American Pre-Academic and Professional ESL (APPE) offers courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. APPE courses range from beginning through advanced levels.

Testing for new students begins **December 16, 2019**
See page 3 for more information.

APPE Placement Office
240-567-7262

MONTGOMERY COLLEGE
Spring 2020
Course Schedule

Workforce Development and Continuing Education
# English as a Second Language (ESL) at Montgomery College

## Is this the right program for you?

There are three ESL Programs for adult learners whose first language is not English.

<table>
<thead>
<tr>
<th>Program</th>
<th>Description</th>
<th>Selection Criteria</th>
<th>Placement Test</th>
<th>Locations</th>
<th>Tuition?</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AEBSCC</strong>&lt;br&gt;Adult ESOL and Basic Skills for College and Careers program</td>
<td>This program is for you if you want:&lt;br&gt;• English for life, work, and the community&lt;br&gt;• to learn to read in English&lt;br&gt;• basic skills development&lt;br&gt;• English to prepare for specific jobs or job-training programs in healthcare, customer service, building trades, and technology</td>
<td>Most Basic</td>
<td>CASAS tests or other tests&lt;br&gt;Depending on the class or program, there may be additional entrance requirements</td>
<td>Many sites throughout Montgomery County</td>
<td>Most are free—varies by program and class</td>
</tr>
<tr>
<td><strong>APPE</strong>&lt;br&gt;American Pre-Academic and Professional ESL program</td>
<td>This program is for you if you want:&lt;br&gt;• to work on your reading, writing, grammar, vocabulary, listening, and speaking skills&lt;br&gt;• help in building a strong foundation for academic English&lt;br&gt;• to improve your English to prepare for the Accuplacer ESL&lt;br&gt;• to take a TOEFL preparation course</td>
<td></td>
<td>ESL Assessment (ESLA) or Accuplacer ESL Test and Writing Sample</td>
<td>Rockville Campus and Takoma Park/Silver Spring Campus</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>ELAP</strong>&lt;br&gt;English Language for Academic Purposes Program (Academic English)</td>
<td>This program is for you if you want:&lt;br&gt;• classes that focus on English for academic purposes&lt;br&gt;• to study for a degree and take some credit courses while working on your English language skills within an academic context&lt;br&gt;• classes higher in level than most courses in the other two English language programs</td>
<td>Most Advanced</td>
<td>Accuplacer ESL Test and Writing Sample</td>
<td>Germantown, Rockville, and Takoma Park/Silver Spring Campus</td>
<td>Yes&lt;br&gt;Financial aid may be available</td>
</tr>
</tbody>
</table>
How to Register for Classes

New Students
You must take the WDCE English as a Second Language Assessment (ESLA). Test dates are listed below. No appointment is necessary for the test. Test results and placement information are given by appointment.

Returning Students
Bring your Instructor Placement form to Room 220, Campus Center, Rockville Campus, or to any of the registration sites listed below. This form was provided to you by your instructor after the end of your last class. If you do not pass a class with a grade of A or B after 3 times, you cannot take it again without special permission.

Degree-Seeking Students
If you took the Accuplacer ESL and placed into Workforce Development & Continuing Education, call Rockville at 240-567-7262 or Takoma Park/Silver Spring at 240-567-5611 for a counseling appointment. Bring your ESL Accuplacer test scores to the appointment. If you already have a Counselor Placement form, you may use that form to register. You do not need to see a counselor.

Disability Services
If you need support services due to a disability in order to take the placement test, you must contact Natalie Martinez at 240-567-4118. You must do this at least two weeks before the test date.

If you are interested in the credit program, call 240-567-5045 for more information.

Remember…you MUST register in person.
You CANNOT register on-line, by fax, or by mail.

<table>
<thead>
<tr>
<th>Placement Testing Dates</th>
<th>Registration Locations</th>
</tr>
</thead>
</table>
| **Rockville Campus**    | **You must have a placement form to register.**
| Please come to Room 220 on the 2nd floor of Campus Center at one of the following times: |
| Monday 12/16 1 p.m.     | You may register any time before classes begin. Courses are first-come, first served. Register early to make sure there is space in the course. |
| Tuesday 1/14 6:30 p.m.  | **Register at one of the following locations:** |
| Thursday 1/16 10:30 a.m.|
| Tuesday 1/21 10:30 a.m. |
| Wednesday 1/22 6:30 p.m.|

| **Takoma Park/Silver Spring Campus** |
| Please come to Room 230 on the 2nd floor of Cafritz Foundation Arts Center at one of the following times: |
| Tuesday 1/7 6:30 p.m. |
| Wednesday 1/15 10:30 a.m. |

**The test takes almost two hours.**
You will be asked to come back another day to get your test results and course placement level.

**Do not bring children to the test.**

www.montgomerycollege.edu/wdce/
What classes do you want to take?

Pre-Academic ESL
In these classes you will work on reading, writing, and grammar skills. You will build your grammar foundation, learn reading strategies, build vocabulary, develop ideas in writing, and learn to edit your work. You will also learn about American academic culture.

You should take classes in this track if you—
• Want to take credit classes in the future; or
• Want to improve your job prospects; or
• Want to work on your reading and writing skills for your job.

Pre-Academic ESL Courses
  - Reading and Writing 1
  - Reading and Writing 2
  - Writing and Vocabulary Skills
  - Reading and Writing 3
  - Writing Workshop
  - Intermediate Writing
  - Intermediate Writing 2
  - Reading and Writing 4
  - Reading and Writing 5
  - TOEFL Preparation

General Communication
In these classes you will work on the ability to communicate in everyday, social, academic, and professional situations within American culture. You will build fluency in speech and listening comprehension. You will develop vocabulary and pronunciation skills.

You should take classes in this track if you—
• Need to improve your verbal skills to support your academic goals; or
• Are not planning on taking credit classes in the future, but want to improve listening and speaking skills in English.

General Communication Courses
  - Communication Skills for English Language Learners 1
  - Communication Skills for English Language Learners 2
  - Communication Skills for English Language Learners 3
  - Communication Skills for English Language Learners 4
  - Communication Skills for English Language Learners 5
  - Conversation Workshop
  - Pronunciation for Advanced Beginning and Intermediate Students
  - Discussing Issues in Depth

Occupational ESL Courses
CommunicationSkills for Professionals
  - ESL for Healthcare
  - Pronunciation for Professionals
  - Writing for Professionals

NOTE: Not all courses are offered every semester. Please see schedule for current course offerings.

APPE (ESL) Placement Offices
Rockville Campus
  - Room 204A
  - Campus Center (CC)
  - Phone: 240-567-7262
  - E-mail: ESL-Rockville@montgomerycollege.edu

Takoma Park/Silver Spring Campus
  - Room 230
  - Cafritz Foundation Arts Center (CF)
  - Phone: 240-567-5611
  - E-mail: ESL-Takoma@montgomerycollege.edu

Customer Service: 240-567-5188
Individualized Computer Laboratory
Study English in the computer lab at your own time and pace, concentrating on lessons that you choose. If you are enrolled in APPE ESL courses, you may use the lab without registering and paying for this course during the semester in which you are registered. Scheduled ESL classes meeting in the lab will receive priority seating. TWA

Course: ESL057
$80 + $70 fee = $150; NMR add $120

Rockville Campus
Lab is open 11 a.m. to 7 p.m. (M,T,W,R)
Lab is open 11 a.m. to 2:30 p.m. (F)
Lab is closed 3/16-3/20

General Communication Courses

Communication Skills for English Language Learners 1
Learn to communicate in English about your daily life and needs. Improve speaking, listening and pronunciation, and increase basic vocabulary. TWA

Course: ESL187
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34124 24 Sessions T,R 2/4-4/30 12:30-2:30 p.m. 201 CC
No class 3/17, 3/19

Communication Skills for English Language Learners 2
Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to help better communicate in English. TWA

Course: ESL188
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34132 24 Sessions M,W 2/3-4/29 12:30-2:30 p.m. 207 CC
No class 3/16, 3/18

CRN#: 34133 24 Sessions T,R 2/4-4/30 12:30-2:30 p.m. 205 CC
No class 3/17, 3/19

Communication Skills for English Language Learners 3
Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL190
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34137 24 Sessions M,T,W,R 1/27-3/5 9:30-11:30 a.m. 207 CC
CRN#: 34139 24 Sessions M,W 2/3-4/29 7-9 p.m. 207 CC
No class 3/16, 3/18

CRN#: 34138 24 Sessions M,W 2/3-4/29 12:30-2:30 p.m. 213 CC
No class 3/16, 3/18

CRN#: 34140 24 Sessions T,R 2/4-4/30 12:30-2:30 p.m. 209 CC
No class 3/17, 3/19

Communication Skills for English Language Learners 4
Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL191
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34141 24 Sessions M,T,W,R 1/27-3/5 9:30-11:30 a.m. 214 CC
CRN#: 34143 24 Sessions M,W 2/3-4/29 7-9 p.m. 216 CC
No class 3/16, 3/18

CRN#: 34142 24 Sessions M,W 2/3-4/29 12:30-2:30 p.m. 216 CC
No class 3/16, 3/18

CRN#: 34144 24 Sessions T,R 2/4-4/30 12:30-2:30 p.m. 214 CC
No class 3/17, 3/19

CRN#: 34145 24 Sessions M,T,W,R 3/24-5/1 9:30-11:30 a.m. 209 CC
Last class meets on Friday 5/1
Communication Skills for English Language Learners 5
Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL192
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34147 24 Sessions M,W 2/3-4/29 12:30-2:30 p.m. 215 CC
No class 3/16, 3/18
CRN#: 34148 24 Sessions M,W 2/3-4/29 7-9 p.m. 213 CC
No class 3/16, 3/18
CRN#: 34146 24 Sessions M,T,W,R 3/24-5/1 9:30-11:30 a.m. 213 CC
Last class meets on Friday 5/1

Conversation Workshop
Improve your ability to speak and understand English. Work on your pronunciation, and increase your vocabulary as you practice communicating in English about daily life and needs. TWA

Course: ESL202
$370 + $70 fee = $440; NMR add $225

Takoma Park/Silver Spring Campus
CRN#: 34149 24 Sessions M,W 2/3-4/29 12:30-2:30 p.m. 246 CF
No class 3/16, 3/18

Pronunciation for Advanced Beginning and Intermediate Students
Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

Course: ESL103
$235 + $65 fee = $300; NMR add $160

Rockville Campus
CRN#: 34089 12 Sessions M,T,W,R,F 2/4-3/12 12:30-2:30 p.m. 213 CC
CRN#: 34088 12 Sessions 2/4-3/12 12:30-2:30 p.m. 213 CC

Pre-Academic Courses

Reading and Writing 1
For beginning students with some basic knowledge of English. Learn basic English grammar, write simple sentences and paragraphs, and read short simple texts. You will also practice speaking and listening. TWA

Course: ESL165
$520 + $90 fee = $610; NMR add $300

Rockville Campus
CRN#: 34090 34 Sessions M,T,W,R,F 1/27-3/12 9:30-11:30 a.m. 201 CC
CRN#: 34091 27 Sessions T,R 2/4-5/12 6:30-9 p.m. 203 CC
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

Takoma Park/Silver Spring Campus
CRN#: 34093 27 Sessions M,W 2/3-5/11 6:30-9 p.m. 237 CF
Last class on 5/11 meets 6:30-9:30 p.m.
No class 3/16, 3/18

Reading and Writing 2
For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL166
$520 + $90 fee = $610; NMR add $300

