Art Internship Opportunities for MC Students!

Earn COLLEGE CREDIT & a $1000 STIPEND!

ART INTERNSHIP, ARTT 290

Deadline for Fall Semester: MAY 1 or until filled
Deadline for Spring Semester: Jan. 15

Montgomery College Arts Institute is partnering with the Hirshhorn Museum; Wash.,DC, Glenstone Museum; Potomac, BlackRock Center for the Arts; Germantown, VisArts - Metropolitan Center for the Visual Arts; Rockville, and The Arts and Humanities Council of Montgomery County; Silver Spring. We are offering fall and spring semester art internship opportunities for qualified Montgomery College students. To qualify as a candidate, you must have at least a 3.2 GPA, completed 15 art related credits, and be currently enrolled at Montgomery College.

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QUESTIONS YOU MAY HAVE:

-How much will it cost?
If you are accepted, you will need to enroll into the ARTT 290 Art Internship class and pay the tuition fee. The college will award three college credits and a $1000 stipend at the successful completion of the internship. The stipend will help pay for tuition and your transportation costs.

-How much time is spent at the institutions?
You are expected to spend 16 hours per week for the length of the semester **(**240 hours of service to the institution). How you arrange your hours are up to you and the institution.

-Who is eligible for MC Art Internships?
Only students who are enrolled at Montgomery College and who have applied through the college for the internship program will be considered. Student must have completed at least 15 arts-related credits and have achieved a 3.2 GPA. Strong writing ability and English language skills are required. If you have any questions about your eligibility, please contact Prof. Krueger.

-How to apply for an internship?
Complete the application form with a resume and one faculty recommendation letter**.** In addition, include a 500 word (or more) typed letter of introduction. Your letter should discuss why you are seeking an internship and what you hope to learn and experience during your internship, especially as related to your academic or professional development goals. While you should be specific, you should also indicate your flexibility and range of interests and skills in your essay.

-Where to send your completed internship application?
Application materials must be submitted to Professor David Krueger, Rockville Art Department, email: david.krueger@montgomerycollege.edu
See application below.

-What are the internship application deadlines?
Fall semester deadline **May 1** or until position is filled.
Spring semester deadline **January 15** or until position is filled.
(Art Internships availability may vary depending on the institution's requirements.)

For more information, please contact Professor David Krueger
david.krueger@montgomerycollege.edu   Ph. 240-567-7935

MONTGOMERY COLLEGE
ARTS INSTITUTE
ART INTERNSHIP
APPLICATION FORM

Last name: **First name:**

Mailing address:

MC E-mail:

Telephone
contact numbers:

Home: Cell:

Date of birth: Place of Birth:

Student MC number:

Citizenship Status (specify type of visa if not US citizen):

Expiration date of Visa/Passport:

Do you speak and read English fluently?   YES   NO

Which internship are you applying for?

Number of art related credit hours completed:

Year of graduation (anticipated):

Major:

Current GPA:

Home Campus:

MONTGOMERY COLLEGE
THE ARTS INSTITUTE
ART INTERNSHIP
APPLICATION FORM

All degrees held, institutions, and dates conferred:

Attach a current résumé to this application.

List your specific skills in the arts and other areas such as office work, exhibit work, computer applications (ex. Photoshop), web design programs, research, etc., that would be useful for this internship:

How did you learn about the art internship program?

Are you covered by health insurance?   YES   or   NO

Prepare an essay (in English) and attach to this application. The essay should be 500 words typed. It should discuss why you are seeking an internship and what you hope to learn and experience, especially as related to your academic or professional goals. While you should be specific, you should also indicate your flexibility and wide range of interests and skills.

Please attach your essay to this form.

Type your full name: **Date:**

MONTGOMERY COLLEGE
THE ARTS INSTITUTE
ART INTERNSHIPS
FACULTY RECOMMENDATION FORM

This section to be completed by student applicant

Student Name

Last: **First:**

Student MC #:

Telephone Number: Day: Evening:

I have taken the following course(s) with the faculty member writing this recommendation:
Course(s):   *Date(s):*

I understand that this recommendation will be confidential.

Date:

This section (cont. on next page) to be completed by faculty member

Important: **Recommendation letters should be emailed directly to:**

David.Krueger@montgomerycollege.edu

Your candid evaluation should reflect your perception of the student's success as an intern. Please evaluate the student on the following characteristics, with 1 as the lowest rating, and 5 as the highest.

	1	2	3	4	5
1. Reliability (attendance, meeting deadlines…etc.)	1	2	3	4	5
2. Intellectual Curiosity	1	2	3	4	5
3. Interpersonal Skills/Participation	1	2	3	4	5
4. Analytical/Reasoning Skills	1	2	3	4	5
5. Writing Skills	1	2	3	4	5
6. Initiative	1	2	3	4	5
7. Suitability to Represent Montgomery College	1	2	3	4	5
8. Ability to Benefit from this Internship	1	2	3	4	5

Faculty name

Last: First:

Compared to other high-ranking students, how would you rate this student?

Outstanding

Above Average

Average

Below Average

From your knowledge of the student, comment on his/her potential as an intern. This recommendation will influence the applicant's success through the selection process, as well as in his/her internship. Therefore, please be as candid as possible.

Office location:	Telephone #:
	Date: