AMERICAN PRE-ACADEMIC AND PROFESSIONAL ESL (APPE)

Course Schedule | Fall 2021

American Pre-Academic and Professional ESL (APPE) offers courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. APPE courses range from beginning through advanced levels.

Workforce Development and Continuing Education
montgomerycollege.edu/wdce | 240-567-5188
### English as a Second Language (ESL) at Montgomery College

#### Is this the right program for you?

There are three ESL Programs for adult learners whose first language is not English.

<table>
<thead>
<tr>
<th>AEBSCC</th>
<th>APPE</th>
<th>ELAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult ESOL and Basic Skills for College and Careers program</td>
<td>American Pre-Academic and Professional ESL program</td>
<td>English Language for Academic Purposes Program (Academic English)</td>
</tr>
<tr>
<td>Most Basic</td>
<td></td>
<td>Most Advanced</td>
</tr>
</tbody>
</table>

#### AEBSCC

- **Adult ESOL (AELG)**
  - This program is for you if you want:
    - English for life, work, and the community
    - to learn to read in English
    - basic skills development
    - English to prepare for specific jobs or job-training programs in healthcare, customer service, building trades, and technology

- **AEBSCC programs also offer:**
  - computer literacy classes
  - preparation classes for a highschool diploma
  - preparation for the US Citizenship test
  - ESL and job training for refugees and asylees

#### APPE

- **This program is for you if you want:**
  - to work on your reading, writing, grammar, vocabulary, listening, and speaking skills
  - help in building a strong foundation for academic English
  - to improve your English to prepare for the Accuplacer ESL test
  - to take a TOEFL preparation course

#### ELAP

- **This program is for you if you want:**
  - classes that focus on English for academic purposes
  - to study for a degree and take some credit courses while working on your English language skills within an academic context
  - classes higher in level than most courses in the other two English language programs

#### Placement test:

- **AEBSCC programs:**
  - CASAS tests or other tests
  - Depending on the class or program, there may be additional entrance requirements

- **APPE programs:**
  - ESL Assessment (ESLA) or Accuplacer ESL Test and Writing Sample

- **ELAP programs:**
  - Accuplacer ESL Test and Writing Sample

#### Locations:

- **AEBSCC:** Many sites throughout Montgomery County
- **APPE:** Rockville Campus and Takoma Park/Silver Spring Campus
- **ELAP:** Germantown, Rockville, and Takoma Park/Silver Spring Campus

#### Tuition?

- **AEBSCC:** Most are free—varies by program and class
- **APPE:** Yes
- **ELAP:** Yes

Financial aid may be available.
How to Register for Classes

Fall 2021—Special Instructions

Please check our webpage for the latest information. https://www.montgomerycollege.edu/wdce/esl.

This information is accurate at the time of publication but may change.

How to Register for APPE/ESL Classes
Fall 2021—Special Instructions

This fall we have classes on the Rockville and Takoma Park/Silver Spring campuses.

We also have classes taught remotely through Zoom, Blackboard and other online tools. If you register for a remote class, you will receive the Zoom link the day before the class begins. You must have a reliable internet service and a computer or mobile device from which you can access Zoom, email and other websites. After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level.

Registration for APPE/ESL classes begins August 2nd. You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact Annette Greene at 240-549-2691 or annette.greene@montgomerycollege.edu.

Our Contact Information:
• E-mail: ESL-Rockville@montgomerycollege.edu
• Phone: 240-549-2691
• Text message: 240-549-2691
• Our webpage: www.montgomerycollege.edu/wdce/esl
• Customer Service/Registration: 240-567-5188
  Rockville Campus: 220 Campus Center
  Takoma Park/Silver Spring: 230 Cafritz Foundation Arts Center
  Monday to Friday: 8:30 a.m.-5 p.m.
  Saturday (Rockville only): 8:30 a.m. to noon

From the cover
“T he class environment is very engaging. It made me want to learn more and more every time I attended class.”—Nuha

New Students
If you wish to take classes this fall, you must take the APPE Assessment Test or the Montgomery College Remote Placement Test. The APPE Assessment Test is done by appointment only. It includes an oral interview and a timed writing test. The test takes about one hour. To make an appointment for the test, you can call, email or text us (see contact information above).