Rockville Campus
CRN#: 34094 34 Sessions M,T,W,R,F 1/27-3/12 9:30-11:30 a.m. 205 CC
CRN#: 34096 27 Sessions M,W 2/3-5/11 6:30-9 p.m. 201 CC
Last class on 5/11 meets 6:30-9:30 p.m.
No class 3/16, 3/18
CRN#: 34097 34 Sessions M,T,W,R,F 3/24-5/8 9:30-11:30 a.m. 201 CC

Takoma Park/Silver Spring Campus
CRN#: 34098 34 Sessions M,T,W,R,F 1/27-3/12 9:30-11:30 a.m. 245 CF
CRN#: 34099 27 Sessions T,R 2/4-5/12 6:30-9 p.m. 237 CF
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19
Reading and Writing 3
For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL168
$520 + $90 fee = $610; NMR add $300

Rockville Campus
CRN#: 34102  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  213 CC
CRN#: 34101  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  209 CC
CRN#: 34105  27 Sessions  M,W 2/3-5/11 6:30-9 p.m.  203 CC
Last class on 5/11 meets 6:30-9:30 p.m.
No class 3/16, 3/18

CRN#: 34104  27 Sessions  M,W 2/3-5/11 12-2:30 p.m.  201 CC
Last class on 5/11 meets 12-3 p.m.
No class 3/16, 3/18

CRN#: 34106  27 Sessions  T,R 2/4-5/12 6:30-9 p.m.  205 CC
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34107  34 Sessions  M,T,W,R,F 3/24-5/8 9:30-11:30 a.m.  203 CC

Takoma Park/Silver Spring Campus
CRN#: 34108  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  246 CF
CRN#: 34109  27 Sessions  T,R 2/4-5/12 6:30-9 p.m.  245 CF
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34110  34 Sessions  M,T,W,R,F 3/24-5/8 9:30-11:30 a.m.  246 CF

Reading and Writing 4
For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL176
$520 + $90 fee = $610; NMR add $300

Rockville Campus
CRN#: 34131  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  203 CC
CRN#: 34112  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  215 CC
CRN#: 34116  27 Sessions  M,W 2/3-5/11 6:30-9 p.m.  205 CC
Last class on 5/11 meets 6:30-9:30 p.m.
No class 3/16, 3/18

CRN#: 34115  27 Sessions  M,W 2/3-5/11 12-2:30 p.m.  203 CC
Last class on 5/11 meets 12-3 p.m.
No class 3/16, 3/18

CRN#: 34118  27 Sessions  T,R 2/4-5/12 6:30-9 p.m.  207 CC
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34117  27 Sessions  T,R 2/4-5/12 11:45 a.m.-2:15 p.m.  207 CC
Last class on 5/12 meets 11:45 a.m.-2:45 p.m.
No class 3/17, 3/19

CRN#: 34120  34 Sessions  M,T,W,R,F 3/24-5/8 9:30-11:30 a.m.  207 CC
CRN#: 34119  34 Sessions  M,T,W,R,F 3/24-5/8 9:30-11:30 a.m.  205 CC

Takoma Park/Silver Spring Campus
CRN#: 34121  34 Sessions  M,T,W,R,F 1/27-3/12 9:30-11:30 a.m.  237 CF
CRN#: 34122  27 Sessions  T,R 2/4-5/12 6:30-9 p.m.  238 CF
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34123  34 Sessions  M,T,W,R,F 3/24-5/8 9:30-11:30 a.m.  245 CF
Reading and Writing 5
For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions in response to readings and discussions. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL223
$520 + $90 fee = $610; NMR add $300

Rockville Campus
CRN#: 34153 34 Sessions M,T,W,R,F
1/27-3/12 9:30-11:30 a.m. 210 CC

CRN#: 34152 34 Sessions M,T,W,R,F
1/27-3/12 9:30-11:30 a.m. 216 CC

CRN#: 34156 27 Sessions T,R
2/4-5/12 11:45 a.m.-2:15 p.m. 216 CC
Last class on 5/12 meets 11:45 a.m.-2:45 p.m.
No class 3/17, 3/19

