MARYLAND COMMUNITY COLLEGE
FACILITIES PLANNERS COUNCIL MEETING

Date: July 22, 2020

Host: In lieu of ‘Stay in Place’
A Zoom meeting invitation has been emailed out. If you did not receive this
Zoom invitation (or have invited others to join in the COVID panel/conversation)
Please contact Kristina Schramm kristina.schramm@montgomerycollege.edu

Location and Campus Map: NA

Directions: Zoom meeting ID and Password will be required and will be in your invitation
details.

Time: 9:30 a.m. – 5:00 p.m. – Call To Order at 9:30 am

RSVP: RSVP not required but you will need the meeting id and password off of the
Zoom meeting calendar invitation.

AGENDA: Set cell phone to VIBRATE. Mute your mic when you are not speaking to cut
down on background noise. Please quietly excuse yourself by turning off your
camera as needed to remove yourself for breaks.

1. 9:30 a.m. – Call to Order/Introductions – Zoom meeting begins.

1. 9:35 a.m. – Officer Reports
   
   o Chair – Kerry Norberg
   o Vice Chair – Kristina Schramm
   o Secretary – Kathy Meagher
   o Treasurer – Travis Hopkins

1. 10:00 a.m. – Agency Reports
• DBM – Phillip Fleischer
• DGS – Clarence Felder
• MHEC – Daniel Schuster
• MACC – Brad Phillips

1. 10:30 a.m. – COVID-19 Discussion
   Carroll CC; CCBC; Harford CC; Garrett College & Chesapeake College
   Members to Discuss How they have prepared

   • HVAC System readiness/concerns
   • Safeguards being implemented/ health monitoring
   • Timeframes to be prepared to re-open/ COOP if surge happens
   • Reporting contact plan

   • Classroom and lab new space requirements

1. 11:00 a.m.  Q & A

1. Noon - lunch break

1. Resume COVID Discussion

1. 5:00 p.m. - Adjourn.