Returning Students
Registration for our classes begins August 2nd. You must register in person. Bring the letter or email with next-class recommendations you received from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. If you cannot register in person, please contact us (see contact information on the left).

Degree-Seeking Students
If you took the Accuplacer-ESL (or the Montgomery College ESL Remote Placement test) and placed into Workforce Development & Continuing Education, call 240-549-2691 or email us at ESL-Rockville@montgomerycollege.edu. If you already have a Placement, you can register in person—you do not need to contact us, but you can if you have a question. If you need help, please call us at 240-567-5188. If you are interested in the credit program, call 240-567-5000 for more information.

Disability Services
If you need support services due to a disability in order to take this test or take a class, you must contact Natalie Martinez at 240-567-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

Registration Locations
Rockville Campus—Campus Center Room 220 CC
Takoma Park/Silver Spring Campus—Cafritz Foundation Arts Center, Room 230 CF
Gaithersburg Business Training Center—Room 400 (Unavailable until further notice)
Germantown Campus—Humanities and Social Sciences, Room 241 and 243 HS
Westfield South in Wheaton—Room 306 (Unavailable until further notice)
APPE (ESL) Program Information

What classes do you want to take?

Pre-Academic ESL

In these classes you will work on reading, writing, and grammar skills. You will build your grammar foundation, learn reading strategies, build vocabulary, develop ideas in writing, and learn to edit your work. You will also learn about American academic culture.

You should take classes in this track if you—
Want to take credit classes in the future; or
Want to improve your job prospects; or
Want to work on your reading and writing skills for your job.

Pre-Academic ESL Courses

Reading and Writing 1
Reading and Writing 2
Writing and Vocabulary Skills
Reading and Writing 3
Writing Workshop
Intermediate Writing
Intermediate Writing 2
Reading and Writing 4
Reading and Writing 5
TOEFL Preparation

General Communication

In these classes you will work on the ability to communicate in everyday, social, academic, and professional situations within American culture. You will build fluency in speech and listening comprehension. You will develop vocabulary and pronunciation skills.

You should take classes in this track if you—
Need to improve your verbal skills to support your academic goals; or
Are not planning on taking credit classes in the future, but want to improve listening and speaking skills in English.

General Communication Courses

Communication Skills for English Language Learners 1
Communication Skills for English Language Learners 2
Communication Skills for English Language Learners 3
Communication Skills for English Language Learners 4
Communication Skills for English Language Learners 5
Conversation Workshop
Pronunciation for Advanced Beginning and Intermediate Students
Discussing Issues in Depth

Occupational ESL Courses

Communication Skills for Professionals
ESL for Healthcare
Pronunciation for Professionals
Writing for Professionals

NOTE: Not all courses are offered every semester. Please see schedule for current course offerings.

APPE (ESL) Placement Offices

(Please call or check the website before coming into an office.)

Rockville Campus
Room 204A
Campus Center (CC)
Phone: 240-549-2691
E-mail: ESL-Rockville@montgomerycollege.edu

Takoma Park/Silver Spring Campus
Room 230
Cafritz Foundation Arts Center (CF)
Phone: 240-567-5611
E-mail: ESL-Takoma@montgomerycollege.edu
General Communication Courses

Communication Skills for English Language Learners 2
Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to help better communicate in English. TWA
Course: ESL188 48 Hours
$370 + $70 fee = $440; NMR add $225
Online: Structured Remote
CRN#: 25308 24 Sessions M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

Communication Skills for English Language Learners 3
Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA
Course: ESL190 48 Hours
$370 + $70 fee = $440; NMR add $225
Online: Structured Remote
CRN#: 24703 24 Sessions M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24
CRN#: 24706 24 Sessions M W
9/13-12/6 7-9 p.m.
No class 11/24
Rockville Campus
CRN#: 24704 24 Sessions M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

Communication Skills for English Language Learners 4
Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA
Course: ESL191 48 Hours
$370 + $70 fee = $440; NMR add $225
Online: Structured Remote
CRN#: 24707 24 Sessions M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24
CRN#: 24708 24 Sessions M W
9/13-12/6 7-9 p.m.
No class 11/24
Rockville Campus
CRN#: 25357 24 sessions. M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