CRN#: 34154 27 Sessions T,R
2/4-5/12 6:30-9 p.m. 214 CC
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34158 34 Sessions M,T,W,R,F
3/24-5/8 9:30-11:30 a.m. 215 CC

CRN#: 34157 34 Sessions M,T,W,R,F
3/24-5/8 9:30-11:30 a.m. 214 CC

Takoma Park/Silver Spring Campus
CRN#: 34161 27 Sessions T,R
2/4-5/12 6:30-9 p.m. 246 CF
Last class on 5/12 meets 6:30-9:30 p.m.
No class 3/17, 3/19

CRN#: 34160 27 Sessions T,R
2/4-5/12 9:30 a.m.-12 p.m.
Last class on 5/12 meets 9:30 a.m.-12:30 p.m.
No class 3/17, 3/19

CRN#: 34162 34 Sessions M,T,W,R,F
3/24-5/8 9:30-11:30 a.m. 237 CF

Inclement Weather
Inclement weather conditions: go to www.montgomerycollege.edu. If the College is closed, there are no classes. For classes meeting in a Montgomery County Public Schools facility, go to www.montgomeryschoolsmd.org.

Writing and Vocabulary Skills
Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL189
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34134 20 Sessions M,W
2/3-4/15 12:30-2:30 p.m. 209 CC
No class 3/16, 3/18

CRN#: 34135 20 Sessions T,R
2/4-4/16 7-9 p.m. 213 CC
No class 3/17, 3/19

Takoma Park/Silver Spring Campus
CRN#: 34136 20 Sessions T,R
2/4-4/16 12:30-2:30 p.m. 237 CF
No class 3/17, 3/19

Intermediate Writing
Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL184
$370 + $70 fee = $440; NMR add $225

Rockville Campus
CRN#: 34125 20 Sessions M,W
2/3-4/15 12:30-2:30 p.m. 205 CC
No class 3/16, 3/18

CRN#: 34127 20 Sessions T,R
2/4-4/16 7-9 p.m. 209 CC
No class 3/17, 3/19

CRN#: 34126 20 Sessions T,R
2/4-4/16 12:30-2:30 p.m. 203 CC
No class 3/17, 3/19

CRN#: 34128 20 Sessions M,W,F
3/25-5/8 9:30-11:30 a.m. 216 CC

Takoma Park/Silver Spring Campus
CRN#: 34129 20 Sessions M,W
2/3-4/15 7-9 p.m. 238 CF
No class 3/16, 3/18

CRN#: 34130 20 Sessions T,R
2/4-4/16 12:30-2:30 p.m. 246 CF
No class 3/17, 3/19

NMR Non-Md. resident TWA Tuition Waiver Applies
Intermediate Writing 2
Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA
Course: ESL225
$370 + $70 fee = $440; NMR add $225

**Rockville Campus**

<table>
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<tr>
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<th>Sessions</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
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Advanced English
Discussing Issues in Depth
Read, analyze and discuss current cultural and social issues while building vocabulary. Learn how to express and support your opinion, to agree and disagree with opinions of others respectfully in English. TWA
Course: ESL219
$370 + $70 fee = $440; NMR add $225

**Rockville Campus**

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TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. TWA
Course: ESL217
$505 + $90 fee = $595; NMR add $250

**Rockville Campus**

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<th>Time</th>
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<td>No class 3/16, 3/18</td>
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</tbody>
</table>
Lucy Alton
MSEd TESOL, Shenandoah University

Fernanda Aragone
MA, American University; MA in TEFL, Argentina

Sophia S.S. Ayub
MA in TESL, University of Texas at San Antonio

Caroline Barry
Diploma in TEFL, i-to-i, Ireland.

Kara Blank-Gonzalez
M.Ed, University of Maryland

Patricia Bone
M.Ed, University of Maryland

Philip Bonner
MS in Education, Johns Hopkins University

Maryanne Burgos
PhD in Second and Foreign Language Education, State University of New York at Buffalo

Vani Chauhan
MA in TESOL, American University

Kelly de Albuquerquee Mendonca
MA in TESOL, American University

Rose Debenedetti
MA in ESL, National Teachers College, Buenos Aires, Argentina

Agnes Dodge
MA in Linguistics, Universidade Estadual do Ceara, Fortaleza, Brazil

Samikia East
M.Ed in TESOL, University of Maryland

Jenny Elliott
MA in ESL, George Washington University

Sharon Fields
MA in TESOL, University of Maryland, Baltimore County

Mary-Ellen Friedland
M.Ed in Adult Education and Training, Colorado State University

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MA in TESOL, Southern Illinois University at Carbondale

Annette Greene
M.Ed in TESOL, Temple University; M.Sc. in Student Affairs and Higher Education, Indiana State University

Dara Hakim
MA in TESOL, American University

Melissa Hauptman
MA in TESOL, American University

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Teresa Lew
MA in TESOL, (Field-based Program) Azusa Pacific University

Jeremy Lignelli
MA in Applied Linguistics in TESL, Inter American University of Puerto Rico

Kathryn McDonnell
MA in TESOL, American University

Stacey Meledandri
M.Ed in TESOL, University of Maryland

James Miller
BFA, University of North Carolina

Meg Moquete
MA in TESOL and Bilingual Education, Georgetown University

Rose Nelan
BA, Syracuse University

Domingo Nieves
MA in TESOL, American University

Sheila O’Neill
BA, Connecticut College

Annie Ji hyo Park
MS in Educational Studies: ESOL, Johns Hopkins University

Alina Scheppke
MA in TEFL, Kazan State Pedagogical University

Tiffany Shao
MA in TESOL, American University

Leigh Sours
MA in TESOL, American University

Margarita Tartakovskaya
MA in TESOL, Moscow State Pedagogical University
Viara Tcholakova  
MA, University of Pittsburgh; Graduate Certificate in ESOL

Albert VanLanduyt  
MA in Applied Linguistics and TESL Certificate, George Mason University

Claire Wall  
MA in TESOL, American University

Gayle Weisbaum  
MA in TESOL, University of Maryland, Baltimore County

Kevin Wiseman  
M.Ed. in TESOL, University of Maryland

Miriam Zemen  
MA in TESOL, American University

Benefits of Being a Student in the APPE Program

When you register for one of our classes, you can:

Use our Computer Lab in Rockville (CC-211) for FREE

In the lab you can:

• Use English language learning websites and software
• Use websites for textbooks we are currently using in classes
• Get one-on-one tutoring
• Get practice opportunities for Accuplacer ESL
• Use Office 365 and internet browsers
• Find other resources for English practice
• Au pairs can accumulate hours in addition to the hours gained through coursework while enrolled (3 lab hours = 1 classroom hour)

Get a student ID card

Having this card with a current semester registration sticker lets you:

• Take Ride-On buses FREE within Montgomery County 24 hours a day, 7 days a week.
• Ride the MC shuttle between campuses (spring and fall semester only)
• Check out library books
• Use swimming pools

Go to the website for directions on getting a student ID card after registering: http://cms.montgomerycollege.edu/edu/department2.aspx?id=12245
How to Read a Course Description

Course Name
Communication Skills for English Language Learners 1

Description
Learn to communicate in English about your daily life and needs. Improve speaking, listening and pronunciation, and increase basic vocabulary. TWA

Course Number
Course: ESL187

Tuition and Fees
$370 + $70 fee = $440; NMR add $225

Campus
Rockville Campus

FAQs
(Frequently Asked Questions)

Can I take your classes if I don’t know any English at all?
If you have never studied English and cannot speak or write at all, you should first take Adult ESOL classes at Montgomery College. Please visit www.montgomerycollege.edu/wdce/aeltg for more information.

Do I need to register for the (ESLA) test?
No. If you show up on the published day at the time of the test, we will test you as long as we have enough room. We will test on a first come-first served basis, so it is a good idea to arrive a bit early.

Does it cost anything to take the test?
No. The test is free.

What will I be tested on?
The test has four parts: grammar, vocabulary, reading, and writing.

Will I receive my test results immediately?
No. You will come back for an appointment with a counselor who will give you your test results as well as an oral interview. We will also discuss options for classes with you. You should bring your visa information and payment to the counseling appointment if you would like to register for a class at that time.

What do I do if I missed all the testing dates?
You can contact the APPE (ESL) Placement Office. Depending on the time frame, we will either test you individually or advise you to come for the next testing dates.

How long are the test results valid?
They are valid for two years. However, if you think your English language level has changed, you should discuss this with a counselor.

Is the ESLA the same as the Accuplacer ESL?
No. The ESLA test is only for placement into the APPE (ESL) program in WD&CE. The ESL Accuplacer is for placement into the English Language for Academic Purposes (ELAP) program.

If I took the Accuplacer ESL, do I need to take the ESLA test?
No. You can bring your results to the APPE placement office, and we will help you.

When should I register for classes?
You should register two weeks before classes start so that you get the class you want.

How long will it take to finish the APPE (ESL) program?
There is no simple answer to this question. The answer depends on your English language background and your personal goals.

My FAFSA application was approved. Can I use it?
No. Unfortunately, you cannot use financial aid to pay for our program.

M= Monday  T= Tuesday  W= Wednesday
R= Thursday  F= Friday  S= Saturday
U= Sunday

SAMPLE

CRN#    # of Sessions    Days
CRN#: 34124  24 Sessions  T,R

Dates    Time    Room
2/4-4/30  12:30-2:30 p.m.  201 CC
No class 3/17, 3/19

NMR Non-Md. resident  TWA Tuition Waiver Applies
All buildings at the campus are accessible.
Registration Options

Completed form with payment must be submitted in person at any of these Montgomery College registration areas:

- **Gaithersburg Business Training Center**: 12 S. Summit Ave., # 400, Gaithersburg  
  Mon–Thurs, 8:30 a.m.–9 p.m.; Fri, 8:30 a.m.–5 p.m.; Sat, 8:30 a.m.–4 p.m.

- **Germantown Campus**: Humanities and Social Sciences Building, Room 241 and/or 243  
  Mon–Fri, 8:30 a.m.–4 p.m.

- **Rockville Campus**: 220 Campus Center  
  Mon–Thurs, 8 a.m.–7 p.m.; Fri, 8 a.m.–5 p.m.; Sat, 8:30 a.m.–noon

- **Takoma Park/Silver Spring Campus**: 230 Cafritz Foundation Arts Center  
  Mon–Fri, 8:30 a.m.–5 p.m.

- **Westfield South**: 11002 Veirs Mill Road, Suite 306, Wheaton  
  Mon–Thurs, 8:30 a.m.–9 p.m.; Fri, 8:30 a.m.–4:30 p.m.; Sat, 8:30 a.m.–4 p.m.

**Note**: Students will be enrolled in the order that registrations and payments are received. Early registration is advised. Payment is required at the time of registration and acknowledgement of registration will be given to the student at that time. Cash payments can only be made at the Cashiers offices on the Rockville, Germantown, and Takoma Park/Silver Spring campuses; hours are 8:30 a.m.–1:00 p.m. and 2:00 p.m.–4:30 p.m., Mon–Fri. **Parking**: Students in courses lasting less than 15 days will receive a temporary parking permit. Students in longer courses must obtain a student parking permit by logging into MYMC. For more information please go to www.montgomerycollege.edu/parking.

**Tuition Sponsorship by a Third Party**

Each student is individually responsible for all of his/her tuition fees. If a third party such as, but not limited to, a federal, state, or municipal government agency agrees to pay these charges, the student is not relieved of his/her primary responsibility. In the event that such a third party fails to honor its agreement, Montgomery College reserves the right to bill the student directly.

