

Montgomery College Study Abroad

In-Country/Off Campus Study

Proposal

The goals and values inherent in in-country and off campus study are reflected in the college's commitment to promote intellectual challenges and cultural exploration in a broad historical perspective. The procedures contained in this form have been developed to assist in planning, promoting and successfully carrying out in-country and off campus study opportunities.

In-country and off campus study components are directly merged with an existing MC course, and tend to come at the close of the course (winter or summer recess); however, this is not required, and may occur on a weekend or spring recess while the class continues to meet. The preparation of the attached form is primarily the responsibility of the faculty/staff member for the proposed program, but it also requires close collaboration with the Study Abroad Coordinator, and permission from the Department Chair and Dean (approval through email is adequate), in order to be a useful tool for planning. The planning process requires ample lead time because the logistics involved in program design and promotion are complicated and time consuming.

PROGRAM DESIGN

Program name and destination _____

Name and official title at MC _____

Program Co-Leader and official title _____

Course title/credits connected to designed program:

(This should be a Spring offering if proposing a Summer in-country study option, or a Fall offering if proposing a Winter in-country study option.)

Travel dates (departure and return) _____

Estimated number of participants _____

LEARNING GOALS AND ITINERARY

Program learning goals (Attach syllabus if applicable)

Prerequisites (if any) _____

Orientation plans prior to departure?

Evaluation (How will students be evaluated)?

Program Evaluation (How will the success of the program be evaluated?)

ITINERARY (Attach separate sheets as needed.)

Provide a rough daily itinerary for the in-country study program (typically 2-4 days), listing all services needed. Consider both a logistical and academic itinerary. This will serve to guide my decision on the vendors and services needed. The following is suggestive of items that might be included in the rough itinerary:

- Sites and locations to visit (Also, connect how these sites are educational and bring meaningful experience to program participants. In addition, tie these sites to the curriculum and discipline of the connecting course taught at MC);
- Desired transportation type(s) and location to start;
- Lodging (Specify what kind of lodging is needed and where, e.g. hotel, centrally located)
- Possible visits to museums, colleges and universities, and cultural events;
- Other

VENDOR SELECTION CONSIDERATIONS

What requirements need to be considered in my choosing a vendor(s) to manage the program, if any?

STUDENT SCHOLARS' PROJECT PROPOSAL

Montgomery College students who receive a scholarship to take part in any kind of off campus or virtual study must complete research while taking part (often through journaling), and may produce a final project to present at various college venues. Do you have recommendations as to the type of studies and projects students should produce as a result of your program and its design?

BRIEF BIOGRAPHY

Please provide a brief biography of yourself (150 words or less). You may wish to mention your affiliation with MC, advanced degrees you hold, and/or prior experience with educational programs, on and off campus.

You have completed the proposal! Please send by attachment to Gregory.Malveaux@montgomerycollege.edu. Thank you for your interest in designing an in-country study program. I will be in contact with you within two weeks of your submission by email.