialAid@montgomerycollege.edu

# Financial Aid Request

Document: Please submit your Final High School or GED Transcript Requested Date: Within ten days from the date you receive this notice

Your FAFSA indicates that you either do not have a high school diploma or GED, or the information on FAFSA does not match the information you submitted on your admission application or gave to the office of Records and Registration. Please submit your final High School or GED Transcript.

### In Person:

- Submit to one of our campus Raptor Central offices.
- You must present an official copy in a <u>sealed envelope</u>. <u>Transcripts not in envelopes sealed by the high school are not considered official and are not acceptable.</u>

## Mailed through USPS

- High school transcripts may also be submitted by mail, <u>if mailed directly from</u> your high school, school district, State Department of Education, or an Educational Evaluation Service.
- Official Transcripts should be mailed to:

Montgomery College Office of the Registrar 51 Mannakee Street Rockville, MD 20850

#### Electronic:

- **Naviance** High school transcripts may be submitted electronically by high schools that use Naviance.
- **Parchment** High school transcripts may be submitted electronically by high schools that use Parchment: parchment.com.
- <u>Emailed</u> High school transcripts may also be submitted <u>if emailed directly from</u> your high school, school district, State Department of Education, or an Educational Evaluation Service. <u>Transcripts emailed from students are not considered official and are not acceptable.</u>

If you are not a High School graduate, or cannot obtain an official copy of your final high school or GED transcript, use the link below to make an appointment with a Montgomery College financial aid counselor.

## **Make an Appointment**

If you need additional help you can call us or ask a question by email at our financial aid office.

Call: 240-567-5100.

Email:financialaid@montgomerycollege.edu