**Tuition Waiver**

Only noncredit courses designated “TWA” tuition waiver applies in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration. **Senior Tuition Waiver**: Maryland residents 60 years or older by the start date of the class may have tuition waived. **Disability Tuition Waiver**: This waiver has been reinstated. Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html. **National Guard Tuition Waiver**: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the Adjutant General’s office.

**Residency Policy**

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

A. Students attending Montgomery College will pay tuition according to their residency.

B. To qualify for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period not less than three months prior to the first regularly scheduled class for the semester.

C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as 'a person’s permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.'

**Transfer Policy**

Students are generally not allowed to transfer to another course or course section once the course begins. Students with transfer requests should speak to the ESL learning and placement advisor in Rockville or the Takoma Park coordinators. In order to balance enrollment at the beginning of the course, the program may transfer students between course sections that meet at the same times.

**Refund Policy**

- Refunds are paid at 100 percent for courses administratively cancelled or dropped on or before the Refund Date printed on your registration confirmation. If you wish to drop a class, you can drop the class through MyMC prior to the class start date, or by completing a Drop Form and submitting it by mail or fax as indicated on the form. Students can also drop class in person at Customer Service.
- ESL students desiring refunds after the refund date must speak directly with Annette Greene at 240-567-7262, or come to Campus Center 204A, Rockville Campus.
- There is a $25 invalid check fee charged each time a check is returned by a bank, including stop payments. The College reserves the right to refuse registration due to insufficient payment.

**Disability Support Services**

- If you require services due to a disability, please call 240-567-7920 at least four weeks before class starts.
- This publication is available in alternative formats upon request. Please contact Workforce Development and Continuing Education at 240-567-5188. Please allow four weeks.

**Campus Closure and Inclement Weather Policy**

The College will always operate on its regular schedule unless otherwise announced. Changes to the College’s operational status will be communicated through the college website www.montgomerycollege.edu, the main phone number 240-567-5000, and the local radio and television stations. Montgomery College has an ALERT system which sends text and e-mail messages to registered users. For further information, please see the College’s website or ask your instructor.
REGISTRATION FORM
Workforce Development and Continuing Education

Please Print Clearly

You Must have a Placement Counselor’s Approval Before Registering

College ID Number: M2

Birthdate
Month
Day
Year

Sex
□ Female
□ Male

Last Name
First Name
Middle Initial

Address
House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.)

City
State
Zip

Phone

Home Phone

Work Phone

Fax

Have you attended MC before? □ Yes □ No

If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: http://www.montgomerycollege.edu/studentforms.

How did you hear about us? □ Received brochure in mail □ Website □ Social media □ Advertisement □ On campus □ Other

Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES
If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY:
Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

□ Not Hispanic or Latino □ Hispanic or Latino

RACE:
Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

□ American Indian or Alaskan Native □ Asian □ Black or African American □ Native Hawaiian and other Pacific Islander □ White

□ U.S. Citizen □ Permanent Resident (Circle one: Green Card / Working Card) □ Other Immigration Status

(Used for tuition-setting purposes only.)

CHECK ALL THAT APPLY:

□ I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.

□ I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)

□ I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general’s office.

CRN #

Course #

Course Title

Start Date

Tuition

Course Fee

Non-Md. Fee

Course Total

Code: EL

Refunds will go to the registered student of record.

Total Due $

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook. I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

_________________________________________________________          __________________________
Student Signature Required                                         Date

Please indicate payment by: □ Check (payable to Montgomery College)

Credit card: □ MasterCard □ VISA □ Discover

Credit Card Information: Expiration date on card

3 or 4 digit Security code on your card

Credit Card Number

Name on Card

Card holder signature required

Date

NOTE:
Credit card information will be detached and disposed of promptly and properly after payment is approved.

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.
Testing for new students begins December 16, 2019
See page 3 for more information.

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www.montgomerycollege.edu/wdce