1. The person’s health and safety should be your primary concern. If the person’s safety is an immediate concern, contact Campus Safety and Security on campus or call 911.

2. If someone tells you that he or she has experienced sexual misconduct including: sexual harassment, sexual exploitation, sexual intimidation, sexual assault, domestic violence, dating violence, or stalking, first offer them support. Listen and encourage him or her to seek help and counseling as soon as possible.

3. Tear this card at the perforation. Keep this half of the card for your information, and provide the other half to the person who has experienced misconduct.

4. Report the incident to Title IX in accordance with the policy on the back of this card.

5. If there is any question about how to proceed after a conversation with someone who has experienced misconduct, call and consult with the Title IX coordinator, Christopher Moy, 240-567-5412.

For more information:
TitleIX@montgomerycollege.edu
montgomerycollege.edu/TitleIX/

What to Do

If an Incident of Sexual Misconduct Is Reported to You

What to Do

If You Have Experienced Sexual Misconduct

What to Know

• You set the pace.
• You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.
• There are many resources available to help you, both at the College and in the community (see reverse side).
• It is your choice as to where to name the other person(s).
• Your information will be kept private and only shared with those who “need to know.” We want to take care of you and keep you safe, and we want to make sure that others in the community are safe.
• Montgomery College prohibits sexual misconduct, including sexual harassment, sexual exploitation, sexual intimidation, sexual assault, domestic violence, dating violence, and stalking. When made aware of sexual misconduct, the College will take immediate action to eliminate the misconduct, prevent its recurrence, and address its effects.
If You Have Been Sexually Assaulted, Harrassed, or Discriminated Against

**On-Campus Resources**

**Public Safety and Security**
240-567-3333

**Title IX Coordinator**
Christopher Moy, 240-567-5412, MK 315
Christopher.Moy@montgomerycollege.edu

**Deputy Title IX Coordinator**
Kristen J. Roe, 240-567-4279
Kristen.Roe@montgomerycollege.edu

**Title IX Email**
TitleIX@montgomerycollege.edu

**Confidential Reporting**

Counseling Offices (for Students)
240-567-7734 (Germantown)
240-567-4104 (Rockville)
240-567-1480 (Takoma Park/Silver Spring)

Ombuds Office (for Employees)
Julie Weber, 240-687-6188
Ombuds@montgomerycollege.edu

**Community Resources**

**Police 911**

Confidential Reporting - Montgomery County Victim Assistance Sexual Assault Program (VASAP) www.montgomerycountymd.gov/hhsprogram/bhcs/vasap/vasapindex.html 240-777-4357, 24-hour crisis hotline

National Stalking Resource Center
Victim Connect 855-4-victim (855-484-2846) http://victimsresource.org/our-programs/stalking-resource-center

Maryland Network Against Domestic Violence
mndv.org
1-800-MD-HELPS
301-429-3601
info@mndv.org

National Sexual Assault Helpline (RAINN)
rainn.org
800-656-HOPE

If an Incident of Sexual Misconduct Is Reported to You

**Who Needs to Report?**
The College has designated all employees, except for counselors, as “Responsible Employees.” Such employees are required to contact the Title IX coordinator after receiving a report of sexual misconduct. This includes staff, faculty, coaches, administrators, and public safety officers.

**Public Safety and Security**
240-567-3333

Confidential Reporting, Counseling Offices
240-567-7734 (Germantown)
240-567-4104 (Rockville)
240-567-1480 (Takoma Park/Silver Spring)

Title IX Coordinator
Christopher Moy, 240-567-5412, MK 315
Christopher.Moy@montgomerycollege.edu

Deputy Title IX Coordinator
Kristen J. Roe, 240-567-4279
Kristen.Roe@montgomerycollege.edu

**Title IX Email**
TitleIX@montgomerycollege.edu

**On-Campus Resources**

**Nonretaliation Policy**
It is a violation of College policy to retaliate in any way against a student or employee because he/she raised allegations or was accused of sexual harassment, sexual assault, domestic violence, dating violence, or stalking.

Montgomery College is an academic institution committed to promoting equal opportunity and fostering diversity among its students, faculty, and staff. Produced by the Office of Communications, 06/19

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