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Chapter: Student Affairs

Modification No. 002

Subject: **Presidential Academic Excellence Award**

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The Board of Trustees has authorized the selection of "Presidential Academic Excellence Award" recipients. The College President is authorized to establish procedures for the selection and recognition of "Presidential Academic Excellence Award" recipients.

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Board Approval: September 22, 1981; March 21, 2022.

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Chapter: Student Affairs

Modification No. 008

Subject: **Presidential Academic Excellence Award**

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I. Presidential Scholar

- A. Students nominated for the Presidential Academic Excellence Award must exhibit evidence of outstanding scholarship in the form of a 3.50 quality point average or above at the time of nomination. The nominee must also show evidence of outstanding leadership in the College and/or in the community, evidence of outstanding service to the College and/or in the community, and matriculation in a curriculum and completion of at least 28 semester hours of credit earned at Montgomery College.
- B. Nominations shall be made to the Vice President and Provost of the campus or a designee by any faculty member, administrator, staff, student (other than a self-nomination), or others, and shall be confidential to protect the privacy of the individual nominees. All nominations are to be in letter format and accompanied by appropriate supporting materials including letters of commendation, evidence of outstanding leadership performance in the College or community, evidence of outstanding service to the College or community, and any other supporting documentation. Nomination letters must include the name of the nominee, identification number, address, phone number, and justification for the nomination including information regarding service in the community or campus community service, leadership ability, and academic performance.
- C. Each campus Vice President and Provost will develop a selection process that ensures the objective evaluation of students applying for this award.
- D. Each campus will forward confidentially the name of its nominee, with supporting data, to the Executive Vice President for Academic and Student Services no later than April 7 of each year.
- E. The Executive Vice President for Academic and Student Services will review the submitted materials and will recommend to the President no later than April 12 those students to be designated as "Presidential Academic Excellence Award" recipients. If a student selected as a "Presidential Academic Excellence Award" recipient is receiving financial aid, the appropriate campus financial aid office shall be notified of the award. Awards shall be made before the end of the academic year as part of an appropriate campus honors program.
- F. No person may be designated a "Presidential Academic Excellence Award" recipient more than once.
- G. Designation of a "Presidential Academic Excellence Award" recipient is a discretionary authority of the President, and all of those persons nominated shall not necessarily be designated as "Presidential Academic Excellence Award" recipients.
- H. Presidential Academic Excellence Award recipients shall receive an appropriate citation and a cash award.

- II. Presidential Apprenticeship Academic Excellence Award
- A. To be considered for nomination as a “Presidential Apprenticeship Academic Excellence Award” recipient a student must have completed or will complete during the spring semester all required courses, be eligible for Journeyworker status, and have taken at least the final two (2) years of the required apprenticeship academic training at Montgomery College. The nominee must also show evidence of outstanding leadership in the College Apprenticeship Program and/or the community, and have maintained a cumulative grade point average of 3.5 or above in all courses at the College.
  - B. Eligible students will be determined from grade report records maintained in the Apprenticeship/Technical Trades Office. All nominations are to be supported by appropriate supporting materials, including letters of commendation, evidence of College enrollment, grade reports, evidence of outstanding leadership performance in the College or community, evidence of outstanding service to the College or community, and other supporting materials.
  - C. The Vice President for Workforce Development and Continuing Education will develop a selection process that ensures the objective evaluation of students applying for this award.
  - D. The Vice President for Workforce Development and Continuing Education will forward confidentially the name of its nominee, along with supporting data, to the Executive Vice President for Academic and Student Services no later than April 7 of each year.
  - E. The Executive Vice President for Academic and Student Services will review the nomination and the supporting information and will recommend to the President no later than April 12 the student to be designated as “Presidential Apprenticeship Academic Excellence Award” recipient. If the student selected as a “Presidential Apprenticeship Academic Excellence Award” recipient is receiving financial aid, the appropriate campus financial aid office shall be notified of the award.
  - F. The “Presidential Apprenticeship Academic Excellence Award” recipient will be recognized at an appropriate awards ceremony. The “Presidential Apprenticeship Academic Excellence Award” recipient will receive an appropriate citation, and a cash award.
  - G. There shall be no more than one (1) “Presidential Apprenticeship Academic Excellence Award” recipient designated each year by the President. Designation of a “Presidential Apprenticeship Academic Excellence Award” recipient is a discretionary authority of the President, and the person nominated shall not necessarily be designated as “Presidential Apprenticeship Academic Excellence Award” recipient.

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Administrative Approval: January 9, 1978; September 21, 1981; May 8, 1987; October 17, 1988; April 1, 1994; July 31, 1995; July 15, 2002; February 9, 2022.