Communication Skills for English Language Learners 5
Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA
Course: ESL192 48 Hours
$370 + $70 fee = $440; NMR add $225
Online: Structured Remote
CRN#: 24710 24 Sessions M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24
CRN#: 24711 24 Sessions M W
9/13-12/6 7-9 p.m.
No class 11/24

Pronunciation for Advanced Beginning and Intermediate Students
Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. This is an online distance learning class. TWA
Course: ESL103 24 Hours
$235 + $65 fee = $300; NMR add $160
Online: Distance Learning
CRN#: 24800 9/16-12/15 Online 24/7
### Pre-Academic Courses

#### Reading and Writing 2
For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL166  **68 Hours**  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
**CRN:** 24669  
9/14-12/16  
6:30-9 p.m.  
Last class on 12/16 meets 6:30-9:30 p.m.  
No class 11/25  
**Rockville Campus**  
CRN: 24668  
9/1-10/19  
9:30-11:30 a.m.  
No class 9/6  
CRN: 25358  
9/13-12/15  
6:30-9 p.m.  
Last class on 12/15 meets 6:30-9:30 p.m.  
No class 11/24

#### Reading and Writing 3
For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL168  **68 Hours**  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
**CRN:** 25360  
9/14-12/16  
9:30 a.m.-12 p.m.  
Last class on 12/16 meets 9:30 a.m.-12:30 p.m.  
No class 11/25  
CRN: 24672  
9/14-12/16  
6:30-9 p.m.  
Last class on 12/16 meets 6:30-9:30 p.m.  
No class 11/25

#### Reading and Writing 4
For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL176  **68 Hours**  
$520 + $90 fee = $610; NMR add $300  
**Online:** Distance Learning  
**CRN:** 24679  
9/16-12/15  
Online 24/7  
**Online:** Structured Remote  
**CRN:** 24676  
9/14-12/16  
9:30 a.m.-12 p.m.  
Last class on 12/16 meets 9:30 a.m.-12:30 p.m.  
No class 11/25  
CRN: 24678  
9/14-12/16  
6:30-9 p.m.  
Last class on 12/16 meets 6:30-9:30 p.m.  
No class 11/25  
**Rockville Campus**  
CRN: 24674  
9/1-10/19  
9:30-11:30 a.m.  
No class 9/6  
CRN: 24677  
9/13-12/15  
6:30-9 p.m.  
Last class on 12/15 meets 6:30-9:30 p.m.  
No class 11/24  
CRN: 24680  
10/26-12/15  
9:30-11:30 a.m.  
No class 11/24, 11/25, 11/26  
**Takoma Park/Silver Spring Campus**  
CRN: 24675  
9/1-10/19  
9:30-11:30 a.m.  
No class 9/6  
CRN: 24681  
10/26-12/15  
9:30-11:30 a.m.  
No class 11/24, 11/25, 11/26
### Reading and Writing 5
For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions in response to readings and discussions. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL223  **68 Hours**  
$520 + $90 fee = $610; NMR add $300

**Online: Distance Learning**
CRN#: 24717  
9/16-12/15  
Online 24/7

**Online: Structured Remote**
<table>
<thead>
<tr>
<th>CRN#</th>
<th>Sessions</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>24714</td>
<td>34</td>
<td>M T W R F</td>
<td>9:30-11:30 a.m.</td>
</tr>
<tr>
<td>24715</td>
<td>27</td>
<td>T R</td>
<td>9:30 a.m.-12 p.m.</td>
</tr>
<tr>
<td>24716</td>
<td>27</td>
<td>T R</td>
<td>6:30-9 p.m.</td>
</tr>
<tr>
<td>24718</td>
<td>34</td>
<td>M T W R F</td>
<td>9:30-11:30 a.m.</td>
</tr>
</tbody>
</table>

**Takoma Park/Silver Spring Campus**
CRN#: 25361  
10/26-12/15  
9:30-11:30 a.m.  
No class 11/24, 11/25, 11/26

### Writing—Intermediate Writing
Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL184  **40 Hours**
$370 + $70 fee = $440; NMR add $225

**Online: Structured Remote**
<table>
<thead>
<tr>
<th>CRN#</th>
<th>Sessions</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>25405</td>
<td>20</td>
<td>M W</td>
<td>12:30-2:30 p.m.</td>
</tr>
<tr>
<td>24682</td>
<td>20</td>
<td>M W</td>
<td>7-9 p.m.</td>
</tr>
<tr>
<td>24699</td>
<td>20</td>
<td>M W F</td>
<td>9:30-11:30 a.m.</td>
</tr>
</tbody>
</table>

**Online: Distance Learning**
CRN#: 24722  
9/16-12/15  
Online 24/7

**Online: Structured Remote**
<table>
<thead>
<tr>
<th>CRN#</th>
<th>Sessions</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>24719</td>
<td>20</td>
<td>M W</td>
<td>7-9 p.m.</td>
</tr>
<tr>
<td>24720</td>
<td>20</td>
<td>T R</td>
<td>12:30-2:30 p.m.</td>
</tr>
<tr>
<td>24721</td>
<td>20</td>
<td>M W F</td>
<td>9:30-11:30 a.m.</td>
</tr>
</tbody>
</table>

### Writing and Vocabulary Skills
Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL189  **40 Hours**
$370 + $70 fee = $440; NMR add $225

**Rockville Campus**
CRN#: 24701  
9/21-11/30  
12:30-2:30 p.m.  
No class 11/25

**Takoma Park/Silver Spring Campus**
CRN#: 24702  
10/27-12/15  
9:30-11:30 a.m.  
No class 11/24, 11/26

**Online: Structured Remote**
<table>
<thead>
<tr>
<th>CRN#</th>
<th>Sessions</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>25405</td>
<td>20</td>
<td>M W</td>
<td>12:30-2:30 p.m.</td>
</tr>
<tr>
<td>24682</td>
<td>20</td>
<td>M W</td>
<td>7-9 p.m.</td>
</tr>
<tr>
<td>24699</td>
<td>20</td>
<td>M W F</td>
<td>9:30-11:30 a.m.</td>
</tr>
</tbody>
</table>

### Writing—Intermediate Writing 2
Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL225  **40 Hours**
$370 + $70 fee = $440; NMR add $225

**Online: Structured Remote**
<table>
<thead>
<tr>
<th>CRN#</th>
<th>Sessions</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>25405</td>
<td>20</td>
<td>M W</td>
<td>12:30-2:30 p.m.</td>
</tr>
<tr>
<td>24682</td>
<td>20</td>
<td>M W</td>
<td>7-9 p.m.</td>
</tr>
<tr>
<td>24699</td>
<td>20</td>
<td>M W F</td>
<td>9:30-11:30 a.m.</td>
</tr>
</tbody>
</table>
Advanced English

Discussing Issues in Depth
Read, analyze and discuss current cultural and social issues while building vocabulary. Learn how to express and support your opinion, to agree and disagree with opinions of others respectfully in English. This course will meet over Zoom. TWA

Course: ESL219  40 Hours
$370 + $70 fee = $440; NMR add $225

Online: Structured Remote
CRN#: 24713  20 Sessions  T R
9/14-11/18  7-9 p.m.

TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. This is an online distance learning class. TWA

Course: ESL217  60 Hours
$520 + $90 fee = $610; NMR add $300

Online: Distance Learning
CRN#: 24712  9/16-12/15

"...I have a busy routine [so] it was difficult for me to find a course that fit my schedule...I decided to take ESL223: Reading and Writing 5 in order to improve my English and prepare for the TOEFL exam...I had access to incredible material, and with the help of my instructor, I was able to improve my writing and reading a lot."
—Isabela

APPE (ESL) Faculty Roster

Lucy Alton
MSEd TESOL, Shenandoah University

Fernanda Aragone
MA, American University; MA in TEFL, Argentina

Sophia S.S. Ayub
MA in TESL, University of Texas at San Antonio

Caroline Barry
Diploma in TEFL, i-to-i, Ireland.

Kara Blank-Gonzalez
M.Ed, University of Maryland

Patricia Bone
M.Ed, University of Maryland

Philip Bonner
MS. in Education, Johns Hopkins University

Maryanne Burgos
PhD in Second and Foreign Language Education, State University of New York at Buffalo

Vani Chauhan
MA in TESOL, American University

Kelly de Albuquerque Mendonca
MA in TESOL, American University

Rose Debenedetti
MA in ESL, National Teachers College, Buenos Aires, Argentina

Agnes Dodge
MA in Linguistics, Universidade Estadual do Ceara, Fortaleza, Brazil

Samikia East
M.Ed in TESOL, University of Maryland

Jenny Elliott
MA in ESL, George Washington University

Sharon Fields
MA in TESOL, University of Maryland, Baltimore County

Mary-Ellen Friedland
M.Ed in Adult Education and Training, Colorado State University

Miryong Galen
MA in TESOL, Southern Illinois University at Carbondale

Annette Greene
M.Ed in TESOL, Temple University; M.Sc. in Student Affairs and Higher Education, Indiana State University

Dara Hakim
MA in TESOL, American University
Melissa Hauptman  
MA in TESOL, American University

Felisbertyn Kim  
M.Ed in Curriculum and Instruction (Second Language Education and Culture/TESOL), University of Maryland

Teresa Lew  
MA in TESOL, (Field-based Program) Azusa Pacific University

Jeremy Lignelli  
MA in Applied Linguistics in TESL, Inter American University of Puerto Rico

Eve McCarey  
M.Ed, George Washington University

Kathryn McDonnell  
MA in TESOL, American University

Stacey Meledandri  
M.Ed in TESOL, University of Maryland

James Miller  
BFA, University of North Carolina

Meg Moquete  
MA in TESOL and Bilingual Education, Georgetown University

Emma Muñoz  
PhD in Linguistics, Georgetown University

Rose Nelan  
BA, Syracuse University

Domingo Nieves  
MA in TESOL, American University

Sheila O’Neill  
BA, Connecticut College

Annie Jihyo Park  
MS in Educational Studies: ESOL, Johns Hopkins University  
M.Ed in Education Policy and Management, Harvard University

Alina Scheppke  
MA in TEFL, Kazan State Pedagogical University

Tiffany Shao  
MA in TESOL, American University

Leigh Sours  
MA in TESOL, American University

Margarita Tartakovskaya  
MA in TESOL, Moscow State Pedagogical University

Viara Tcholakova  
MA, University of Pittsburgh; Graduate Certificate in ESOL

Albert VanLanduyt  
MA in Applied Linguistics and TESL Certificate, George Mason University

Claire Wall  
MA in TESOL, American University

Gayle Weisbaum  
MA in TESOL, University of Maryland, Baltimore County

Kevin Wiseman  
M.Ed. in TESOL, University of Maryland

Miriam Zemen  
MA in TESOL, American University

Benefits of Being a Student in the APPE Program

Get a student ID card

Having this card with a current semester registration sticker lets you:

• Take Ride-On buses FREE within Montgomery County 24 hours a day, 7 days a week.
• Ride the MC shuttle between campuses (spring and fall semester only)
• Check out Montgomery College Library books
• Use Montgomery College swimming pools

Go to the website for directions on getting a student ID card after registering:
https://www.montgomerycollege.edu/admissions-registration/student-resources/student-id-cards.html
Montgomery College
Rockville Campus
51 Mannakee Street
Rockville, MD 20850
240-567-5000

Directions
Take I-270 to Route 28 West (Montgomery Avenue/Rockville). Turn left onto Nelson Street, go to first traffic light and turn left onto Mannakee Street. The campus is 1 and a 1/2 blocks on the left.

Campus is also accessible from the Shady Grove Metro station via the Ride-On bus.

Rockville Campus Legend of Buildings
(as of January 2016)

AR  Paul Peck Art Building
AT  Amphitheatre
CB  Counseling/Advising Building (Security Office)
CC  Campus Center (Cafeteria)
CH  Child Care Center
CS  Computer Science Building
GU  Gudelsky Institute
HU  Humanities Building
MK  Mannakee Building
MT  Macklin Tower
MU  Music Building
PA  Robert E. Parilla Performing Arts Center
PE  Physical Education Center
SB  South Campus Instruction Building (Welcome Center)
SC  Science Center
SV  Student Services Building
SW  Science West Building
TA  Theatre Arts Building
TC  Technical Center
TT  Interim Technical Training Center
Montgomery College
Takoma Park/Silver Spring Campus
7600 Takoma Avenue
Takoma Park, MD 20912
240-567-1300

Directions
Take I-495 East or West to Exit 31B, Georgia Avenue South (Route 97). Continue south on Georgia Avenue past the Colesville Road (Route 29) intersection. Following the signs for Montgomery College, turn left onto Sligo Avenue. Follow Sligo Avenue to Fenton Street to the traffic light; turn right. Continue on Fenton Street to the traffic light at Philadelphia Avenue (Route 410); turn left. The campus is on the right. The campus is also accessible from the Silver Spring and Takoma Park Metro Stations, local Ride-On buses, and the Metrobus.
FAQs
(Frequently Asked Questions)

Can I take your classes if I don’t know any English at all?
If you have never studied English and cannot speak or write at all, you should first take Adult ESOL classes at Montgomery College. Please visit www.montgomerycollege.edu/wdce/aelg for more information.

Do I need to register for the APPE (ESL) Online Assessment?
Please call 240-549-2691 or email us at esl-rockville@montgomerycollege.edu.

Does it cost anything to take the test?
No. The test is free.

What will I be tested on?
The test consists of an oral interview and a timed writing test. It takes about an hour.

Will I receive my test results immediately?
Yes, you will receive placements directly from the counselor you meet with.

How long are the test results valid?
They are valid for two years. However, if you think your English language level has changed, you should discuss this with a counselor.

Is the APPE (ESL) Online Assessment the same as the MC Remote ESL Placement Test?
No. The APPE (ESL) Online Assessment is only for placement into the APPE (ESL) program in WDCE. The MC Remote ESL Placement Test is for placement into the English Language for Academic Purposes (ELAP) program.

If I took the MC Remote ESL Placement Test, do I need to take the APPE (ESL) Online Assessment?
No. If you are placed into the APPE (ESL) program, we will contact you.

When should I register for classes?
You should register two weeks before classes start so that you get the class you want.

How long will it take to finish the APPE (ESL) program?
There is no simple answer to this question. The answer depends on your English language background and your personal goals.

My FAFSA application was approved. Can I use it?
No. Unfortunately, you cannot use financial aid to pay for our program.
Registration Options

Check our website to see if anything has changed: https://www.montgomerycollege.edu/wdce/esl.

Registration for APPE/ESL classes begins August 2nd. You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact Annette Greene at 240-549-2691 or annette.greene@montgomerycollege.edu.

Gaithersburg Business Training Center: Currently closed
12 S. Summit Ave., Suite 400, Mon–Thur, 8:30 a.m.–9 p.m.; Fri, 8:30 a.m.–4:30 p.m.; Sat, 8:30 a.m.–4 p.m.

Germantown Campus:
Humanities and Social Sciences Building, Room 241 and/or 243 Mon–Fri, 8:30 a.m.–5 p.m.

Rockville Campus
220 Campus Center Mon–Fri, 8:30 a.m.–5 p.m.; Sat, 8:30 am–noon

Takoma Park/Silver Spring Campus:
230 Cafritz Foundation Arts Center Mon–Fri, 8:30 a.m.–5 p.m.

Westfield South: Currently closed
11002 Veirs Mill Road, Suite 306, Wheaton Mon–Thurs, 8:30 a.m.–9 p.m.; Fri, 8:30 a.m.–4:30 p.m.; Sat, 8:30 a.m.–4 p.m.

Tuition Waiver

Only noncredit courses designated “TWA” tuition waiver applies in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver: Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: This waiver has been reinstated. Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html.

National Guard Tuition Waiver: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the Adjutant General’s office.

Residency Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

A. Students attending Montgomery College will pay tuition according to their residency.

B. To qualify for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period not less than three months prior to the first regularly scheduled class for the semester.

C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as ‘a person’s permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.’

Transfer Policy

Students are generally not allowed to transfer to another course or course section once the course begins. Students with transfer requests should speak to the ESL learning and placement advisor in Rockville or the Takoma Park coordinators. In order to balance enrollment at the beginning of the course, the program may transfer students between course sections that meet at the same times.
Refund Policy

Refunds are paid at 100 percent for courses administratively cancelled or dropped on or before the Refund Date printed on your registration confirmation. If you wish to drop a class, you can drop the class through MyMC prior to the class start date, or by completing a Drop Form and submitting it by mail or fax as indicated on the form. Students can also drop a class in person at Customer Service.

ESL students desiring refunds after the refund date must speak directly with Annette Greene at 240-549-2691, or come to Campus Center 204A, Rockville Campus when the College reopens.

There is a $25 invalid check fee charged each time a check is returned by a bank, including stop payments. The College reserves the right to refuse registration due to insufficient payment.

Disability Support Services

If you require services due to a disability, please call 240-567-7920 at least three weeks before class starts. This publication is available in alternative formats upon request. Please contact Workforce Development and Continuing Education at 240-567-5188. Please allow four weeks.

Campus Closure and Inclement Weather Policy

The College will always operate on its regular schedule unless otherwise announced. Changes to the College’s operational status will be communicated through the college website www.montgomerycollege.edu, the main phone number 240-567-5000, and the local radio and television stations. Montgomery College has an ALERT system which sends text and e-mail messages to registered users. For further information, please see the College’s website or ask your instructor.

How to Read Course Description

Course Title
Writing—Intermediate Writing

Course Description
Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course Number
Course: ESL184

Tuition and Fees
$370 + $70 fee = $440; NMR add $225

Location
Structured Remote

CRN Number
CRN#: 24673

Number of Sessions
20 Sessions

Days of Week
T R

Dates
9/8-11/12

Time
12:30-2:30 p.m.

Room Numbers
Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Day Designation

M Monday
T Tuesday
W Wednesday
R Thursday
F Friday
S Saturday
U Sunday

Key to Codes

TWA Senior Tuition Waiver Applies
NMR Non-Maryland Resident
You Must have a Placement Counselor’s Approval Before Registering

<table>
<thead>
<tr>
<th>College ID Number:</th>
<th>Birthdate</th>
<th>Sex</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td>M 2</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>House # and Street Name</th>
<th>Apt. #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Do NOT use P.O. Box or you will be charged Non-Md. resident fee.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Fax</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Have you attended MC before?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: <a href="http://www.montgomerycollege.edu/studentforms">http://www.montgomerycollege.edu/studentforms</a>.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>How did you hear about us?</th>
<th>Received brochure in mail</th>
<th>Website</th>
<th>Social media</th>
<th>Advertisement</th>
<th>On campus</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students with Disabilities: If you need support services due to a disability, call Workforce Development &amp; Continuing Education at 240-567-4118 at least three weeks before class begins.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ethnicity: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Hispanic or Latino</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Race: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian or Alaskan Native</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>U.S. Citizen</th>
<th>Permanent Resident (Circle one: Green Card / Working Card)</th>
<th>Other Immigration Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CHECK ALL THAT APPLY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.</td>
</tr>
<tr>
<td>I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)</td>
</tr>
<tr>
<td>I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general’s office.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CRN #</th>
<th>Course #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Tuition</th>
<th>Course Fee</th>
<th>Non-Md. Fee</th>
<th>Course Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code: EL</th>
</tr>
</thead>
</table>

Refunds will go to the registered student of record.

Total Due $  

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.

I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

<table>
<thead>
<tr>
<th>Student Signature Required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please indicate payment by: [ ] Check (payable to Montgomery College)  [ ] Credit card: [ ] MasterCard  [ ] VISA  [ ] Discover

Credit Card Information: Expiration date on card  [ ] 3 or 4 digit Security code on your card

Credit Card Number

Name on Card

Card holder signature required __________________________  Date ____________________

NOTE: Credit card information will be detached and disposed of promptly and properly after payment is approved.
"...I was afraid to speak English confidently because of the fear that people do not understand what I am saying...That is why I decided to register for ESL classes at MC... This is one of the best decisions I have ever made...My appreciation towards the courses' professors is beyond what words can express. They are very patient and always ready to answer any questions. They helped me build my confidence in speaking English without any fears."  
--Assefa